

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, AUGUST 8, 2023**

The meeting was called to order by presiding officer, President Joe Louis Sherman
- at 10:05 a.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman (via phone), Cook Gray, LaWrence, Sherman,
Viverette
Absent: Mark Mitchell
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of
Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum
& Instruction
Mrs. Vivian Carter, Administrative Assistant
Mrs. Gloria Lymore (via phone)
Mrs. LaDonna Harris, Executive Assistant to the Supt.
Mr. William Gleason, Legal Counsel

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

Former employee **MS. MARY FULWILEY** stood to address members of the Board of Education and Superintendent Gregory T. Jackson.

MS. FULWILEY stated that she felt she was treated unfairly and had concluded that her 33 years of service to the Ford Heights School District 169 Food Service department meant very little as she was not recognized with a retirement party as is the usual practice.

MS. FULWILEY addressed what she believed to be an inadequate attempt to engage her via phone to put a retirement party in motion and then explained some of her unavailability via phone as she at some point was out of town. She also listed reasons for retirement.

SUPERINTENDENT JACKSON began by articulating that this was absolutely due to an oversight and apologized for such, then expressed the willingness to rectify the oversight.

Minutes of Board of Education
August 8, 2023
Page 2

Ms. FULWILEY expressed that although she no longer wanted to be acknowledged in the aforementioned format, it was the principle of the thing that she wanted to bring to the attention of members of the board and Superintendent Jackson.

Discussions and comments were had and made by various members of the board apologizing and wanting to give her the honor they felt due her for her many years of service, but this was rejected by Ms. Fulwiley.

SUPERINTENDENT JACKSON voiced that he believed she had chosen a retirement gift of a watch, and they would see to it that she was in receipt of that item soon.

Ms. FULWILEY ended by thanking the board for their recognition of her services and thanked them for the opportunity to express her feelings, and stated that she did accept the apologies offered, and exited the meeting.

Before **SUPERINTENDENT JACKSON** began his report, he stated once again that this was an oversight and he spoke to the kind of dedicated worker Ms. Fulwiley was and how whenever he was in the building, she took it upon herself to prepare him a sample of the lunch for the day and would then call him to say she had prepared him a lunch and it was ready.

SUPERINTENDENT JACKSON expressed that he understood that she was somewhat out of sorts, and he stated with good reason, however, he had reached out to her to no avail. He ended by stating he hoped that she would reconsider at a later date and allow a celebration to take place.

AGENDA

Board President called for a motion to adopt the Agenda.

Motioned/Viverette; Seconded/Cook - to approve the Agenda

Roll Call: Ayes: Coleman, Cook, LaWrence Gray, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

Minutes of Board of Education
August 8, 2023
Page 3

MINUTES

President Sherman called for a motion to approve the minutes of **July 11, 2023**

Motioned/Cook; Seconded/Gray - to approve the minutes of **July 11, 2023**

Roll Call: Ayes: Coleman, Cook, LaWrence Gray, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

Thank you card was received from Mrs. LaDonna Harris to the Board of Education for their approval of the superintendent's recommendation of her in the employment position as executive assistant to the superintendent.

PART A - REPORT OF THE SUPERINTENDENT REPORT

SUPERINTENDENT JACKSON reminded members that they were in advance receipt of his report and stated that there was an **ADDENDUM REPORT** as well, and proceeded to address those items.

SUPERINTENDENT JACKSON communicated that once again the administration was continuing to fill teacher positions, as some had left for higher salaries in other districts, and support staff positions as needed.

He spoke about the accomplishments of Ms. Rachel Ransom, who through our partnership with Grand Canyon University, had earned her master's degree, and was now a licensed teacher.

Rounding out his comments, Superintendent Jackson conveyed that a \$100,000 grant through Representative Thaddeus Jones, has been earmarked and approved for our district, but however, it was at the Representatives discretion, when monies would be released.

Lastly, **SUPERINTENDENT JACKSON** told members of the board that they could possibly anticipate the sale of Bonds between now and October.

Minutes of Board of Education
August 8, 2023
Page 4

Superintendent Jackson then asked if there were any further questions. **THERE WERE NONE**, he then asked for favorable approval of his report as submitted.

Motioned/Cook; Seconded/Gray - to approve **PART A - REPORT OF THE SUPERINTENDENT REPORT, inclusive of ADDENDUM REPORT** as submitted:

Roll Call: Ayes: Coleman, Cook, LaWrence, Gray, Sherman, Viverette
Nays: None
Absent: Mitchell
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

- A.** That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during the open session.
(POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

- A. PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. APPOINTMENTS

- a. Authorization is sought to appoint **MR. WILLIAM HOFFMAN**, as **Teacher**, Medgar Evers Primary Academic Center, effective the **2023-2024 School Year – BA, Step 9 - \$48,189**
- b. Authorization is sought to appoint **MS. DAYNA HARRIS**, as **Substitute Teacher**, Cottage Grove Upper Grade Center, effective the **2023-2024 School Year – \$46,000**

Minutes of Board of Education

August 8, 2023

Page 5

- c. Authorization is sought to appoint **Ms. GLORIA ROBERSTON**, as *Teacher*, Medgar Evers Primary Academic Center, effective the **2023-2024 School Year – MA+30, Step 9 - \$53,207**
- d. Authorization is sought to appoint **Mr. CONNOR McMURRAY**, as Internet Technology Support Technician, **effective August 7, 2023**, for the **2023-2024 School Year - \$60,000**

2. RESIGNATIONS

- a. **Mr. CRAIG DOSTER**, Teacher – Cottage Grove Upper Grade Center, has submitted a Letter of Resignation, effective the **2023-2024 School Year**.
- b. **Ms. ROSE RAMEY**, Teacher - Medgar Evers Primary Academic Center has submitted a **LETTER OF RESIGNATION, effective the 2023-2024 School Year**.

