

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, AUGUST 9, 2022**

The meeting was called to order by presiding officer, President Pro Tempore – Sherman – **at 10:02 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, LaWrence, Sherman, Mitchell (via phone), Viverette
Absent: Coleman, Gray
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction
Mrs. Vivian Carter, Administrative Assistant
Legal Counsel William (Bill) Gleason, Petrarca, Gleason, Boyle & Izzo, LLC

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

AGENDA

Motioned/Cook; Seconded/Viverette - to approve the agenda

Roll Call: Ayes: Cook, Sherman, Mitchell, LaWrence, Viverette
Nays: None
Absent: Coleman, Gray
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

BOARD MEMBER GRAY ARRIVED AT 10:04 A.M.

MINUTES

President Pro Tempore Sherman called for a motion to approve the minutes. Motioned/Cook; Seconded/Mitchell - to approve the minutes of **July 5, 2022** and **July 9, 2022, Special Meeting**

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Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

NONE

DR. GREGORY T. JACKSON reminded members of the Board that they were in advanced receipt of his report and informed members that there was an **ADDENDUM REPORT**.

SUPERINTENDENT JACKSON discussed and explained the **ADDENDUM REPORT** item of Employer Participation Agreement for the Supplemental Savings Plan and what it meant for the district.

DR. JACKSON stated that this is an “optional contribution benefit” for TRS members. The agreement offers a defined contribution benefit to active members of the TRS retirement system, and it is intended to offer teachers a “high quality vehicle to supplement their retirement savings.”

SUPERINTENDENT JACKSON called on Attorney William Gleason to further reiterate what the item was addressing. Attorney Gleason did so, but basically informed members that it was a mandated issue by the State and not an option to not offer or comply.

DR. JACKSON informed members of the report seen on channel 2 news regarding the absolute crisis for many districts all over the country in the hiring of teachers, paraprofessionals, and administrative personnel.

Superintendent Jackson stated that the district was doing the best that they could to get quality and qualified people before our students. He then inquired if there were any questions? There were none. Superintendent Jackson then asked for favorable approval of his report as submitted.

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Motioned/Viverette; Seconded/Gray - to approve **PART A - REPORT OF THE SUPERINTENDENT, inclusive of **ADDENDUM REPORT**** as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

- A.** That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during open session.
(POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

- A. PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. APPOINTMENTS

- a. Authorization is sought to appoint **Ms. FELICIA DIXON**, as ***Substitute Teacher***, Cottage Grove Upper Grade Center, effective the **2022-2023 School Year - \$45,000.00**
- b. Authorization is sought to appoint **Ms. DOROLYN PETERS** as ***Districtwide Social Worker Intern***, effective the **2022-2023 School Year**.

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- c. Authorization is sought to appoint **Ms. BRENDA ROBINSON**, as *Paraprofessional*, effective the 2022-2023 School Year - **\$31,214.00**
- d. Authorization is sought to appoint **Ms. JARITA ROBINSON**, as *Teacher – Medgar Evers Primary Academic Center*, effective the 2022-2023 School Year, MA, Step 12 - **\$54,797.00**
- e. Authorization is sought to appoint **Ms. ROSE RAMEY**, as *Teacher – Medgar Evers Primary Academic Center*, effective the 2022-2023 School Year, MA, Step 17 - **\$61,997.00**
- f. Authorization is sought to appoint **Mr. DAVID WRIGHT**, as *District Technologist* – effective August 15, 2022 for the 2022-2023 School Year - **\$100,000.00**
- g. Authorization is sought to appoint **Ms. KIERA HOLIDAY**, as *Teacher – Cottage Grove Upper Grade Center*, effective the 2022-2023 School Year, BA, Step 7 - **\$45,639.00**
- h. Authorization is sought to appoint **Ms. CYNTHIA COOK**, as *Food Service Helper – Cottage Grove Upper Grade Center*, effective the 2022-2023 School Year, - **\$31,758.00**

2. RESIGNATIONS

- a. **Ms. MARY FULWILEY** – Head Cook Cottage Grove Upper Grade Center has submitted a **LETTER OF INTENT TO RETIRE**, effective July 29, 2022.
- b. **Mr. TROY JUNIEL** – Media Center Cottage Grove Upper Grade Center has submitted a **LETTER OF RESIGNATION** effective July 22, 2022.

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- c. **Ms. CHARITY ADAMS** – Teacher Medgar Evers Primary Academic Center has submitted a **LETTER OF RESIGNATION effective July 31, 2022.**

3. REQUEST FOR SABBATICAL

MRS. TRIKETA WASHINGTON DRIVER – Teacher Medgar Evers Primary Academic Center has submitted a letter requesting a **1-year sabbatical effective the 2022-2023 School Year.**

III. FOR YOUR INFORMATION

A. INSTITUTE DAY REMINDER

Members of the Board of Education a reminder that Institute Days will begin on **WEDNESDAY, AUGUST 10 THROUGH FRIDAY, AUGUST 12, 2022**, and will be held at Cottage Grove Upper Grade Center.

