

FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, OCTOBER 10, 2023

The meeting was called to order by presiding officer, President, Joe Louis Sherman
- at **10:02 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: J. Sherman, S. LaWrence, E. Viverette, Lera Cook, J. Coleman (*via phone at 10:11a.m.*), J. Gray (*via phone*)
Absent: Mark Mitchell
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction
Mrs. Gloria Lymore (*via phone*)
Mrs. LaDonna Harris, Executive Assistant to the Supt.
Mr. William Gleason, Legal Counsel
Dr. Raymond Coyne, Consultant

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

NONE

ADOPTION OF AGENDA

President, Joe Louis Sherman, called for a motion to approve the agenda at 10:07a.m.

Motioned/LaWrence; Seconded/Viverette - to approve the agenda.

Roll Call: Ayes: Cook, LaWrence, Gray, Viverette, Sherman

Nays: None

Absent: Mitchell, Coleman

Abstain: None

5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

APPROVAL OF MINUTES

President, Joe Louis Sherman, called for a motion to approve the minutes of the public hearing and regularly scheduled board meeting of **September 5, 2023.**

Motioned/LaWrence; Seconded/Viverette - to approve the minutes of **September 5, 2023**

Roll Call: Ayes: Cook, LaWrence, Gray, Viverette, Sherman
 Nays: None
 Absent: Mitchell, Coleman
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

Thank you card was received from Congresswoman Robin Kelly to the Board of Education for their overall support and flower easel received during her moment of bereavement of her husband's death.

PART A - REPORT OF THE SUPERINTENDENT REPORT

SUPERINTENDENT JACKSON reminded members that they were in advanced receipt of his report and informed members there was an addendum report as well. SUPERINTENDENT JACKSON briefly addressed and expounded on some items in his report and his **ADDENDUM REPORT**, as a point of reference, by speaking to the replacement of bonds to save money.

SUPERINTENDENT JACKSON ended by asking for favorable approval of his report as submitted.

I. CLOSED SESSION

- A. That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during the open session.
(POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

- A. **PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. **LETTER OF INTENT TO RETIRE**

MR. ROBERT JACKSON, Custodian, has submitted a **LETTER OF INTENT TO RETIRE, effective** at the end of December 2023.

2. **APPOINTMENTS**

- a. Authorization is sought to appoint **MR. JASON COOK**, as ***Substitute Teacher***, Ford Heights School District 169, **effective, September 11, 2023**, (*Administratively approved*) for the 2023-2024 School Year - **\$125.00 per day**
- b. Authorization is sought to appoint **MS. ALYSSA HALL**, as ***Substitute Teacher***, Ford Heights School District 169, **effective, October 10, 2023**, for the 2023-2024 School Year - **\$125.00 per day**

2. **APPROVAL OF RESIGNATION**

MR. ANTHONY FAUST, *Food Service Cook*, Medgar Evers Primary Academic Center, resigned **effective Tuesday, September 12, 2023**.

3. **AUTHORIZATION TO HIRE AFTER SCHOOL PERSONNEL**

Authorization is sought to hire the following personnel for After School Tutorial that began **Tuesday, September 26, 2023**, and ends Tuesday, **December 5, 2023**:

ROBERT POTTER

B. **ESTIMATED AGGREGATE TAX LEVY FOR 2023** (*See reference #1*)

The Truth in Taxation Act (**35 ILCS 200/18-55 et:seq.**) affects all local government agencies, including school districts, community colleges and home-rule municipalities, which are authorized to levy property taxes. The basic requirements of the law have been reproduced for your information from the Essentials of Illinois School Finance, The Property Tax Cycle.

One of the main requirements contained in the Truth-in-Taxation

Act, is that at least twenty (20) days prior to the adoption of an aggregate levy, the local governing board must estimate the dollar amount of the aggregate levy for the current year, exclusive election costs.

The recommended **2023** Calendar Year levy estimate is **\$5,333,200.00**. Please keep in mind that this estimate is subject to change as more information becomes available.

C. AUTHORIZATION TO APPLY FOR THE SCHOOL MAINTENANCE GRANT PROGRAM

Authorization is sought to apply for the School Maintenance Grant Program. The School Maintenance Grant Program is a dollar-for-dollar state matching grant open to school districts, cooperative high schools, vocational centers, and special education cooperatives. Eligible applicants can receive up to **\$50,000.00** to put toward completing proposed maintenance projects. This grant will be put towards the Heating, Ventilation, Air Conditioning (HVAC) project were we to receive.

D. RESOLUTION (See reference #2)

Resolution to authorize transfer of a repayable inter-fund loan from the working cash fund to the debt service fund.

