

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, FEBRUARY 07, 2023**

The meeting was called to order by presiding officer, President Pro Tempore – Sherman – at **10:05 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Gray, LaWrence, Sherman, Viverette
Absent: Coleman, Mitchell
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of
Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum
& Instruction
Mrs. Vivian Carter, Administrative Assistant

Legal Counsel

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

AGENDA

Motioned/Viverette; Seconded/Cook - to approve the Agenda

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

MINUTES

President Pro Tempore Sherman called for a motion to approve the minutes of **January 10, 2023**

Motioned/Gray; Seconded/Viverette - to approve the minutes of January 10, 2023.

Minutes of Board of Education
February 7, 2023
Page 2

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

NONE

SUPERINTENDENT JACKSON reminded members that they were in advanced receipt of his report then briefly addressed the following items in his report:

- The two individuals who had submitted Letters of Intent to Retire effective 2027-2028
- Students – Attendance and Truancy Policy
- Public Health Safety Report
- Summer Food Program

Board member Gray inquired how did Summer Food Program go on last school year? Mrs. Coretta Jackson responded that it went really well and was very successful. She stated that however many bags were requested, that is the number given to students/parents.

Superintendent Jackson then asked for favorable approval of his report as submitted.

Motioned/Gray; Seconded/Cook - to approve **PART A - REPORT OF THE SUPERINTENDENT REPORT** as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

- A. That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169**

Minutes of Board of Education
February 7, 2023
Page 3

(FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during open session.
(POSSIBLE ACTION)

II. A. PERSONNEL

1. LETTERS OF INTENT TO RETIRE

- a. **MRS. ANN MARIE ARMSTRONG**, Teacher Medgar Evers Primary Academic Center, has submitted a Letter of Intent to Retire to be **effective** at the end of the **2027-2028** school year.
- b. **MS. SUSAN TUTOROW**, Teacher Medgar Evers Primary Academic Center, has submitted a Letter of Intent to Retire to be **effective** at the end of the **2027-2028** school year.

B. PROPOSED REVISED POLICY (See reference #1)

Consistent with Ford Heights School District 169's normal practice to conduct periodic reviews of its policies, the following policies are being submitted as needing to be **Revised, Adopted**, and/or **New** as listed below:

- ❖ **Students - Attendance and Truancy - 7:70 (Revised 11/7/22)**

III. FOR YOUR INFORMATION

A. HEALTH LIFE SAFETY VISIT (See reference #2)

A Health Life Safety Visit was held January 12, 2023, and once again, the district passed with **no** citations being issued.

B. SUMMER FEEDING PROGRAM (See reference #3)

The Summer Food Service Program (SFSP) was instituted to

Minutes of Board of Education
February 7, 2023
Page 4

provide nutritious meals to children during the summer months when school is not in session. The program is funded by the United States Department of Agriculture (USDA) and administered by the Illinois State Board of Education (ISBE).

Ford Heights School District 169 will participate in this program, as we have in the past, to ensure our students have food daily.

C. MONTHLY ENROLLMENT (AS OF JANUARY)

MEDGAR EVERS SCHOOL

PRE-K	60	KDG	51
GRADE 1	51	GRADE 2	38
GRADE 3	50	GRADE 4	40
		TOTAL	290

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	35	GRADE 6	34
GRADE 7	38	GRADE 8	36
		TOTAL	143

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
433	10	443

REPORT OF CONTACTS (ATTENDANCE OFFICERS):

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
4	799	4

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
3	402	3

Minutes of Board of Education
February 7, 2023
Page 5

PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advanced receipt of her report. Mrs. Jackson inquired if there were any questions. There were none. She ended by asking for favorable approval of her report as submitted:

Motioned/Gray; Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for February 7, 2023, in the amount of **\$711,195.10**

B. PAYROLL SUMMARY

The following is the payroll summary for the month January 2023 as detailed below:

January 13, 2023	\$209,577.04
January 27, 2023	<u>\$210,774.97</u>
Total	\$420,352.01

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Office of Superintendent	\$146.16
Medgar Evers	<u>\$184.71</u>
Total	\$330.87

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS expressed to members that they were in advanced receipt of her report, however, she wanted to bring to their attention the Valentine's Day Items (gifts) on the tables, made by Student Council students as a fund raiser. **DR. RIVERS** stated that the students were selling the items along with a Valentine's Day Gram to students and staff. Students could have gift(s) delivered to selected individual(s) on Valentine's Day.

DR. RIVERS next talked about the Science Fair projects which were displayed in some of the hallways of the building and ended by addressing the Boys 7th and 8th grade boys' basketball teams bids for Regional and Sectional Titles and the outcomes of each.

