

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, DECEMBER 7, 2021**

The meeting was called to order by presiding officer, Vice President Joe Louis Sherman **10:00 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman (via phone), Cook, Gray, LaWrence, Mitchell,
Sherman, Viverette

Absent: None

Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Dr. Sharon P. Rivers, Assistant Superintendent of
Curriculum & Instruction
Ms. Monique Johnson, Principal
Mr. Frank Davis, Principal
Mrs. Gloria Lymore, Executive Assistant to the
Superintendent
Mrs. Vivian Carter, Administrative Assistant

Legal Counsel John Izzo, Attorney
Ray Cohen, Financial Consultant

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

AGENDA

Motioned/Sherman; Seconded/Cook- to approve the agenda

Roll Call: Ayes: Coleman (via phone), Cook, Gray, LaWrence, Mitchell
Sherman, Viverette

Nays: None

Absent:

Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

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Roll Call: Ayes: Coleman (via phone), Cook, Gray, LaWrence,
Mitchell, Sherman, Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

Motioned/Mitchell; Seconded/Cook - to approve **Resolution C.**

C. RESOLUTION providing for the issue of not to exceed \$4,040,000 Taxable General Obligation Limited School Bonds of School District Number 169, Cook County, Illinois, for the purpose of increasing the Working Cash Fund of said School District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, authorizing the deposit of said taxes levied to pay said bonds directly into a designated escrow account, and authorizing the sale of said bonds to the purchaser thereof.

Roll Call: Ayes: Coleman (via phone), Cook, Gray, LaWrence,
Mitchell, Sherman, Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

Motioned/Mitchell; Seconded/Cook - to approve **Resolution D.**

D. RESOLUTION providing for the issue of not to exceed \$4,585,000 Taxable General Obligation School Bonds of School District Number 169, Cook County, Illinois, for the purpose of paying claims against said School District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing the deposit of said taxes levied to pay said bonds directly into a designated escrow account, and authorizing the sale of said bonds to the purchaser thereof.

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Roll Call: Ayes: Coleman (via phone), Cook, Gray, LaWrence,
Mitchell, Sherman, Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

Motioned/Mitchell; Seconded/Cook - to approve **Resolution E.**

E. RESOLUTION authorizing and directing the execution of an Escrow Agreements in connection with the issue of not to exceed \$4,585,000 Taxable General Obligation School Bonds of School District Number 169, Cook County, Illinois.

Roll Call: Ayes: Coleman (via phone), Cook, Gray, LaWrence,
Mitchell, Sherman, Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

Motioned/Mitchell; Seconded/Viverette - to approve remainder of **PART A - REPORT OF THE SUPERINTENDENT, inclusive of ADDENDUM REPORT** as submitted:

Roll Call: Ayes: Coleman (via phone), Cook, Gray, LaWrence,
Mitchell, Sherman, Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

A. THE APPOINTMENT, EMPLOYMENT, COMPENSATION OF SPECIFIC EMPLOYEES, STUDENT PERSONNEL, AND OR PROBABLE AND IMMINENT LITIGATION (POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

A. PERSONNEL (*Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance*)

1. LETTER OF RESIGNATION

Ms. KIMBERLY BOUNDS, Administrative Assistant, Cottage Grove Upper Grade Center has submitted a letter of resignation effective, Friday, December 17, 2021.

2. APPOINTMENTS

- a. Authorization is sought to appoint **ZAINAB YAYA** as Substitute Teacher for the **2021-2022 School Year**.
- b. Authorization is sought to appoint **DAMAUS VIVERETTE** as Building & Grounds Supervisor - **\$65,000**.
- c. Authorization to appoint **ASHIRAH SIMPSON** as Cheerleading Coach, Cottage Grove Upper Grade Center.

3. SATURDAY SCHOOL STAFF

Authorization is being sought to hire the following staff for Saturday School. Saturday School begins **SATURDAY, JANUARY 15, 2022**, and ends **SATURDAY, MARCH 19, 2022**.

