

FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, MARCH 7, 2023

The meeting was called to order by presiding officer, President Pro Tempore – Sherman – at **10:10 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Absent: Coleman
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of
Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum
& Instruction
Mrs. Vivian Carter, Administrative Assistant

Legal Counsel

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

AGENDA

Motioned/Mitchell; Seconded/Gray - to approve the Agenda

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

MINUTES

President Pro Tempore Sherman called for a motion to approve the minutes of **February 7, 2023**

Motioned/Viverette; Seconded/Cook - to approve the minutes of February 7, 2023.

Minutes of Board of Education
March 7, 2023
Page 2

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

THANK YOU FROM SHANNON ZENOS & FAMILY

SUPERINTENDENT JACKSON reminded members that they were in advanced receipt of his report then briefly addressed the following items in his report:

- Resolution Recognizing Attainment of Tenure by Probationary Teachers
- Resolution for Dismissal and Non-Renewal of Certain First-Year Probationary Teachers (2023)

Superintendent Jackson went on to explain how the matter of notification would be handled and had Legal Counsel explain notification timeline.

Board member Gray asked a few questions as to options in case there needed to be some. Superintendent Jackson answered query.

Superintendent Jackson then asked if there were any further questions. There were none, he then asked for favorable approval of his report as submitted.

Dr. Jackson ended by informing members that Mrs. Coretta Jackson was a new grandmother and all in attendance congratulated her.

Motioned/Mitchell; Seconded/Cook - to approve **PART A - REPORT OF THE SUPERINTENDENT REPORT** as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

- A. That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during open session.
(POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

- A. **PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. **LETTER OF INTENT TO RETIRE**

Ms. CELESTINE BURREL, Attendance Officer – Medgar Evers Primary Academic Center, has submitted a **LETTER OF INTENT TO RETIRE**, effective at the end of the **2022-2023** school year.

2. **RESOLUTION RECOGNIZING ATTAINMENT OF TENURE BY PROBATIONARY TEACHERS (2023)** *(See reference #1)*

Resolution to Approve Tenure for Certain Probationary Teachers:

MR. WINDELL PARKER
MRS. LYNETTE PREAR
MS. TAMARA ROBINSON

3. **RESOLUTION FOR DISMISSAL AND NON-RENEWAL OF CERTAIN FIRST-YEAR PROBATIONARY TEACHER (2023)** *(See reference #2)*

Resolution to Approve Dismissal and Non-Renewal of Certain First-Year Probationary Teacher:

MS. JARITA ROBINSON
MRS. SHARON KUZMINSKI

4. APPOINTMENT

Authorization is sought to appoint **Ms. JOYCE LATHAM**, as **Teacher – Medgar Evers Primary Academic Center**, effective the **2023-2024 School Year**, as a **BA, BA+15 or BA+30, with Salary, Lane, and Step to be determined after receipt of official transcripts.** (Replacing Ms. Jarita Robinson)

5. FAMILY MEDICAL LEAVE ACT REQUEST (FMLA)

Approve Family Medical Leave (FMLA) request submitted by Ryan James, teacher, Cottage Grove Upper Grade Center, consistent with Ford Heights School District 169's FMLA **Policy 5.185**

B. AWARDING OF E-RATE CONTRACT – 2023-2024 (See reference # 3)

Authorization is being sought to award ERATE Contract to the qualified/chosen vendor for the 2023-2024 school year, as listed below:

BID NUMBER 2023-02 – Request for Proposal (RFP): USAC E-rate Eligible Telecommunications, Managed Internal Broadband Services

RECOMMEND: SENTINEL TECHNOLOGIES, INC. OF DOWNERS GROVE, IL \$30,022

III. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF FEBRUARY 28, 2023)

MEDGAR EVERS PRIMARY ACADEMIC CENTER

PRE-K	60	KDG	51
GRADE 1	51	GRADE 2	39
GRADE 3	49	GRADE 4	40
		TOTAL	290

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	35	GRADE 6	34
GRADE 7	39	GRADE 8	37
		TOTAL	115

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
435	14	449

REPORT OF CONTACTS (ATTENDANCE OFFICER)

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
3	702	4

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
0	396	5

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advanced receipt of her report. Mrs. Jackson inquired if there were any questions. There were none. She ended by asking for favorable approval of her report as submitted:

Motioned/Mitchell; Seconded/Viverette - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
 Nays: None
 Absent: Coleman
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for March 7, 2023, in the amount of **\$804,836.75**

B. PAYROLL SUMMARY

The following is the payroll summary for the month February 2023 as detailed below:

February 09, 2023	\$230,979.05
February 24, 2023	<u>\$215,142.64</u>
Total	\$446,121.69

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Business Office	\$172.89
Medgar Evers	\$196.18
Cottage Grove	\$200.00
Building & Grounds	<u>\$ 12.26</u>
Total	\$581.31

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS expressed to members that they were in advanced receipt of her report, however, she wanted to bring to their attention that the Illinois Assessment of Readiness were being held in both buildings, then informed members of Family Fun Night to be held at Medgar Evers Primary Academic Center on Thursday, March 9, 2023 from 3:30 p.m. till 5:15 p.m. and invited those who could attend to please do so, and lastly expounded that on Friday, March 10 and Friday, March 17, 2023, they have invited parents to come in and complete a survey generated by the State provides a unique opportunity for students, teachers and parents to have a voice in improving their schools.

