

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, JUNE 7, 2022**

The meeting was called to order by presiding officer, President Pro Tempore – Gray – **at 10:13 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman (via phone), Cook, Gray, LaWrence, Sherman (via phone) Viverette
Absent: Mitchell
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction
Mrs. Vivian Carter, Administrative Assistant

Legal Counsel

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

AGENDA

Motioned/Cook; Seconded/Viverette - to approve the agenda

Roll Call: Ayes: Coleman, Cook, Gray, Sherman, Mitchell, Viverette
Nays: None
Absent: LaWrence
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

MINUTES

President Pro Tempore Gray called for a motion to approve the minutes.

Motioned/Viverette; Seconded/Cook - to approve the minutes **OF MAY 10, 2022**

Minutes of Board of Education

June 7, 2022

Page 2

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

NONE

DR. GREGORY T. JACKSON reminded members of the Board that they were in advanced receipt of his report and informed members that there was an Addendum Report.

SUPERINTENDENT JACKSON briefly discussed item of his report and **ADDENDUM REPORT** and explained to members that the item of Addendum Report was a normal activity at the end of a school year. He went on to say that there was a total of seven (7) vacancies, and that three (3) of them have been settled.

Board member Coleman asked about a possible program referred to at an earlier date involving Paraprofessionals.

Dr. Sharon Rivers expressed that the program had not yet begun as a poll would need to be had, to inquire if there was any interest, and it would require that the district enter a partnership with Governors State University, and thus at this time, program has not yet started.

Discussion ensued regarding debate with Superintendents recruiting each other's personnel.

Dr. Jackson asked members to keep in mind that the tentative budget was subject to change. He then reminded members of the upcoming Board of Education Retreat to be held **SATURDAY, JULY 9, 2022**, at the **EVEN HOTEL** formerly known as **TINLEY PARK CONVENTION CENTER** from **8:00 A.M. – 4:00 P.M.**

Dr. Jackson stated that the retreat would be to discuss the status of his goals as Superintendent of Schools.

Minutes of Board of Education
June 7, 2022
Page 3

He stated to members that a fieldtrip date would be set so that members could see renovations that have taken place during the last two (2) years.

Dr. Jackson extended kudos to Mrs. Coretta Jackson for a job well done in getting costs down for our Health, Dental, and Life Insurance rates.

He ended by inquiring if there were any questions, then asked for favorable approval of his report as submitted:

Motioned/Viverette; Seconded/Cook - to approve **PART A - REPORT OF THE SUPERINTENDENT, inclusive of ADDENDUM REPORT** as submitted:

Roll Call: Ayes: Coleman Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

- A.** That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during open session.
(POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

- A.** **PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. APPOINTMENT

- a. Authorization is sought for approval to appoint **Ms. JASMEN PAUL**, as Districtwide Social Worker for the **2022-2023** School Year - MSW **\$54,000**.

2. **LETTER OF RESIGNATION**

MRS. SHAUNA JUNIEL, Social Studies Teacher, Cottage Grove Upper Grade Center has submitted a Letter of Resignation to be effective at the end of the **2021-2022** School Year.

3. **SALARY INCREASES - 2022-2023 SCHOOL YEAR**

Authorization is sought to increase the salary of the following personnel by a range of zero percent (**0%**) to three percent (**3%**) for the **2022-2023** School Year.

BUILDING ADMINISTRATIVE ASSISTANTS

- (1) **TWELVE (12) MONTH LONG BUILDING ADMINISTRATIVE ASSISTANT – MEDGAR EVERS**
- (2) **TWELVE (12) MONTH BUILDING ADMINISTRATIVE ASSISTANT TO THE PRINCIPAL – COTTAGE GROVE**
- (3) **TWELVE (12) MONTH BUILDING ADMINISTRATIVE ASSISTANT TO THE PRINCIPAL/PPS**

ATTENDANCE OFFICER

- (1) **ELEVEN (11) MONTH DISTRICTWIDE ATTENDANCE OFFICER – MEDGAR EVERS**

AUXILIARY PERSONNEL

- (1) **PARENT COORDINATOR**

CENTRAL OFFICE EMPLOYEES

- (1) **EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT**
- (2) **ADMINISTRATIVE ASSISTANT TO THE ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS**

- (3) ADMINISTRATIVE ASSISTANT TO THE ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION
- (4) PAYROLL COORDINATOR/FEDERAL STATE

✚ PUPIL PERSONNEL SERVICES STAFF

- (1) SCHOOL NURSE
- (2) DISTRICT-WIDE STUDENT ADVOCATE
- (3) SOCIAL WORKER

✚ ADMINISTRATORS

- (1) ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS
- (2) ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION
- (3) BUILDING PRINCIPALS (2)
- (4) ASSISTANT PRINCIPALS (2)

B. **APPROVE FISCAL YEAR (FY) ENDING JUNE 30, 2023, TENTATIVE BUDGET**
(See reference #1)

C. **AUTHORIZE 3-YEAR CONSULTING AGREEMENT WITH MS. CHARMANIKA MOSLEY – FOR CONSULTANT PSYCHOLOGY SERVICES** *(Pending final approval from Board Attorney)*

Authorize 3-year consulting agreement with **MS. CHARMANIKA MOSLEY**, an Independent Contractor to provide School Psychology Services, effective for the **2022-2023 thru the 2024-2025** School Year.

