

FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, JANUARY 9, 2024

The meeting was called to order by presiding officer, President, Joe Louis Sherman
- at 10:02 a.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: J. Sherman, S. LaWrence, E. Viverette, J. Coleman, J. Gray, M. Mitchell, L. Cook (via phone)
Absent: None
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction
Mrs. Gloria Lymore (via phone)
Mrs. LaDonna Harris, Executive Assistant to the Supt.
Mr. William Gleason, Legal Counsel

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

NONE

ADOPTION OF AGENDA

President, Joe Louis Sherman, called for a motion to approve the agenda at 10:05 a.m.

Motioned/LaWrence; Seconded/Mitchell - to approve the agenda.

Roll Call: Ayes: LaWrence, Gray, Viverette, Sherman, Mitchell,
Coleman, Cook

Nays: None

Absent: None

Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

APPROVAL OF MINUTES

President, Joe Louis Sherman, called for a motion to approve the minutes of the public hearing and regularly scheduled board meeting of **December 5, 2023**.

Motioned/LaWrence; Seconded/Mitchell - to approve the minutes of **December 5, 2023**

Roll Call: Ayes: LaWrence, Gray, Viverette, Sherman, Mitchell,
Coleman, Cook
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

NONE

PART A - REPORT OF THE SUPERINTENDENT REPORT

SUPERINTENDENT JACKSON reminded members of the Board that they were in advanced receipt of his report and informed members that they were also in receipt of an addendum report that supports policy number 4.60 regarding operational services. **SUPERINTENDENT JACKSON** went on to recommend approval by the Board of Education of this revised policy and he stated that Attorney William Gleason had also had an opportunity to review it as well.

Other agenda items mentioned to the board to reference were two new additions to the Saturday tutoring staff, the retro approval of the August 8, 2023 policies and the Annual Financial Reports and the Bloom Township Treasurer Investment Report which are typically available between October and January of each year. **SUPERINTENDENT JACKSON** informed the Board that these reports would be available during the regularly scheduled board meeting scheduled for February 6, 2024.

SUPERINTENDENT JACKSON ended by asking for favorable approval of his report as submitted and if there were any questions. **There were none.**

Motioned/Mitchell; Seconded/Viverette - to approve **PART A - REPORT OF THE SUPERINTENDENT REPORT, *inclusive of the addendum report***, as submitted:

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman,
Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

- A. That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during the open session.
(POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

- A. **PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. SATURDAY SCHOOL STAFF

Authorization is sought to approve **MR. MICHAEL DREIXLER**, as a *Saturday School Teacher* at the Cottage Grove Upper Grade Center, administratively hired pending board approval effective as of **Saturday, January 6, 2024** through **Saturday, March 16, 2024** for the **2023-2024 School Year**.

Authorization is sought to approve **MS. VERA BALL**, as a *Saturday School Teacher* at the Medgar Evers Primary Academic Center, administratively hired pending board approval effective as of **Saturday, January 6, 2024** through **Saturday, March 16, 2024** for the **2023-2024 School Year**.

B. RETRO APPROVAL OF AUGUST 8, 2023 POLICIES

Authorization is sought to approve **revised, adopted** and/or **new** policies retroactive to August 8, 2023. *(See reference #1)*

- ❖ **School Board – Title IX Sexual Harassment Grievance Procedure – 2.265 (Revised 08/08/2023)**
- ❖ **Operational Services – Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors – 4.165 (ADOPTED 08/08/2023)**
- ❖ **General Personnel – Equal Employment Opportunity and Minority Recruitment – 5.10 (Revised 08/08/2023)**
- ❖ **General Personnel – Abused and Neglected Child Reporting – 5.90 (Revised 08/08/2023)**
- ❖ **General Personnel – Administrative Procedure – Coordination with Children’s Advocacy Center – 5.90 – API (ADOPTED 08/08/2023)**

- ❖ General Personnel – Staff Development Program - **5.100 (Revised 08/08/2023)**
- ❖ General Personnel – Administrative Procedure – Staff Development Program - **5.100- AP (Revised 08/08/2023)**
- ❖ General Personnel – Employee Ethics; Code of Professional Conduct- **5.120 (Revised 08/08/2023)**

C. **PROPOSED REVISED POLICIES (Separate Packet)**

Consistent with Ford Heights School District 169's normal practice to conduct periodic reviews of its policies, the following policies are being submitted as needing to be **Revised, Adopted**, and/or **New** as listed below:

