

**FORD HEIGHTS SCHOOL DISTRICT 169**  
**MINUTES OF BOARD MEETING HELD**  
**TUESDAY, DECEMBER 6, 2022**

The meeting was called to order by presiding officer, President Pro Tempore – Viverette – **at 10:03 a.m.**

**PLEDGE OF ALLEGIANCE (*recited by all in attendance*)**

Upon roll call the following members were present:

Present: Coleman (via phone), Cook, Gray (via phone), LaWrence, Mitchell, Sherman (via phone), Viverette  
Absent: None  
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools  
Mrs. Coretta D. Jackson, Assistant Superintendent of Business Administration & Operations  
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction  
Mrs. Vivian Carter, Administrative Assistant  
Legal Counsel William (Bill) Gleason, Petrarca, Gleason, Boyle & Izzo, LLC

**QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)**

None

**AGENDA**

Motioned/Mitchell; Seconded/Cook - to approve the agenda

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman, Viverette  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

**MINUTES**

President Pro Tempore Viverette called for a motion to approve the minutes of November 7, 2022

Motioned/Mitchell; Seconded/Cook - to approve the minutes November 7, 2022.

## Minutes of Board of Education

December 6, 2022

Page 2

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman,  
Viverette  
Nays: None  
Absent: Coleman, Mitchell  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

### CORRESPONDENCE

**NONE**

**DR. GREGORY T. JACKSON** reminded members of the Board that they were in advanced receipt of his report, and he recommended favorable approval of his report as submitted, and informed members of an **ADDENDUM REPORT**.

**SUPERINTENDENT JACKSON** began addressing the Addendum Report item, in which he expressed that this action should have taken place at the beginning of the school year.

**SUPERINTENDENT JACKSON** then briefly addressed the ongoing water damage and renovations that continue and expect to have all damages fully restored by the end of the school term. **SUPERINTENDENT JACKSON** gave an update on the Heating, Ventilation, and Air Conditioning projects. He expressed that while temperatures in some individual classrooms could not be regulated, we do have heat and absolutely in time, given the frigid temperature predictions for this winter.

**SUPERINTENDENT JACKSON** ended by inviting members of the Board to the district's Annual Christmas Social. He also, thanked Attorney William Gleason for his donations to Breakfast with Santa.

Dr. Jackson inquired if there were any questions? **THERE WERE NONE.** Superintendent Jackson then asked for favorable approval of his report as submitted, inclusive of **ADDENDUM REPORT**

Motioned/Cook; Seconded/Gray - to approve **PART A - REPORT OF THE SUPERINTENDENT, inclusive of ADDENDUM REPORT** as submitted:

**Minutes of Board of Education  
December 6, 2022  
Page 3**

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman,  
Viverette  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

**I. CLOSED SESSION**

- A. That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during open session.  
**(POSSIBLE ACTION)**

**II. FOR YOUR AUTHORIZATION**

- A. PERSONNEL *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. SATURDAY SCHOOL STAFF

Authorization is being sought to hire the following staff for Saturday School. Saturday School begins **SATURDAY, JANUARY 14, 2023**, and ends **SATURDAY, MARCH 18, 2023**.

MEDGAR EVERS PAC:

KRISTY KEMPER

WINDELL PARKER

RACHAEL RANSOM

CELESTINE BURREL

OLLIE GILL

MONIQUE JOHNSON

ADMINISTRATIVE ASSISTANT

COORDINATOR

PRINCIPAL

COTTAGE GROVE UGC :

JASON KINNAMAN

CHEYENNE WILSON

RYAN JAMES

KIERA HOLIDAY



Minutes of Board of Education  
December 6, 2022  
Page 4

JASMEN PAUL  
DIANE RICHARDSON  
JAKITA WARE ADMINISTRATIVE ASSISTANT  
CHANTEL JONES COORDINATOR  
DR. SHARON P. RIVERS PRINCIPAL

2. APPOINTMENT

Authorization is sought for approval to appoint **Ms. Nichole Wilson**, as Substitute Teacher – Cottage Grove Upper Grade Center for the **2022-2023** School Year - **\$40,000 prorated** (replacing Ms. Shaheedah Shareef).

3. RESCIND LETTER OF INTENT TO RETIRE

**Mr. Windell Parker**, Teacher Medgar Evers Primary Academic Center has submitted a letter to rescind **LETTER OF INTENT TO RETIRE** and I recommend favorable approval.

B. APPROVAL OF RESOLUTION PROVIDING FOR ABATEMENT OF 2022 AND 2023 TAXES IN ORDER TO OBTAIN FISCAL YEAR 2023 AND 2024 PROPERTY TAX RELIEF GRANTS (See reference #)

C. APPROVE THE 2023-2024 SCHOOL CALENDAR (See reference #)

Approval is sought to approve the **2023-2024** School Calendar for the **2023-2024** School Year.