B. PROPOSED REVISED POLICIES (See reference #1)

Consistent with Ford Heights School District 169's normal practice to conduct periodic reviews of its policies, the following policies are being submitted as needing to be **Revised, Adopted, and/or New** as listed below:

- ❖ **General School Administration – Administrative Personnel Other Than the Superintendent – 3:50 (Revised 8/8/2023)**
- ❖ **General Personnel – Equal Employment Opportunity and Minority Recruitment – 5:10 (Revised 8/8/2023)**
- ❖ **General Personnel – Administrative Procedure -Workplace Accommodations for Nursing Mothers – 5:10-AP (Adopted 8/8/2023)**
- ❖ **General Personnel – Hiring Process and Criteria – 5:30 (Revised 8/8/2023)**
- ❖ **General Personnel – Administrative Procedure – Interview Questions – 5:30-API (Revised 8/8/2023)**
- ❖ **General Personnel – Administrative Procedure – Investigations - 5:30-AP2 (Revised 8/8/2023)**

- ❖ General Personnel – Administrative Procedure -Sexual Misconduct Related Employment History Review (HER) – 5:30-AP3 (Adopted 8/8/2023)
- ❖ General Personnel – Exhibit – Notice of Preliminary Hiring Decision Based on Conviction Record – 5:30-AP2, E1 (Adopted 8/8/2023)
- ❖ General Personnel – Exhibit – Notice of Final Hiring Decision Based on Conviction Record – 5:30 AP2, E2 (Adopted 8/8/2023)
- ❖ General Personnel – Exhibit – EHR Letter to Applicant’s Current/Former Employer - 5:30 AP3, E (Adopted 8/8/2023)
- ❖ General Personnel – Communicable and Chronic Infectious Disease – 5:40 (Revised 8/8/2023)
- ❖ General Personnel – Administrative Procedure – Communicable and Chronic Infectious Disease – 5:40-AP (Revised 8/8/2023)
- ❖ School Board – Uniform Grievance Procedure – 2:260 (Revised 8/8/2023)
- ❖ Operational Services – Convicted Child Sex Offender; Screening; Notifications – 4:175 (Adopted 8/8/2023)
- ❖ Operational Services – Exhibit – Informing Parents/Guardians About Offender Community Notification Laws – 4:175-AP1, E1 (Adopted 8/8/2023)
- ❖ General Personnel – Personal Technology and Social Media; Usage and Conduct – 5:125 (Revised 8/8/2023)
- ❖ General Personnel – Exhibit – Employee Receipt of Board Policy on Technology and Social Media – 5:125-E (Revised 8/8/2023)
- ❖ Professional Personnel – Substitute Teachers – 5:220 (Revised 8/8/2023)
- ❖ Professional Personnel – Administrative Procedure – Substitute Teachers – 5:220-AP (Revised 8/8/2023)
- ❖ Educational Support Personnel – Duties and Qualifications – 5:280 (Revised 8/8/2023)

ADDENDUM REPORT

I. FOR YOUR AUTHORIZATION

- A. PERSONNEL *(Pending receipt of all personnel required documents)*

Minutes of Board of Education
August 8, 2023
Page 7

1. APPOINTMENT

Authorization is sought to appoint **RACHEL RANSOM** as a full-time 3rd grade PEL teacher at Medgar Evers Primary Academic Center, effective 2023-2024 school Year. Rachel will move to a Step 9, MA with a salary of \$51,138 for the current school year.

2. APPOINTMENT

Authorization is sought to appoint **Ms. DANA WILLIAMS** as a full-time teacher pre-kindergarten (preschool for all) Medgar Evers Primary Academic Center, effective 2023-2024 school Year. Ms. Williams will have a salary of \$51,000.

3. APPOINTMENT

Authorization is sought to appoint **Ms. TANIA RICHIE** as a district substitute teacher, effective 2023-2024 school Year.

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advance receipt of her report. Mrs. Jackson inquired if there were any questions. **THERE WERE NONE.** She ended by asking for favorable approval of her report as submitted:

Motioned/LaWrence; Seconded/Viverette - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

**Minutes of Board of Education
August 8, 2023
Page 8**

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for August 8, 2023, in the amount of \$497,046.93

B. PAYROLL SUMMARY

The following is the payroll summary for the month of July 2023 as detailed below:

July 14, 2023	\$ 89,114.14
July 29, 2023	<u>\$103,417.34</u>
TOTAL	\$192,531.48

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS expressed to members that they were in advance receipt of her report. She then inquired if there were any questions. **THERE WERE NONE.** She then asked for acceptance of report as submitted:

Motioned/Gray; Seconded/Viverette - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: Cook, Coleman, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Mitchell
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

At this juncture, President Sherman called for a motion to adjourn.

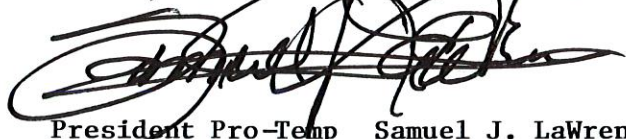
ADJOURNMENT: 10:30 a.m.

Motioned/Mitchell; Seconded/Gray - to adjourn meeting.

Minutes of Board of Education
August 8, 2023
Page 9

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

~~Mr. Joe Louis Sherman, President.~~



President Pro-Temp Samuel J. Lawrence


Mrs. Ester Viverette, Secretary