D. **AUTHORIZE HEALTH, DENTAL, LIFE AND VISION INSURANCE CONTRACTS**

BLUE CROSS/BLUE SHIELD: Our Health carrier will continue to be Blue Cross/Blue Shield.

Authorization is sought to approve contract with **BLUE CROSS/BLUE**

SHIELD for the **2022-2023** School Year. **Premium Percentage Increase 7.62%**

Premium amount **\$624,769.23** yearly.

DENTAL CARE: Our Dental carrier will continue to be **DELTA DENTAL**.

Authorization is sought to approve contract with **DELTA DENTAL** for the **2022-2023** School Year. Premium Percentage Increase **0%**. Premium amount **\$20,789.64** yearly.

LIFE INSURANCE CARRIER: MET LIFE (METROPOLITAN LIFE INSURANCE COMPANY): Met Life Insurance will continue to be our carrier.

Authorization is sought to approve contract with **MET LIFE** for the **2022-2023** School Year. **Premium Percentage Increase 8%**

Premium Amount **\$8,444.00** yearly.

ARGUS VISION: Argus Vision will continue to be our carrier.

Authorization is sought to approve contract with **ARGUS VISION** for the **2022-2023** School Year. **Premium Percentage Increase 0%**. Premium Amount **\$6,000.00** yearly.

E. AUTHORIZE APPROVAL TO SUBMIT FEDERAL CONSOLIDATED DISTRICT PLAN(CDP) for 2022-2023

Approval to submit the following Grants:

- ∞ **TITLE I, PART A** Improving Basic Programs
- ∞ **TITLE I, PART A** School Improvement Part 1003(a)
- ∞ **TITLE II, PART A** Preparing, Training and Recruiting High-Quality Teachers, Principals, & other School Leaders
- ∞ **TITLE IV, PART B** Rural and Low-Income Schools

Minutes of Board of Education

June 7, 2022

Page 7

∞ IDEA, PART B Flow-Through

∞ IDEA, PART B Preschool

The Consolidated District Plan is a Federal Statutory requirement for all schools receiving Federal Funds. This is the State's attempt

to reduce the burden on grantees, and to support holistic services to students as well.

This new process allows grantees to answer one set of planning questions to meet the requirements of all grants listed above.

F. LITTLE DIVA'S SUMMER PROGRAM

Authorize continuation of Lil Diva's Summer Program to be held on Monday, Tuesday, and Wednesday, beginning Monday, June 14, 2022, and ending Wednesday, June 30, 2022. There will be three (3) program supervisors: Mrs. Lera Cook and Mrs. Ester Viverette, Ms. Jessica Gray and one (1) possible Program Assistant, to be determined (TBD).

Stipends of \$1,000 each will be paid. Associated expenses will be those necessary for the running of the program.

G. SUMMER YOUTH RECREATIONAL PROGRAM

For the past fourteen (14) years, we have conducted the Ford Heights School District 169 Summer Youth Recreational Program, for the purposes of providing activities for our students during the summer months. Three (3) Program Supervisors will receive stipends of \$1,000 each. They are: Mr. James Coleman, Mr. Joe Louis Sherman, and Mr. Mark Mitchell, and one (1) possible Program Assistant, to be determined (TBD).

H. DISCIPLINE CONSULTANT FY 2021-2022

Authorize the continuation of Discipline Consultant, Mr. Samuel J. LaWrence, III for FY 2021-2022. The stipend to be paid \$1,000.

III. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (As of May 20, 2022)

MEDGAR EVERS PRIMARY ACADEMIC CENTER

PRE-K	57	KDG	46
GRADE 1	39	GRADE 2	53
GRADE 3	47	Grade 4	41
		TOTAL	283

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	42	GRADE 6	43
GRADE 7	35	GRADE 8	33
		TOTAL	153

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
436	15	451

REPORT OF CONTACTS (ATTENDANCE OFFICER)

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
1	699	3

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
1	454	1

ADDENDUM REPORT

I. FOR YOUR AUTHORIZATION

A. PERSONNEL

LETTER OF RESIGNATION – MS. JONI KOCOL – TEACHER

Ms. JONI KOCOL, teacher Cottage Grove Upper Grade Center has submitted a letter of resignation, effective at the end of the 2021-2022 School Year.