Dr. Rivers inquired if there were any questions. **THERE WERE NONE.** She then asked for acceptance of report as submitted:

Motioned/Mitchell; Seconded/Viverette - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette

Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

PART C-CURRICULUM AND INSTRUCTION

I. FOR YOUR INFORMATION

A. ILLINOIS STATE TESTING CYCLE IN SCIENCE, ELA, AND MATH

In compliance with federal testing requirements, Illinois will administer a science assessment to students enrolled in grades 5 and 8. The online assessment is aligned to the Illinois Learning Standards for Science incorporating the Next Generation Science Standards (NGSS), which were adopted in 2014.

The Illinois Assessment of Readiness (IAR) is the state assessment and accountability measure for Illinois students. It assesses the New Illinois Learning Standards incorporating the Common Core State Standards and will be administered in English Language arts (ELA) and mathematics to all students in grades 3rd through 8th. The IAR spring 2023 testing window opens March 7th through April 21, 2023.

This year, Cottage Grove has been selected to take part in the 2023 IAR field test. Students' 5th through 8th grade will participate in the field test taking an additional unit for ELA.

B. E-LEARNING PLAN

Illinois School Code [105 ILCS 5/10-20.56] authorized a pilot program for the use of e-learning days by three school districts to provide instruction while the students were not in attendance at the school to which they were assigned. Public Act 101-0012PDF Document amends the Act by enabling all school districts to take advantage of e-Learning. While the district may adopt a policy for an e-learning program wherein students can receive instruction electronically while they are not in the building, e-learning days can

only be used in lieu of a scheduled emergency day and are limited to the minimum number of emergency days in the approved school calendar (five). This option existed in statute prior to the pandemic. The Regional Office of Education must verify that the plan provides access for all students by September 1 annually. An E-Learning Program adopted in accordance with procedural requirements is valid for three years.

C. ILLINOIS QUALITY FRAMEWORK SUPPORTING RUBRIC (IQFSR)

In successful districts and schools, educational equity means that every student is provided the educational rigor, the unique academic and social emotional supports, and resources, they need to succeed. There is a collective commitment to collaboratively identify, plan, implement, monitor, evaluate, and communicate the changes necessary to continuously improve student learning. The Illinois Quality Framework is a document that includes standards, indicators, and guiding questions for diverse stakeholder groups to use in open, honest, inquiry-based conversation. These conversations set the stage for the completion of the Illinois Quality Framework Supporting Rubric with 7 standards and outlining indicators of level of performance. The document guides our work in implementing school improvement plans which are currently being revised based on the results and conversations centered around the results of the IQFSR.

D. PROGRAMS ON SCHEDULE FOR MARCH 2023

- March 1st – Illinois Science Assessment Begins
- March 3rd – Early Registration Packets Mailed
- March 3rd – Parent Meeting
- March 6th – Casimir Pulaski Day
- March 7th – Illinois Assessment of Readiness Begins
- March 7th – School Improvement Meeting Cottage Grove
- March 8th – Scripps Regional Spelling Bee
- March 9th – Family Fun Night Medgar Evers
- March 12th – Daylight Saving Time (*Spring Forward*)

Minutes of Board of Education
March 7, 2023
Page 9

- March 15th – School Improvement Meeting Medgar Evers
- March 18th – Last Day of Saturday School
- March 24th – End of 3rd Quarter
- March 31st – Parent Teacher Conference

E. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

- 🇺🇸 Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- 🇺🇸 Dr. Sharon P. Rivers, Principal of Cottage Grove U.G.C.
- 🇺🇸 Ms. Celestine Burrel, District-wide Attendance Office

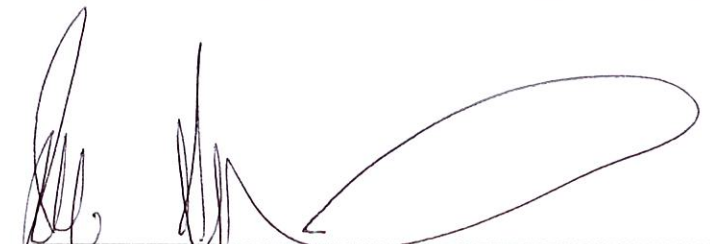
If you have any questions or require additional information, please ask.
Thank you.

At this juncture, President Pro-Tempore Sherman called for a motion to adjourn.

ADJOURNMENT: 10:17 a.m.

Motioned/Gray; Seconded/Cook - to adjourn meeting.

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Coleman, Mitchell
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.



Mr. Joe Louis Sherman, President, Pro-Tempore



Mrs. Lera Cook, Secretary