MEDGAR EVERS PAC:

KRISTY KEMPER	3RD GRADE MATH
JENNIFER REICHARDT	3RD GRADE READING
RACHAEL RANSOM	4TH GRADE MATH
ELIZABETH MICHALSKI	4TH GRADE READING
CELESTINE BURREL	CLERK
MONIQUE JOHNSON	ADMINISTRATOR
LATRICIA WALKER	COORDINATOR

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COTTAGE GROVE UGC:

TIMOTHY WILLIAMS	5 TH -8 TH GRADE SUBSTITUTE TEACHER
ZAINAB YAYA	5 TH -6 TH GRADE MATH
ASHIRAH SIMPSON	5 TH -6 TH GRADE LANG. ARTS/READING
JONI KOCOL	7 TH -8 TH GRADE MATH
JASON KINNAMAN	7 TH -8 TH GRADE LANG. ARTS/READING
KIMBERLY BOUNDS	CLERK
FRANK DAVIS	ADMINISTRATOR
CHANTEL JONES	COORDINATOR

- B. RESOLUTION abating the working cash fund of School District Number 169, Cook County, Illinois. *(See reference #1)*
- C. RESOLUTION providing for the issue of not to exceed \$4,040,000 Taxable General Obligation Limited School Bonds of School District Number 169, Cook County, Illinois, for the purpose of increasing the Working Cash Fund of said School District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, authorizing the deposit of said taxes levied to pay said bonds directly into a designated escrow account, and authorizing the sale of said bonds to the purchaser thereof. *(See reference #2)*
- D. RESOLUTION providing for the issue of not to exceed \$4,585,000 Taxable General Obligation School Bonds of School District Number 169, Cook County, Illinois, for the purpose of paying claims against said School District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing the deposit of said taxes levied to pay said bonds directly into a designated escrow account, and authorizing the sale of said bonds to the purchaser thereof. *(See reference #3)*
- E. RESOLUTION authorizing and directing the execution of an Escrow Agreements in connection with the issue of not to exceed \$4,585,000 Taxable General Obligation School Bonds of School District Number 169, Cook County, Illinois. *(See reference #4)*

F. APPROVE THE 2022-2023 SCHOOL CALENDAR (See reference #5)

Approval is sought to approve the **2022-2023** School Calendar for the **2022-2023** School Year.

The School Year will begin on **Wednesday, August 10, 2022**, and will end on **Friday, June 2, 2023**. The calendar represents **185 days**, inclusive of **five (5) emergency days**. If no emergency days are used, school will end **Friday, May 25, 2023**.

You will see by the attached copy of the official School Calendar; the following will take place on dates noted below:

TEACHER INSTITUTE DAYS

Wednesday, August 10, 2022

Thursday, August 11, 2022

Friday, August 12, 2022

Monday, May 22, 2023

PARENT TEACHER CONFERENCES

Friday, October 28, 2022

Friday, March 31, 2023

EMERGENCY DAYS

Friday, May 26, 2023

Tuesday, May 30, 2023

Wednesday, May 31, 2023

Thursday, June 1, 2023

Friday, June 2, 2023

III. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF NOVEMBER 30, 2021)

MEDGAR EVERS SCHOOL

PRE-K 60

KDG 47

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GRADE 1	40	GRADE 2	53
GRADE 3	48	GRADE 4	40
		TOTAL	288

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	41	GRADE 6	43
GRADE 7	31	GRADE 8	34
		TOTAL	149

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
437	17	454

REPORT OF CONTACTS (ATTENDANCE OFFICERS):

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
13	586	4

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
10	355	2

ADDENDUM REPORT:

I. FOR YOUR AUTHORIZATION

A. PERSONNEL

LETTER OF RESIGNATION – MS. JENNIFER REICHARDT – TEACHER

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Ms. Jennifer Reichardt, teacher, Medgar Evers Primary Academic Center has submitted a letter of resignation, effective immediately.

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON expressed to members that they were in advanced receipt of her report. Mrs. Jackson then inquired if there were any questions. **THERE WERE NONE.** **MRS. JACKSON** then asked for approval of report as submitted.

Motioned/Viverette; Seconded/Mitchell - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS REPORT**

Roll Call: Ayes: Coleman (via phone), Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for December 7, 2021, in the amount of **\$590,144.94.**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of November 2021 as detailed below:

November 05, 2021	\$221,612.51
November 26, 2021	<u>\$205,228.77</u>
Total	\$426,841.28

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Superintendent's Office	\$186.22
Building & Grounds	\$170.00
Business Office	\$180.18
Medgar Evers	\$ 67.25
Cottage Grove	<u>\$157.60</u>
Total	\$761.25

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION - Dr. Sharon P. Rivers

DR. SHARON P. RIVERS expressed to members that they were in advanced receipt of her report. Dr. Rivers then inquired if there were any questions. **THERE WERE NONE.**

Dr. Rivers ended by asking for favorable acceptance of her report as submitted:

Motioned/Viverette; Seconded/Mitchell - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION REPORT**

Roll Call: Ayes: Coleman (via phone), Cook, Gray, LaWrence, Mitchell, Sherman, Viverette

Nays: None

Absent: None

Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain, 0 present - motion carried.

