

**FORD HEIGHTS SCHOOL DISTRICT 169  
MINUTES OF BOARD MEETING HELD  
TUESDAY, APRIL 11, 2023**

The meeting was called to order by presiding officer, President Pro Tempore – Sherman – at **10:05 a.m.**

**PLEDGE OF ALLEGIANCE** (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Gray, LaWrence, Sherman, Viverette  
Absent: Coleman, Mitchell  
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools  
Mrs. Coretta D. Jackson, Assistant Superintendent of  
Business Administration & Operations  
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum  
& Instruction  
Mrs. Vivian Carter, Administrative Assistant

Legal Counsel

**QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)**

None

**AGENDA**

Motioned/Cook; Seconded/Gray - to approve the Agenda

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette  
Nays: None  
Absent: Coleman, Mitchell,  
Abstain: None  
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

**MINUTES**

President Pro Tempore Sherman called for a motion to approve the minutes of **March 7, 2023**

Motioned/Viverette; Seconded/Gray - to approve the minutes of March 7, 2023.

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Roll Call:   Ayes:           Cook, Gray, LaWrence, Sherman, Viverette  
              Nays:           None  
              Absent:       Coleman, Mitchell  
              Abstain:     None  
              5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

### **CORRESPONDENCE**

**None**

**SUPERINTENDENT JACKSON** reminded members that they were in advanced receipt of his report then reminded members that as suggested in the Board Update, there could possibly be an Addendum Report, and there was.

**SUPERINTENDENT JACKSON** briefly addressed the items in his report as well as the **ADDENDUM REPORT**.

Superintendent Jackson went on to express that once again the district finds itself quickly approaching the end of the year and administration is working to be proactive in securing qualified personnel for the upcoming school year as needed.

Dr. Jackson gave details on their trip to Eastern Illinois University to seek out candidates and expressed that there were other south suburban districts in attendance as well, all with the same goal in mind of recruiting potential hires for the upcoming school year.

Board member Gray inquired about monetary options if any for incentives to get and keep personnel.

A brief discussion was held and ended with the Superintendent expressing that at some point, he may need to have a meeting of the minds with members of the board regarding such.

Superintendent Jackson then asked if there were any further questions. There were none, he then asked for favorable approval of his report as submitted.

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Motioned/Cook; Seconded/Gray - to approve **PART A - REPORT OF THE SUPERINTENDENT REPORT inclusive of ADDENDUM REPORT** as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette  
Nays: None  
Absent: Coleman, Mitchell  
Abstain: None  
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

**I. CLOSED SESSION**

- A.** That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during open session.  
**(POSSIBLE ACTION)**

**II. FOR YOUR AUTHORIZATION**

- A. PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

**1. APPOINTMENT**

Authorization is sought for approval to appoint **MR. MICHAEL DREIXLER**, Cottage Grove as Math Teacher for the **2023-2024** School Year, **BA - Step 9, \$48,189.**

**2. AUTHORIZATION TO HIRE SUMMER SCHOOL PERSONNEL**

Authorization is sought to hire the following personnel for Summer School (to be paid from ESSER (Elementary & Secondary School Emergency Fund)). Personnel will be paid as such:

**TEACHERS \$30.00** per hour, **PARAPROFESSIONALS \$16.00** per hour, **SUMMER SCHOOL CLERKS \$19.00** per hour, **COORDINATORS \$2,000** stipend, and Summer Sports Stipend **\$1,500.**



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**They are:**

<b>MICHELLE BORISHADE</b>	Book Club
<b>ANGELA HAYSLETT</b>	Math Club
<b>JASON KINNAMAN</b>	Chess Club
<b>DIANE SERGEANT</b>	Culinary Club
<b>REGINALD WRIGHT</b>	Band/Music Club
<b>RACHAEL RANSOM</b>	Lego Club
<b>JOYCE LATHAM</b>	Garden
<b>ELIZABETH MICHALSKI</b>	Substitute
<b>MICHAEL DREIXLER</b>	Technology
<b>SONIA SMITH</b>	Drama
<b>ROBIN NORRIS</b>	Clerk
<b>CHAREL KING</b>	Paraprofessional
<b>CHANTEL JONES</b>	Coordinator
<b>OLLIE GILL</b>	Coordinator
<b>DR. SHARON RIVERS</b>	Principal

