

FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
MONDAY, NOVEMBER 7, 2022

The meeting was called to order by presiding officer, President Pro Tempore – Sherman – **at 10:02 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Gray, LaWrence, Sherman, Viverette
Absent: Coleman, Mitchell
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction
Mrs. Vivian Carter, Administrative Assistant
Legal Counsel William (Bill) Gleason, Petrarca, Gleason, Boyle & Izzo, LLC

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

AGENDA

Motioned/Viverette; Seconded/Gray - to approve the agenda

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

MINUTES

President Pro Tempore Sherman called for a motion to approve the minutes of October 11, 2022

Motioned/Gray; Seconded/Viverette- to approve the minutes October 11, 2022.

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Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

NONE

DR. GREGORY T. JACKSON reminded members of the Board that they were in advanced receipt of his report, and he recommended favorable approval of his report as submitted.

SUPERINTENDENT JACKSON began by explaining to members that they should anticipate a parent or two (2) joining the meeting, in which case they would need to retire to a **CLOSED SESSION**.

SUPERINTENDENT JACKSON then briefly addressed that the district has had quite a time with behavioral issues with some of our students and referred to the video which some members were privy to, so they could see the wide range of behaviors our teachers are up against.

SUPERINTENDENT JACKSON then spoke to the hiring of Mr. Gregory Dillard to assist in this matter, as he would be meeting with a specific group of students to try and moderate some of these behaviors.

DR. JACKSON further addressed behaviors of some of our IEP students, and how interventions should have been implemented as student has issued and the parent is aware of such, and student was elsewhere where apparently, he was dismissed, and family came here. So, the bottom line is that this intervention/and or replacement elsewhere is a progress in the works.

SUPERINTENDENT JACKSON expounded on various other situations and included more details, after which questions and answers went back and forth between members of the board, Superintendent Jackson, and legal counsel.

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Dr. Jackson addressed the two (2) employees who would be retiring at the end of the school year. Dr. Jackson ended by inviting members to attend the fieldtrip to theater along with students and staff of Cottage Grove Upper Grade Center for the first viewing of Wakanda Forever Black Panther.

DR. JACKSON ended by inquiring if there were any questions. **THERE WERE NONE.** Superintendent Jackson then asked for favorable approval of his report as submitted.

Motioned/Cook; Seconded/Gray - to approve **PART A - REPORT OF THE SUPERINTENDENT** as submitted

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

I. **CLOSED SESSION**

- A. That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during open session.
(POSSIBLE ACTION)

II. **FOR YOUR AUTHORIZATION**

- A. **PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. **APPOINTMENTS**

- a. Authorization is sought to appoint **MR. GREGORY DILLARD** as DISTRICTWIDE SUBSTITUTE TEACHER, effective the 2022- 2023 School Year.

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- b. Authorization is sought to appoint **Ms. DEBRA BADA** as Volunteer Cheerleading Coach for the 2022-2023 School Year.

2. LETTERS OF INTENT TO RETIRE

- a. **Ms. DARYL ALLEN**, Pre-K Teacher Medgar Evers Primary Academic Center, has submitted a **LETTER OF INTENT TO RETIRE** effective at the end of the school year.
- b. **MR. WINDELL PARKER**, Teacher Medgar Evers Primary Academic Center, has submitted a **LETTER OF INTENT TO RETIRE** effective at the end of the school year.

B. ADOPTION OF RESOLUTION AND CERTIFICATIONS – 2022 TAX LEVY (See reference #2)

1. Certification of Compliance with Truth Intaxation Law **(Exhibit I)**
2. Certificate of Tax Levy **(Exhibit II)**
3. Resolution to Levy 2022 Taxes for Certain Purposes **(Exhibit III)**
4. Resolution to Request Application of Loss and Cost Factor to 2022 Levies **(Exhibit IV)**

C. PROPOSED REVISED POLICIES (See reference #3)

Consistent with Ford Heights School District 169's normal practice to conduct periodic reviews of its policies, the following policies are being submitted as needing to be **Revised**, **Adopted**, and/or **New** as listed below:

- ❖ Operational Services – Identity Protection – **4:15 (Adopted 11/7/022)**
- ❖ Operations – Administrative Procedure – Treatment of Personally Identifiable Information Under Grant Awards – **4:15-AP2 (Adopted 11/7/2022)**
- ❖ Operational Services – Purchases and Contracts – **4:60 (Adopted 11/7/2022)**

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- ❖ Operational Services - Administrative Procedure - Federal and State Award Procurement Procedures - **4:60-AP4 (Adopted 11/7/2022)**
- ❖ Operational Services - Exhibit - Internal Procedures for Procurement Transactions - **4:60-AP4, EI (Adopted 11/7/2022)**
- ❖ Operational Services - Accounting and Audits - **4:80**
- ❖ Operational Services - Fraud, Waste, and Abuse Awareness Program **4:80-AP2, (Adopted 11/7/2022)**
- ❖ Operational Services - Administrative Procedure - Inventory Management for Federal and State Awards - **4:80-AP3 (New - Revised 11/7/2022)**
- ❖ School Board - Board Member Conflict of Interest - **2:100 (Revised 11/7/2022)**
- ❖ General Personnel - Employee Ethics: Conduct; and Conflict of Interest - **5:120 (Revised 11/7/2022)**
- ❖ Students - Student Records - **7:340 (Revised 11/7/2022)**
- ❖ Students - Administrative Procedure - School Student Records - **7:340-API (Adopted 11/7/2022)**

III. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF NOVEMBER 3, 2022)

MEDGAR EVERS SCHOOL

PRE-K	60	KDG	53
GRADE 1	53	GRADE 2	38
GRADE 3	52	GRADE 4	41
		TOTAL	297

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	37	GRADE 6	36
GRADE 7	39	GRADE 8	36
		TOTAL	148

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
445	11	456

REPORT OF CONTACTS (ATTENDANCE OFFICERS):

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
15	752	3

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
10	445	5

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advanced receipt of then inquired if there were any questions. **THERE WERE NONE.**

Motioned/Gray; Seconded/Viverette - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for November 7, 2022, in the amount of **\$1,114,799.81**

B. PAYROLL SUMMARY

The following is the payroll summary for the month October 2022 as detailed below:

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October 07, 2022	\$210,154.67
October 21, 2022	<u>\$208,514.21</u>
Total	\$418,668.88

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Business Office	\$ 10.38
Cottage Grove	\$200.00
Medgar Evers	\$189.75
Total	

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS expressed to members that they were in advanced receipt of her report, but she wanted to give a shout out to Science Teacher **MRS. MATRINA ENO** for having received the “Distinguish Teacher” Award for Science. Dr. Rivers stated that the award included a monetary award of \$1,000 and that the school also received and donation of \$1,000.

Dr. Rivers then inquired if there were any questions. **THERE WERE NONE.** She then asked for acceptance of report as submitted:

Motioned/Gray; Seconded/Viverette - to accept **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. SUMMATIVE DESIGNATION

The US Department of Education (ED) required that new annual summative designations be issued in 2022. Much has changed since

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designations were last issued in 2019, so Illinois amended its state plan to respond to the impact of the pandemic on schools. Schools receive an annual summative designation on the Illinois Report Card. The designation is based on the school's overall data for all of the accountability indicators, as well as the data for individual student groups. They are: Exemplary, Commendable, Targeted, and Comprehensive. Both Medgar Evers Primary Academic Center and Cottage Grove has received the second highest rating, ***COMMENDABLE!***

B. EMERGENCY AND SAFETY WORKSHOPS

As part of our continuing focus on health and safety, every member of the staff will receive CPR training. CPR or Cardiopulmonary Resuscitation is an emergency lifesaving procedure performed when the heart stops beating. The district is dedicated to the health, safety and well-being of every student and each faculty member. By increasing our knowledge of safety procedures and measures, we are ensuring that in case of an emergency we have the knowledge to act responsibly. Trainers from Chicago's Pulse will be on hand for the CPR workshop.

C. AFTER SCHOOL TUTORIAL STEAM PROGRAM

A 21st century education is one that responds to the economical, technological, and societal shifts that are happening at an ever-increasing pace. It is an education that sets children up to succeed in a world where more than half of the jobs they will have over their careers do not exist yet. The goal of the After School STEAM program is to prepare those students. We are continuing with our students' building rockets, flying drones, and creating LEGO robots that can dance and flip, using math strategies to create art. Students must problem solve, use critical thinking skills, and work as a team to complete each task. These are the new basic skills that set them on the pathway for college or a career.

D. PROGRAMS ON SCHEDULE FOR NOVEMBER 2022

- November 2nd - Professional Development

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- November 3rd - Problem Solving Cottage Grove
- November 4th - Parent Meeting
 - Topic: *Stress and the Family*
- November 5th – Boys Basketball Shootout
- November 14th – No School in Observance of Veteran’s Day
- November 16th – Professional Development
- November 17th – Problem Solving Medgar Evers
- November 23rd – 25th – Thanksgiving Break
- November 29th – December 1st – IESA Girls Basketball Regionals

E. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

- ✚ Ms. Monique Johnson, Principal, Medgar Evers P.A.C.
- ✚ Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum and Instruction, Cottage Grove U.G.C.
- ✚ Ms. Celestine Burrell, District-wide Attendance Off

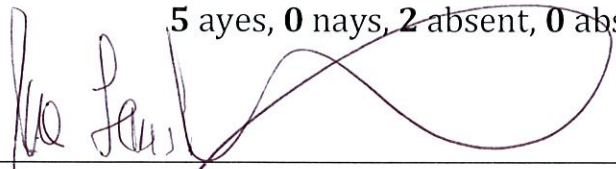
At this juncture, President Pro-Tempore Sherman called for a motion to adjourn.

ADJOURNMENT: 10:26 a.m.

Motioned/Gray; Seconded/Viverette - to adjourn meeting.

Roll Call: Ayes: Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Coleman, Mitchell
 Abstain: None

5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.



Mr. Joe Louis Sherman, President, Pro-Tempore



Mrs. Lera Cook, Secretary