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advanced receipt of her report then informed members that there was an **ADDENDUM REPORT**.

Mrs. Jackson then addressed the tentative budget and listed a couple of items not yet factored in due to negotiations still ongoing. Mrs. Jackson then inquired if there were any questions. **THERE WERE NONE.**

Motioned/Viverette; Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report inclusive of **ADDENDUM REPORT** as submitted:

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for June 7, 2022, in the amount of **\$314,782.80**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of March 2022 as detailed below:

May 06, 2022	\$241,896.58
May 20, 2022	<u>\$206,000.40</u>
Total	\$447,896.98

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Superintendent's Office	90.60
Building & Grounds	\$ 80.00
Business Office	\$ 28.00
Medgar Evers	<u>\$ 165.63</u>
Total	\$364.223

ADDENDUM REPORT

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for June 7, 2022, in the amount of \$340,654.00.

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS expressed to members that they were in advanced receipt of her report and asked for acceptance of report as submitted.

Motioned/Viverette; Seconded/Cook - to approve **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
Nays: None
Absent: Mitchell
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

BOARD OF EDUCATION SCHOOL DISTRICT #169
910 WOODLAWN AVENUE
FORD HEIGHTS, ILLINOIS 60411

INTRA-DISTRICT MEMO

Minutes of Board of Education
June 7, 2022
Page 11

DATE: MAY 23, 2022

TO: DR. GREGORY T. JACKSON
SUPERINTENDENT OF SCHOOLS

FROM: DR. SHARON P. RIVERS
ASSISTANT SUPERINTENDENT OF CURRICULUM AND
INSTRUCTION

SUBJECT: JUNE REPORT ON CURRICULUM AND INSTRUCTION

I recommend that you approve the following items. They are as follows:

- A. District Honors Celebration
- B. Federal and State Program Grants
- C. Programs on Schedule for June 2022
- D. Monthly Building Reports

Included herewith, are summaries which address each item listed above. As we close the 2021-2022 school year, During the coming months, staff will start preparing for the 2022-2023 school year with a focus on strengthening our procedures.

PART C-CURRICULUM AND INSTRUCTION

I. FOR YOUR INFORMATION

A. District Honors Celebration

The District Honors Celebration is an end of the year event which celebrates the academic and attendance accomplishments of our students. This school year allowed us to add those who participated in sports and extracurricular activities. Although this year has proven to be one that has challenged our students, the clearly demonstrated a level of resilience unseen before. Through the trial of a pandemic, our students have continued to attend school daily and stay focused on their academic achievement and

Minutes of Board of Education

June 7, 2022

Page 12

maintain positive social connections and emotional health. Therefore, this time was set aside to celebrate them and to also encourage them to continue moving forward setting objectives with no limitations.

*Special acknowledgement is given to **one** student at Cottage Grove who had Perfect Attendance. He is 5th grader Mateo Sevilla.*

B. FEDERAL and STATE PROGRAM GRANTS

Grant management is the processes and methods the district employs to write and oversee grants. It encompasses every part of a grant's lifecycle, from pre-award research through post-award grant closeout. Prior to the start of writing cycle, the Consolidated Plan is completed serving as the organizational structure to coordinate our work. Authorization is requested to submit Federal Consolidated District Plan for 2022-2023 and is inclusive of the following Grants:

- Title I, Part A Improving Basic Programs
- Title I, Part A School Improvement Part 1003(a)
- Title II, Part A Preparing, Training and Recruiting High Quality Teachers, Principals, & Other School Leaders

- Title IV, Part B Rural and Low-Income Schools
- IDEA, Part B Flow-Through
- IDEA, Part B Preschool

C. PROGRAMS ON SCHEDULE FOR JUNE 2022

- June 20th – Juneteenth Observed

D. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

- 🚧 Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- 🚧 Ms. Chanel Jones, Assistant Principal of Cottage Grove U.G.C.
- 🚧 Ms. Celestine Burrell, District-wide Attendance Office

Minutes of Board of Education
June 7, 2022
Page 13

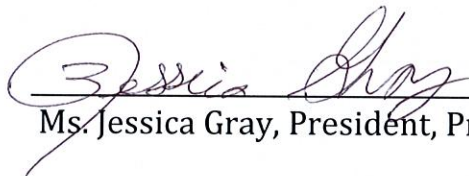
If you have any questions or require additional information, please ask. Thank you.

At this juncture, President Pro-Tempore Gray called for a motion to adjourn.

ADJOURNMENT: 10:35 a.m.

Motioned/Cook; Seconded/Viverette - to adjourn meeting.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.



Ms. Jessica Gray, President, Pro-Tempore



Mrs. Lera Cook, Secretary