**SUMMER SPORTS**

<b>TIMOTHY WILLIAMS</b>	Boys & Girls Basketball
<b>SHAWN ALDRIDGE</b>	Boys & Girls Basketball
<b>DIANE RICHARDSON</b>	Volleyball

**III. FOR YOUR INFORMATION**

**A. MONTHLY ENROLLMENT (AS OF MARCH 28, 2023)**

**MEDGAR EVERS PRIMARY ACADEMIC CENTER**

<b>PRE-K</b>	<b>60</b>	<b>KDG</b>	<b>50</b>
<b>GRADE 1</b>	<b>51</b>	<b>GRADE 2</b>	<b>41</b>
<b>GRADE 3</b>	<b>48</b>	<b>GRADE 4</b>	<b>42</b>
		<b>TOTAL</b>	<b>292</b>

**COTTAGE GROVE UPPER GRADE CENTER**

<b>GRADE 5</b>	<b>36</b>	<b>GRADE 6</b>	<b>34</b>
<b>GRADE 7</b>	<b>41</b>	<b>GRADE 8</b>	<b>38</b>
		<b>TOTAL</b>	<b>149</b>

<b>TOTAL DISTRICT</b>	<b>OUT OF DISTRICT</b>	<b>GRAND TOTAL</b>
<b>441</b>	<b>13</b>	<b>454</b>

**REPORT OF CONTACTS (ATTENDANCE OFFICER)**

**MEDGAR EVERS:**

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
5	789	11

**COTTAGE GROVE:**

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
2	400	8

**ADDENDUM REPORT**

**I. FOR YOUR AUTHORIZATION**

**A. PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

**1. APPOINTMENTS**

- a. **ROBYN ARTIS, Substitute Teacher** – Math/Science ELA effectively immediately.
- b. **SONIA SMITH, Substitute Teacher** – Math/Science ELA effectively immediately.
- c. **MARIEAL HELM, Substitute Teacher** – effective immediately.

**2. RESIGNATION**

**MRS. TRIKETA WASHINGTON-Driver**, teacher Medgar Evers Primary Academic Center has submitted a **LETTER OF RESIGNATION, effective May 25, 2023.**

**PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS**

**MRS. CORETTA JACKSON** reminded members that they were in advanced receipt of

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her report. Mrs. Jackson inquired if there were any questions. There were none. She ended by asking for favorable approval of her report as submitted:

Motioned/Mitchell; Seconded/Viverette - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call:   Ayes:           Cook, Gray, LaWrence, Sherman, Viverette  
              Nays:           None  
              Absent:        Coleman, Mitchell  
              Abstain:       None  
              **5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.**

**I. FOR YOUR INFORMATION**

**A. ACCOUNTS PAYABLE**

Authorization is requested to pay Accounts Payable bills for March 7, 2023, in the amount of **\$715,935.54**

**B. PAYROLL SUMMARY**

The following is the payroll summary for the month February 2023 as detailed below:

March 10, 2023	\$204,219.24
March 24, 2023	<u>\$215,974.89</u>
<b>Total</b>	<b>\$420,194.13</b>

**C. PETTY CASH**

Authorization is requested to replenish a Petty Cash for the following:

Business Office	\$ 21.26
Medgar Evers	<u>\$183.80</u>
<b>Total</b>	<b>\$205.06</b>



**PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION**

**DR. SHARON P. RIVERS** expressed to members that they were in advanced receipt of her report, however, she wanted to bring to their attention that the Spring Concert has been re-scheduled to **Thursday, April 20, 2023, at 5:00 p.m.** and invited members to please come out and enjoy.