Dr. Rivers inquired if there were any questions. **THERE WERE NONE.** She then asked for acceptance of report as submitted:

Motioned/Gray; Seconded/Cook - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

PART C-CURRICULUM AND INSTRUCTION

I. FOR YOUR INFORMATION

A. DISTRICTWIDE SPELLING BEE

Congratulations to 7th grader, Shariah Calvin who won the districtwide Spelling Bee, out-spelling twenty-five other contestants from Medgar Evers and Cottage Grove! The 17-round competition was intense as she and 5th grader, Samantha Jaramillo battled for several rounds before a winner was declared, She will now compete in the 13th Annual South Cook Intermediate Service

Center (ISC) Scripps Spelling Bee held at Southland College Charter Preparatory High School on Wednesday, March 8, 2023 with the snow date on Thursday, March 9, 2023. The school is located at 4601 Sauk Trail in Richton Park.

Registration is from 6:00 - 6:45 p.m. with the Bee to begin promptly at 7:00 p.m. This year 's competition is funded by Pepper Construction and Wight & Company who will provide an all-expense paid trip for our 13th Regional ISC Scripps Champion and a parent to compete in Washington DC at the National Scripps Spelling Bee Competition. The National Scripps Spelling Bee Competition will be televised live and in person at the Gaylord National Resort & Convention Center in National Harbor, Maryland.

B. 5ESSENTIALS SURVEY

The 5Essentials Survey identifies five indicators that lead to improved outcomes for all students, including improved attendance and larger test score gains.

The five indicators that positively affect school success are:

- Effective Leaders
- Collaborative Teachers
- Involved Families
- Supportive Environments
- Ambitious Instruction

Research derived from the Five Essentials for School Success has proven that schools strong on at least three of the 5Essentials are 10 times more likely to improve student outcomes. The survey window for school year 2022-2023 will be January 24, 2023 to March 31, 2023. The survey window will apply to all districts.

<https://www.isbe.net/Pages/5Essentials-Survey.aspx#:~:text=What%20are%20the%205Essentials%20and,actionable%20Reports%20for%20each%20school>

C. PILOT WRITING PROGRAM

As writing is a district initiative, we have reimagined ways to

engage students and motivate them to write. Through Story Maker, animation technology will be available to all 5th grade students and a few selected 4th graders. This technology will put students' writing and voices into personalized cartoons. Offering a digital library with dozens of characters, including social studies characters, this tool allows teachers to integrate project-based learning into writing.

Once the CEO of the company that produced such cartoons as Rugrats and The Wild Thornberrys, Terry Thoren has worked in the animation industry over almost five decades and will be on hand to assist with the pilot writing program.

Our students' essays and their recorded voices reading the essays will become personalized animations through the Wonder Media Story Maker team.

D. PROGRAMS ON SCHEDULE FOR FEBRUARY 2023

- February 2nd – Problem Solving Cottage Grove
- February 3rd – Parent Meeting
- February 3rd – Science Fair Cottage Grove
- February 7th – School Improvement Meeting Cottage Grove
- February 8th – Professional Development
- February 16th - Problem Solving Medgar Evers
- February 16th – School Improvement Medgar Evers
- February 24th – Black History Programs
 - Medgar Evers 9:30 a.m.
 - Cottage Grove 1:00 p.m.
- February 24th – Progress Reports Mailed Home

E. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

- 🚧 Ms. Monique Johnson, Principal of Medgar Evers P.A.C.

Minutes of Board of Education
February 7, 2023
Page 9

- ✚ Dr. Sharon P. Rivers, Principal of Cottage Grove U.G.C.
- ✚ Ms. Celestine Burrell, District-wide Attendance Office

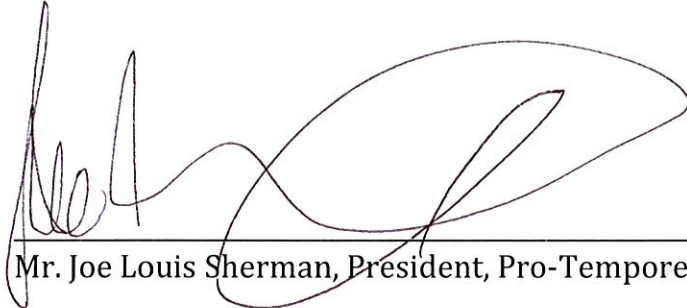
If you have any questions or require additional information, please ask. Thank you.

At this juncture, President Pro-Tempore Sherman called for a motion to adjourn.

ADJOURNMENT: 10:17 a.m.

Motioned/Gray; Seconded/Cook - to adjourn meeting.

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Coleman, Mitchell
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.



Mr. Joe Louis Sherman, President, Pro-Tempore



Mrs. Lera Cook, Secretary