

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, SEPTEMBER 6, 2022**

The meeting was called to order by presiding officer, President Pro Tempore – Viverette – **at 10:15 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman (via phone), Cook, Gray, Mitchell (via phone),
LaWrence, Viverette
Absent: Sherman
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of
Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum
& Instruction
Mrs. Vivian Carter, Administrative Assistant
Legal Counsel William (Bill) Gleason, Petrarca, Gleason, Boyle & Izzo, LLC

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

AGENDA

Motioned/Cook; Seconded/Gray - to approve the agenda

Roll Call: Ayes: Coleman, Cook, Gray, Mitchell, LaWrence, Viverette
Nays: None
Absent: Sherman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

MINUTES

President Pro Tempore Viverette called for a motion to approve the minutes of August 9, 2022

Motioned/Gray; Seconded/Cook- to approve the minutes August 9, 2022.

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Roll Call: Ayes: Coleman, Cook, Gray, Mitchell, LaWrence, Viverette
Nays: None
Absent: Sherman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

NONE

DR. GREGORY T. JACKSON reminded members of the Board that they were in advanced receipt of his report but wanted to call their attention to the fact that the district continues to fill positions as needed and reminded members that this shortage was occurring in cities across the nation. He informed members that he would be meeting with two potential candidates after the board meeting.

SUPERINTENDENT JACKSON thanked Mrs. Coretta Jackson for her delivery of the budget details to members of the board. He then addressed the enrollment thus far for the 2022-2023 school year with a total of 445 students.

Dr. Jackson expressed that administration would continue to reach out, and search for those students who were in attendance for the 2021-2022 school year and not yet present. He explained that this was the same scenario last school year, and that eventually most of the students did present themselves.

Board member Cook inquired about the process that would be used to reach out to missing students.

Dr. Rivers responded that staff would be checking addresses, calling homes, doing home visits, calling relatives if unable to reach.

Member Gray inquired about the positions that the Superintendent would be interviewing for.

Superintendent informed member Gray they would be interviewing for two (2) paraprofessional positions, and more than likely would be bringing them before the Board at the next Board of Education meeting.

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Dr. Jackson then inquired if there were any questions. There were none. Superintendent Jackson then asked for favorable approval of his report as submitted.

Motioned/Gray; Seconded/Cook - to approve **PART A - REPORT OF THE SUPERINTENDENT** as submitted:

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Viverette
Nays: None
Absent: Sherman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

- A. That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during open session.
(POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

A. PERSONNEL

1. AUTHORIZATION TO HIRE AFTER SCHOOL PERSONNEL

Authorization is sought to hire the following personnel for After School Tutorial to begins **Tuesday, September 27, 2022**, and ends Wednesday, **December 7, 2022**. They are:

Patrice Landfair
Jarita Robinson
Rachael Ransom
Brenda Robinson
Diane Sergeant

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Cynthia Purdy
Michelle Borishade
Diane Richardson
Sharon Kuzminski
Jessica Rogers
Jason Kinnaman
Craig Doster
To Be Determined (T.B.D.)
Celestine Burrel
Robin Norris
Ollie Ball
Chantel L. Jones
Monique Johnson
Dr. Sharon P. Rivers

2. APPOINTMENTS

- a. Authorization is sought to appoint **Ms. MICHELLE BORISHADE**, as *Substitute Teacher*, Cottage Grove Upper Grade Center, effective the **2022-2023 School Year - \$45,000.00**
- b. Authorization is sought to appoint **Mr. CRAIG DOSTER**, as *Teacher*, Cottage Grove Upper Grade Center, effective the 2022-2023 School Year – **MA 30, Step 15 - \$61,397.00**

3. RESIGNATIONS

- a. **MRS. ANGELA COLEMAN** – *Paraprofessional* Cottage Grove Upper Grade Center has submitted a **LETTER OF RESIGNATION effective August 26, 2022.**

B. APPROVAL OF BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023 (See Reference #1)

C. APPROVAL OF FISCAL YEAR 2022-2023 BUDGET RESOLUTIONS

1. Chief Fiscal Officer's Estimate of Revenues anticipated to be received by Ford Heights School District 169, Cook County Illinois for Fiscal Year beginning July 1, 2022, and ending June 30, 2023. *(See Reference #2)*
2. Certification of Resolution and Minutes of the Meeting of the Board held on the eighth day of September 2020, insofar as same relates to the adoption of a Resolution entitled: Resolution **ADOPTING THE BUDGET OF FORD HEIGHTS SCHOOL DISTRICT 169**, Cook County, Illinois for Fiscal Year **2022-2023**. *(See Reference #3)*
3. **RESOLUTION ADOPTING** the Budget of Ford Heights School District 169, Cook County, Illinois for the **Fiscal Year 2022-2023** *(See Reference #4)*

D. AUTHORIZE AND APPROVE SCHOOL IMPROVEMENT PLAN

The State requires that all school districts receiving Title I federal funding must have an approved Title I School Improvement Plan. The Illinois State Board of Education expects all districts and schools to implement and sustain an improvement process designed to ensure equitable outcomes for all students.

I. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (As of September 1, 2022)

MEDGAR EVERS SCHOOL

PRE-K	60	KDG	52
GRADE 1	55	GRADE 2	38
GRADE 3	52	GRADE 4	40
		TOTAL	297

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COTTAGE GROVE:

GRADE 5	34	GRADE 6	34
GRADE 7	36	GRADE 8	32
		TOTAL	136

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
431	12	445

REPORT OF CONTACTS (ATTENDANCE OFFICES):

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
4	200	3

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
2	87	0

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advanced receipt of then inquired if there were any questions. **THERE WERE NONE.**

Motioned/Gray; Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Viverette
 Nays: None
 Absent: Sherman
 Abstain: None
6 ayes, **0** nays, **1** absent, **0** abstain, **0** present – motion carried.

I. FOR YOUR INFORMATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for

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September 6, 2022, in the amount of **\$565,155.59**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of June 2022 and Payroll Run Outs as detailed below:

August 12, 2022	\$195,978.37
August 26, 2022	<u>\$203,674.56</u>
Total	\$399,652.93

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the 2022-2023 School Year in the amount of **\$269.08**.

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS expressed to members that they were in advanced receipt of her report, then informed members of the Million Fathers March that would take place on Thursday, September 8, 2022. Dr. Rivers explained the March and its purpose.

Dr. Rivers gave start the time and shared that participants would be greeted with a continental breakfast and would receive a nice gift of appreciation from the district. She then inquired if there were any questions. **THERE WERE NONE**. She then asked for acceptance of report as submitted:

Motioned/Gray; Seconded/Cook - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Viverette
 Nays: None
 Absent: Sherman
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. PARENT CENTER MONTHLY MEETINGS

Parent Workshops for the 2022-2023 school year are scheduled to begin in September. The parenting series is open to parents of students' prekindergarten through 8th grade. We welcome them to visit the Parent Center at Medgar Evers Primary Academic Center for the monthly seminars and to get information that will assist with their parental needs. The following topics will be offered.

- *September 2* – Positive Home and School Communication
- *October 7* – Reading strategies to help your child be a better reader
- *November 4* – Stress and Holiday's: How to Survive them!

B. PROFESSIONAL DEVELOPMENT

As we continue to respond to learning loss due to Covid-19, our focus for the 2022-2023 school year is centered around reemphasizing social emotional learning blended with academics. The breakout sessions, after mandated training and opening remarks, lent itself to the opportunity to reimagine resilience and a deeper understanding of social emotional learning standards. SuccessMaker workshop centered around student growth reports and how to utilize the data for individualized instructional purposes. Prekindergarten staff met to review results from the previous monitoring visit and establish goals for the new school year to maintain our GOLD standard.

C. SCHOOL IMPROVEMENT PLANS (See reference #1)

The School Improvement Plan (SIP) identifies the academic and priority goals along with strategies for each school. School leadership and school leadership teams are on target to refine their SIP and define their school's targeted work to raise achievement and prepare every student to attain mastery at their level. Monthly meetings are evaluation tools of the school improvement plan to ensure that the objectives are concise, measurable, and achievable.

D. AFTER SCHOOL TUTORIAL

After School Tutorial is designed to expand learning outside of school hours that will offer students educational enrichment and recreational activities. It is designed to reinforce and compliment the regular academic program. Tuesday, September 27th begins the tutorial season. Each Monday, Tuesday, and Thursday for ten weeks, identified students will receive additional instruction in reading and mathematics. This year, teachers have more input in the selection process based on student scores and classroom participation. While students made some gains, through this program, we are expecting greater academic gains. Therefore, the following staff roster serves as a recommendation to fill positions for the tutorial program:

- Patrice Landfair
- Jarita Robinson
- Rachel Ransom
- Brenda Robinson
- Diane Sergeant
- Cynthia Purdy
- Michelle Borishade
- Diane Richardson
- Sharon Kuzminski
- Jessica Rogers
- Jason Kinnaman
- Craig Doster
- Celestine Burrell
- Robin Norris
- Ollie Ball
- Chantel L. Jones
- Monique Johnson
- Dr. Sharon P. Rivers

E. PROGRAMS ON SCHEDULE FOR SEPTMBER 2022

- September 1st – Problem Solving Cottage Grove

- September 2nd – Parent Meeting
 - Topic: *Positive Home and School Communication*
- September 5th – Labor Day
- September 7th – Professional Development
- September 8th - Million Father March
- September 14th – Resilience Team Meeting
- September 15th – Problem Solving Medgar Evers
- September 20th – Professional Development
- September 23rd – First Progress Report Mailed Home
- September 27th – After School Tutorial Begins
- September 27th – Girls Basketball Home Game
- September 29th – Girls Basketball Home Game

F. MONTHLY BUILDING REPORTS (See references #2-4)

Building reports were submitted by the following personnel:

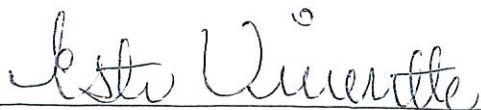
- ✚ Ms. Monique Johnson, Principal, Medgar Evers P.A.C.
- ✚ Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum and Instruction, Cottage Grove U.G.C.
- ✚ Ms. Celestine Burrell, District-wide Attendance Officer

At this juncture, President Pro-Tempore Viverette called for a motion to adjourn.

ADJOURNMENT: 10:24 a.m.

Motioned/Gray; Seconded/Cook - to adjourn meeting.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Viverette
 Nays: None
 Absent: Sherman
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.



Mrs. Ester Viverette, President, Pro-Tempore


Mrs. Lera Cook, Secretary