Dr. Rivers inquired if there were any questions. **THERE WERE NONE.** She then asked for acceptance of report as submitted:

Motioned/Cook; Seconded/Gray - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call:   Ayes:           Cook, Gray, LaWrence, Sherman, Viverette  
              Nays:           None  
              Absent:       Coleman, Mitchell  
              Abstain:     None  
              **5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.**

**PART C-CURRICULUM AND INSTRUCTION**

**I.     FOR YOUR INFORMATION**

**A.     EARLY REGISTRATION FOR 2023-2024 SCHOOL YEAR**

Early registration packets were mailed on Friday, March 3<sup>rd</sup>. During Parent Teacher Conference, parents were able to complete the packet and submit for the 2023-2024 school year. With the success gained last year, again this year our targeted goal is to have 80% of our students registered for the next school year. With that goal in mind, efforts are being made to utilize spring break to visit home and distribute and or collect the packets.

**B.     SUMMER ENRICHMENT PROGRAM PLANNING**

The 2023 Summer Enrichment Academy is designed to serve children who are gifted, talented, and/or creative in a supportive

academic and social setting. The Summer Enrichment Academy will allow children to select from a variety of sessions that are available which offer high interest, hands-on, brains-on activities. This will include STEAM activities and Story Maker.

**C. PROFESSIONAL DEVELOPMENT STAFF SURVEY**

District 169 conducted a survey to understand staff perceptions of professional development (PD). Specifically, the survey addressed what educators perceive as the strengths and areas for improvement in their existing school/district PD. Findings will help inform the district's PD priorities. Each department was encouraged to complete the survey relative to their division. All information provided will guide our calendar for the new school year.

**D. PROGRAMS ON SCHEDULE FOR APRIL 2023**

- April 1<sup>st</sup> - Boys and Girls Track & Field Meet
- April 3<sup>rd</sup> - 7<sup>th</sup> – Spring Break
- April 8<sup>th</sup> - Boys and Girls Track & Field Meet
- April 13<sup>th</sup> – Problem Solving Cottage Grove
- April 13<sup>th</sup> – Math Café @ Medgar Evers 3:30 p.m. – 5:00 p.m.
- April 14<sup>th</sup> – Spring Concert 5:00 p.m.
- April 17 – 21<sup>st</sup> – Spring NWEA MAP Testing
- April 20<sup>th</sup> – Problem Solving Medgar Evers
- April 24<sup>th</sup> – National Junior Honor Society Induction Ceremony 1:00 p.m.

**E. MONTHLY BUILDING REPORTS (See references #1-3)**

Building reports were submitted by the following personnel:

- ✚ Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- ✚ Dr. Sharon P. Rivers, Principal of Cottage Grove U.G.C.
- ✚ Ms. Celestine Burrel, District-wide Attendance Office

If you have any questions or require additional information, please ask. Thank you.



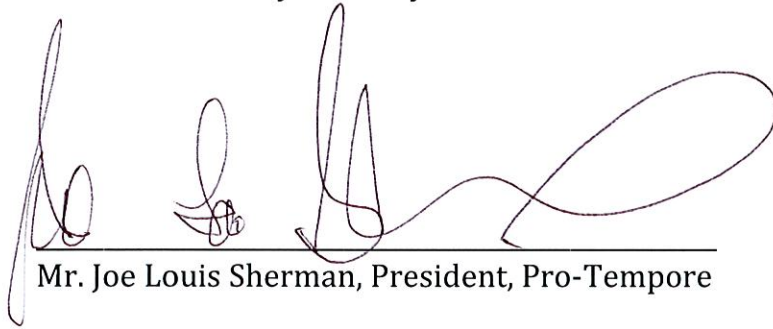
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At this juncture, President Pro-Tempore Sherman called for a motion to adjourn.

**ADJOURNMENT: 10:16 a.m.**

Motioned/Cook; Seconded/Viverette - to adjourn meeting.

Roll Call:   Ayes:           Cook, Gray, LaWrence, Sherman, Viverette  
              Nays:           None  
              Absent:       Coleman, Mitchell  
              Abstain:     None  
              **5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.**



Mr. Joe Louis Sherman, President, Pro-Tempore

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Mrs. Lera Cook, Secretary