The School Year will begin on **Wednesday, August 9, 2023**, and will end on Monday, May 30, 2024. The calendar represents **185 days**, inclusive of **five (5) emergency days**. If no emergency days are used, school will end **Wednesday, May 22, 2024**.

You will see by the attached copy of the official School Calendar; the following will take place on dates noted below:

TEACHER INSTITUTE DAYS  
Wednesday, August 9, 2023  
Thursday, August 10, 2023  
Friday, August 11, 2023  
Monday, May 20, 2024

PARENT TEACHER CONFERENCES

Friday, October 27, 2023

Friday, March 22, 2024

EMERGENCY DAYS

Thursday, May 23, 2024

Friday, May 24, 2024

Tuesday, May 28, 2024

Wednesday, May 29, 2024

Thursday, May 30, 2024

D. APPROVE ONE YEAR CONTRACT EXTENSION FOR DLM SCHOOL BUS LINES, INC.

Authorization is sought for a motion to approve contract extension for DLM Bus Lines services for “Regular Education, Special Education, and Out of District Special Education for one additional year (**commencing 2024-2025 School Year**) at the current year’s rate.

III. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF NOVEMBER 29, 2022)

MEDGAR EVERS SCHOOL

PRE-K	60	KDG	51
GRADE 1	53	GRADE 2	38
GRADE 3	51	GRADE 4	40
		<b>TOTAL</b>	<b>293</b>

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	37	GRADE 6	36
GRADE 7	39	GRADE 8	36
		<b>TOTAL</b>	<b>148</b>

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
<b>441</b>	<b>12</b>	<b>453</b>

REPORT OF CONTACTS (ATTENDANCE OFFICERS):

**MEDGAR EVERS:**

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
6	1000	2

**COTTAGE GROVE:**

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
4	366	2

**ADDENDUM REPORT**

**I. FOR YOUR AUTHORIZATION**

- A. **PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

**SALARY ADJUSTMENT**

**TIMOTHY WILLIAMS**, Paraprofessional – Cottage Grove Upper Grade Center - **\$43,000 (retroactive to the start of the 2022-2023 School Year)**.

- B. **AUTHORIZE APPROVAL TO SUBMIT SCHOOL IMPROVEMENT GRANT 2022-2023**

Authorization is sought to submit the School Improvement Grants for **MEDGAR EVERS PRIMARY ACADEMIC CENTER** and **COTTAGE GROVE UPPER GRADE CENTER** for the **2022-2023** School Year.

The School Improvement Grant (SIG) 1003(g) program is authorized by the federal Elementary and Secondary Education Act (ESEA). These grants are awarded to States for the purpose of providing assistance for school improvement. Furthermore, priority must be given to the local educational agencies with the lowest-achieving schools that demonstrate the greatest need for such funds, as well as the strongest commitment to ensuring that such funds are used to provide adequate resources to enable the lowest-achieving schools to meet the goals.

**PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS**

**MRS. CORETTA JACKSON** reminded members that they were in advanced receipt of her report.





**PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION**

**DR. SHARON P. RIVERS** expressed to members that they were in advanced receipt of her report, then inquired if there were any questions. **THERE WERE NONE**. She then asked for acceptance of report as submitted:

Motioned/Mitchell; Seconded/Cook - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman,  
Viverette  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

**I. FOR YOUR INFORMATION**

**A. BI-MONTHLY PROFESSIONAL DEVELOPMENT**

With winter break now upon us, we are closing out the professional development calendar with our final session for the 2022. Our work will continue to focus on the academic challenges as we look towards the Illinois Assessment of Readiness (IAR). We are making strides in closing the achievement gap by progress monitoring and how students are responding to interventions. These data points are designed to drive instructional outcomes.

**B. 2023-2024 SCHOOL CALENDAR**

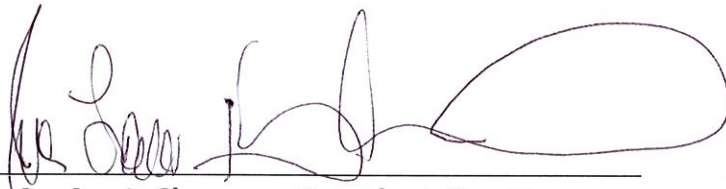
Per 105 ILCS 5/10-19, “Each school board shall annually prepare a calendar for the school term, specifying the opening and closing dates and providing a minimum term of at least 185 days to ensure 176 days of actual pupil attendance....”

This guidance assumes that the 2023-24 school year will be a normal school year in terms of calendar requirements. If needed, additional guidance the Illinois State Board of Education will be released with instructions on how to handle unanticipated events, including disaster declarations or major public health issues, that



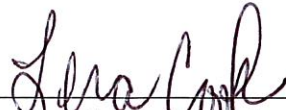


**Minutes of Board of Education**  
**December 6, 2022**  
**Page 10**



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Mr. Joe Louis Sherman, President, Pro-Tempore



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Mrs. Lera Cook, Secretary