Each day will begin with a Continental Breakfast at 7:30 a.m. in the cafeteria of Cottage Grove Upper Grade Center. Staff will be provided with Lunch as well. All personnel will be engaged in various breakout sessions throughout the day.

If your schedule permits, please come out and join us.

ADDENDUM REPORT

I. FOR YOUR AUTHORIZATION

- A. **AUTHORIZE RESOLUTION OF THE BOARD OF EDUCATION OF FORD HEIGHTS SCHOOL DISTRICT NUMBER 169 TO APPROVE EMPLOYER PARTICIPATION AGREEMENT FOR THE SUPPLEMENTAL SAVINGS PLAN (See reference #1)**

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advanced receipt of then inquired if there were any questions. **THERE WERE NONE.**

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Motioned/Cook; Seconded/Gray - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
 Nays: None
 Absent: Coleman
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for July 5, 2022, in the amount of **\$1,003,555.91**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of June 2022 and Payroll Run Outs as detailed below:

July 01, 2022	\$ 68,994.57
July 15, 2022	\$ 84,677.82
July 29, 2022	<u>\$ 90,811.01</u>
Total	<u>\$244,483.41</u>

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the 2022-2023 School Year in the amount of **\$1,500.00.**

D. IMPREST FUND

Authorization is requested to replenish Imprest Fund for the 2022-2023 School Year in the amount of **\$173.70**

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PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS expressed to members that they were in advanced receipt of her report and asked for acceptance of report as submitted:

Motioned/Cook; Seconded/Gray - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. BACK TO SCHOOL STUDENT REGISTRATION

Registration for the 2022-2023 school year began with early registration prior to the end of the last school year. Eighty percent of students were registered by the close of the school year. We continued to work strategically to collect registration packets. Our parents continued to register over the summer, and we are now at 93% of students being registered to start the 2022-2023 school year. Parents will be able to pick up student schedules and school supplies on Thursday, August 4th from 9:00 a.m. until 5:00 p.m. and Friday, August 5th 10:00 a.m. until 3:00 p.m. at Medgar Evers Primary Academic Center. Late registration at Cottage Grove and Medgar Evers will take place on Monday, August 8th and Tuesday, August 9th from 8:00 a.m. – 3:00 p.m.

B. OPENING INSTITUTE PROFESSIONAL DEVELOPMENT

Opening Institute Day is scheduled to start on Wednesday, August 10th, Thursday, August 11th and conclude with a teambuilding exercise on Friday, August 12, 2022. Continental breakfast will

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start the day as we prepare to complete mandated training as outlined by the Illinois State Board of Education. This year's theme, "Excellence is our Brand." We will continue our work with a focus on our adult practices in the classroom, with refresher courses in Differentiated Instruction, SuccessMaker, ECERS-3 (*Early Childhood Environment Rating Scale, Third Edition*) and CQIP (*Continuous Quality Improvement Program*) for prekindergarten, and next level technology, BENQ for beginning and intermediate users.

Additionally, mental health and CPR training has been added to the professional development schedule.

C. D'NEALIAN HANDWRITING PROGRAM FOR GRADES K-5

Illinois Instructional Mandates for 2022-2023 is a guidance tool for all schools. Areas of study now include Cursive Writing. With the implementation of the new writing curriculum, student in kindergarten through fifth grade will practice manuscript and cursive writing each day. The course is a complete audio, visual, tactile, and kinesthetic approach to writing.

D. ILLINOIS ELEMENTARY SCHOOL ASSOCIATION REGIONAL BASKETBALL

The Illinois Elementary School Association (IESA) is the eighth largest state athletic and activities association. Each year, schools are selected to host various competitions. This year Cottage Grove was chosen to host 8th Grade Girls Basketball Regionals November 28th through December 1st, and 7th Grade Boys Basketball Regionals starting January 21st through January 26, 2023.

E. FEDERAL AND STATE PROGRAM GRANTS

The Illinois State Board of Education (ISBE) designed the Consolidated District Plan to streamline the federal grant

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application and management process. It reduces the burden on grantees and support holistic service to students. The plan must be submitted and pass four (4) levels of review. The Consolidated District Plan was submitted on June 28th and approved July 20, 2022. As a result, the following subgrants have been submitted and await review and approval. They are:

- Title I, Part A
- Title II, Part A
- Title IV, Part A

With approval by ISBE, the District will be able to make purchases, order materials and supplies and hire staff with the grants. One exception is the Preschool for All 3-5 Early Childhood. This grant has been approved.

F. **MONTHLY BUILDING REPORTS** (*See references #1-3*)

Building reports were submitted by the following personnel:

- ✚ Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- ✚ Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum and Instruction, Cottage Grove U.G.C.

If you have any questions or require additional information, please ask. Thank you.

Dr. Jackson reminded members of Institute Day and informed them that Vice President Sherman would be doing the welcome address and invited members who would be able to attend.


At this juncture, President Pro-Tempore Sherman called for a motion to adjourn.

ADJOURNMENT: 10:12 a.m.

Motioned/Cook; Seconded/Gray - to adjourn meeting.

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Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Mitchell
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.



Mr. Joe Louis Sherman, President, Pro-Tempore



Mrs. Lera Cook, Secretary