- ❖ School Board – Board Member Development – **2.120 (Revised 01/09/2024)**
- ❖ School Board – Board Member Compensation; Expenses – **2.125 (Revised 01/09/2024)**
- ❖ School Board – Board-Superintendent Relationship – **2.130 (Revised 01/09/2024)**
- ❖ School Board – Communications To and From the Board – **2.140 (Revised 01/09/2024)**
- ❖ School Board –Committees– **2.150 (Revised 01/09/2024)**
- ❖ School Board – Administrative Procedure -Superintendent Committees– **2.150 - AP (Revised 01/09/2024)**
- ❖ School Board –Board Attorney– **2.160 (Revised 01/09/2024)**
- ❖ School Board – Organizational School Board Meeting– **2.210 (Revised 01/09/2024)**
- ❖ School Board – Exhibit -Motion to Adjourn to Closed Meeting– **2.220-E2 (Revised 01/09/2024)**
- ❖ School Board – Exhibit – Log of Closed Meeting Minutes– **2.220-E6 (Revised 01/09/2024)**
- ❖ Operational Services – Free and Reduced-Price Food Services– **4.130 (Revised 01/09/2024)**
- ❖ Operational Services – Safety– **4.170 (Revised 01/09/2024)**
- ❖ Operational Services – Revenue and Investments– **4.30 (Revised 01/09/2024)**
- ❖ Operational Services – Purchases and Contracts– **4.60 (Revised 01/09/2024)**
- ❖ Operational Services – Student Activity and Fiduciary Funds– **4.90 (Revised 01/09/2024)**
- ❖ General Personnel – Equal Employment Opportunity and Minority Recruitment– **5.10 (Revised 01/09/2024)**

- ❖ Professional Personnel – Teacher Qualifications- **5.190 (Revised 01/09/2024)**
- ❖ Professional Personnel – Terms and Conditions of Employment and Dismissal – **5.200 (Revised 01/09/2024)**
- ❖ Professional Personnel – Resignations **5.210 (Revised 01/09/2024)**
- ❖ Professional Personnel – Leaves of Absence- **5.250 (Revised 01/09/2024)**
- ❖ General Personnel – Administrative Procedure – Interview Questions- **5.30 – API (Revised 01/09/2024)**
- ❖ General Personnel – Administrative Procedure – Investigations- **5.30 – AP2 (Revised 01/09/2024)**
- ❖ Instruction – Grading and Promotion- **6.280 (Revised 01/09/2024)**
- ❖ Students – Administrative Procedure – School Student Records – **7.340 – API (Revised 01/09/2024)**
- ❖ Community Relations – Visitors to and Conduct on School Property- **8.30 – (Revised 01/09/2024)**

D. AUTHORIZE SUPERINTENDENT AND THE ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS TO BEGIN PREPARATION OF THE 2024-2025 BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2025.

Authorize Superintendent and the Assistant Superintendent of Business Administration & Operations to begin preparation of the **2024-2025 Budget**, for fiscal year ending **June 30, 2025**.

III. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF DECEMBER 31, 2023)

MEDGAR EVERS SCHOOL

PRE-K	58	KDG	52
GRADE 1	45	GRADE 2	44
GRADE 3	32	GRADE 4	42
		TOTAL	273

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	41	GRADE 6	34
GRADE 7	31	GRADE 8	34
		TOTAL	140

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
413	8	421

REPORT OF CONTACTS (ATTENDANCE OFFICERS):**MEDGAR EVERS:**

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
0	132	0

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
0	140	0

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advanced receipt of her report. Mrs. Jackson inquired if there were any questions. **There were none.**

She ended by asking for favorable approval of her report as submitted:

Motioned/Mitchell; Seconded/Gray - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: LaWrence, Gray, Viverette, Sherman, Mitchell,
Coleman, Cook
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION**A. ACCOUNTS PAYABLE (\$499,713.01)****B. PAYROLL SUMMARY (for the month of December 2023) as detailed below:**

December 1, 2023	\$228,599.41
December 15, 2023	\$258,551.78
December 29, 2023	<u>\$223,384.62</u>
TOTAL	\$710,535.81

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS expressed to members that they were in advance receipt of her report and she briefly reminded board members that this evening's basketball game has been cancelled but would resume again on Thursday, January 11, 2024 at 4:30p.m. She went on further to state that three of our basketball players, *LaRue, Hatton and Harris*, at Cottage Grove have been ranked in the top 50 in the state.

She then inquired if there were any questions. **THERE WERE NONE.**

Motioned/Viverette; Seconded/Coleman - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: LaWrence, Gray, Viverette, Sherman, Mitchell,
Coleman, Cook
Nays: None
Absent: None
Abstain: None

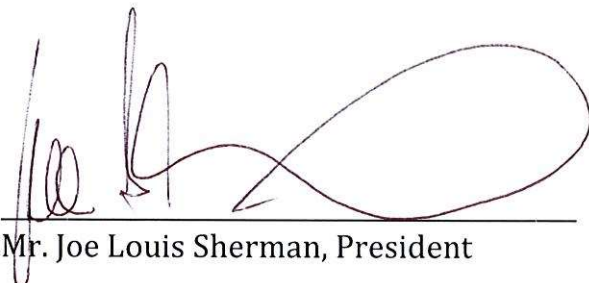
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

At this juncture, President Sherman called for a motion to adjourn.

ADJOURNMENT: 10:11 a.m.

Motioned/Mitchell; Seconded/Gray - to adjourn meeting.

Roll Call: Ayes: LaWrence, Gray, Viverette, Sherman, Mitchell,
Coleman, Cook
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.



Mr. Joe Louis Sherman, President



Mrs. Ester Viverette, Secretary