BOARD OF EDUCATION SCHOOL DISTRICT #169
910 WOODLAWN AVENUE
FORD HEIGHTS, ILLINOIS 60411

INTRA-DISTRICT MEMO

DATE: NOVEMBER 29, 2021

TO: DR. GREGORY T. JACKSON
SUPERINTENDENT OF SCHOOLS

FROM: DR. SHARON P. RIVERS
ASSISTANT SUPERINTENDENT OF CURRICULUM AND
INSTRUCTION

SUBJECT: DECEMBER REPORT ON CURRICULUM AND INSTRUCTION

I recommend that you approve the following items. They are as follows:

- A. Bi-Monthly Professional Development
- B. School-wide Spelling Bee
- C. Boys Basketball Season
- D. Programs on Schedule for December 2021
- E. Winter Coat Donation
- F. Monthly Building Reports

Included herewith, are summaries which address each area listed above. Additionally, special events and activities are listed.

I. FOR YOUR INFORMATION

A. BI-MONTHLY PROFESSIONAL DEVELOPMENT

As we prepare for winter break, we are closing out the professional development calendar with our final session for the 2021 year on Wednesday, December 1, 2021. Our last offering will focus exclusively on Prekindergarten classrooms in preparation of the pending monitoring visit which will focus on the classroom setting. A critical step for supporting students' academic and socio-emotional development is to create an environment that fosters a sense of belonging and of feeling valued, competent, and safe. Through the work sessions, this goal will be achieved.

B. SCHOOL -WIDE SPELLING BEE

On Friday, December 3rd, winners of the Classroom Spelling Bees held on October 15th will compete in the school-wide spelling competition. Twelve (12) students from 2nd, 3rd, and 4th grade will compete at Medgar Evers starting at 9:00 a.m. with six (6) alternates standing by. At Cottage Grove, students grade 5 through 8 will compete for a place in the district-wide Spelling Bee. Ten (10) students are vying to compete in the final “bee” in the Willie L. Davis Auditorium for students in grades 2nd through 8th.

C. BOYS BASKETBALL SEASON

The month of October marked the official restart of sports at Cottage Grove Upper Grade Center with the Panthers basketball season. Students in grades 5 through 8 were able to participate in tryouts formally starting the season. The first boys’ basketball game will take place on Monday, November 29th in Markham, IL. The first home game is scheduled for Tuesday, November 30th at 4:30 p.m. against Jessie White Learning Academy when the Panthers will take the floor for the first time since February 2019. Student athletes must adhere to our COVID-19 safety protocols and eligibility requirements will remain as part of the sports program. Players must wear a mask during practice and play, and maintain a C average or higher to participate each week.

D. PROGRAMS ON SCHEDULE FOR DECEMBER 2021

The following programs are scheduled for the month of December.

- December 2nd – Problem Solving Medgar Evers
- December 3rd – Schoolwide Spelling Bee
 - Medgar Evers 9:30 a.m.
 - Cottage Grove 1:00 p.m.
- December 3rd – Progress Reports Mailed Home
- December 7th – Last Day of After School Tutorial

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- December 6th – 17th – Winter Benchmark Assessment
- December 16th – District-wide Winter Concert
- December 20th – 31st Winter Break

E. WINTER COAT DONATION

This acknowledgement is to show appreciation for the donation of winter coats we received for our students. Mrs. Donna Juniel is the mother and mother-in-law of two (2) of our staff members, Troy and Shauna Juniel. We are thankful that she took the time to donate new winter coats to our students. This is a tremendous show of kindness. Our families are very grateful for the act of thoughtfulness and appreciative of the kindness shown during this time of the year. It is always a great feeling to know our students are thought of during the holidays.

F. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

- ✚ Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- ✚ Mr. Frank Davis, Principal of Cottage Grove U.G.C.
- ✚ Ms. Celestine Burrel, District-wide Attendance Office

At this juncture, Board Vice President Sherman called for a motion to adjourn.

ADJOURNMENT: 10:13 a.m.

Motioned/Mitchell; Seconded/Viverette - to adjourn meeting.

Roll Call: Ayes: Coleman (via phone), Cook, Gray, LaWrence,
Mitchell, Sherman, Viverette

Nays: None

Absent: None

Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.


Mr. James Coleman, President


Mrs. Lera Cook, Secretary