E. RESOLUTION (See reference #3- Attached separately)

Resolution providing for the issue of not to exceed \$4,040,000 General Obligation Limited School Bonds of the District for the purpose of increasing the Working Cash Fund of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, authorizing the deposit of said taxes levied to pay said bonds directly into a designated escrow account, and authorizing the proposed sale of said bonds to the purchaser thereof.

F. RESOLUTION (See reference #4 - Attached separately)

Resolution providing for the issue of not to exceed \$4,585,000 Taxable General Obligation School Bonds of the District for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing the deposit of

said taxes levied to pay said bonds directly into a designated escrow account, authorizing the proposed sale of said bonds to the purchaser thereof, and authorizing the execution of certain escrow agreements in connection therewith.

III. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF SEPTEMBER 30, 2023)

MEDGAR EVERS SCHOOL

| | | | |
|---------|----|--------------|------------|
| PRE-K | 60 | KDG | 54 |
| GRADE 1 | 44 | GRADE 2 | 46 |
| GRADE 3 | 32 | GRADE 4 | 42 |
| | | TOTAL | 278 |

COTTAGE GROVE UPPER GRADE CENTER

| | | | |
|---------|----|--------------|------------|
| GRADE 5 | 40 | GRADE 6 | 33 |
| GRADE 7 | 30 | GRADE 8 | 32 |
| | | TOTAL | 135 |

| | | |
|----------------|-----------------|-------------|
| TOTAL DISTRICT | OUT OF DISTRICT | GRAND TOTAL |
| 413 | 13 | 42 |

REPORT OF CONTACTS (ATTENDANCE OFFICERS):

MEDGAR EVERS:

| | | |
|-------------|--------------------|--------------------|
| HOME VISITS | TELEPHONE CONTACTS | PARENT CONFERENCES |
| 0 | 96 | 0 |

COTTAGE GROVE:

| | | |
|-------------|--------------------|--------------------|
| HOME VISITS | TELEPHONE CONTACTS | PARENT CONFERENCES |
| 2 | 72 | 1 |

ADDENDUM REPORT

I. FOR YOUR AUTHORIZATION

A. **RESOLUTION (MINOR REVISIONS)**

Authorization is sought to approve minor revisions to resolutions as listed below. These revisions will be presented by the superintendent.

1. RESOLUTION (SEE HANDOUT REFERENCE #3)

Resolution providing for the issue of not to exceed \$4,040,000 General Obligation Limited School Bonds of the District for the purpose of increasing the Working Cash Fund of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, authorizing the deposit of said taxes levied to pay said bonds directly into a designated escrow account, and authorizing the proposed sale of said bonds to the purchaser thereof.

2. RESOLUTION (SEE HANDOUT REFERENCE #4)

Resolution providing for the issue of not to exceed \$4,585,000 Taxable General Obligation School Bonds of the District for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing the deposit of said taxes levied to pay said bonds directly into a designated escrow account, authorizing the proposed sale of said bonds to the purchaser thereof, and authorizing the execution of certain escrow agreements in connection therewith.

Motioned/Lawrence; Seconded/Cook - to approve **PART A - REPORT OF THE SUPERINTENDENT REPORT, inclusive of ADDENDUM REPORT** as submitted:

Roll Call: Ayes: Cook, LaWrence, Viverette, Sherman
 Nays: None
 Absent: Mitchell
 Abstain: Gray, Coleman

4 ayes, 0 nays, 1 absent, 2 abstain, 0 present – motion carried.

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advanced receipt of her report. Mrs. Jackson inquired if there were any questions. **There were none.**

She ended by asking for favorable approval of her report as submitted:

Motioned/Lawrence; Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE (\$837,324.96)

B. PAYROLL SUMMARY (for the month of September 2023) as detailed below:

| | |
|--------------------|---------------------|
| September 08, 2023 | \$231,734.28 |
| September 22, 2023 | <u>\$230,337.41</u> |
| Total | \$462,071.69 |

Motioned/Mitchell; Seconded/Viverette - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS expressed to members that they were in advance receipt of her report. She then inquired if there were any questions. **THERE WERE NONE.** Dr. Rivers went on to remind members of the board of the 1st girls' basketball classic

tournament that is scheduled for the upcoming Saturday of October 14, 2023 at 10:15a.m. She then asked for acceptance of report as submitted:

Motioned/Lawrence; Seconded/Viverette - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.


Roll Call: Ayes: Cook, Coleman, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Mitchell
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

At this juncture, President Sherman called for a motion to adjourn.

ADJOURNMENT: 10:19 a.m.

Motioned/Cook; Seconded/Viverette - to adjourn meeting.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Mitchell
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.



Mr. Joe Louis Sherman, President



Mrs. Ester Viverette, Secretary