

## Bid Number 2023-01

### Request for Proposal (RFP): USAC E-rate Eligible Telecommunications, High Speed Internet Access Lines

Ford Heights School District #169 is seeking sealed bids for the Universal Service Administrative Company (USAC) e-rate funded telecommunication high speed Internet access lines throughout the District's three schools and Central office.

All components must be equal to or greater than the functionality of the following:

1 DEDICATED INTERNET CIRCUIT 10G to 20G

Bidders must provide a pricing Schedule for a service, transparently interconnected, with two or more customer locations within a metropolitan Network. This is to be done as if they were symmetrical segment connections on the same LAN using packet-based switching technologies and providing dedicated bandwidths in year one of the contract with a minimum of 10G. This system must be able to expand to up top 20G if requested. The District must be able to connect any two or more locations together. Services are to offer logical point-to-point, or point to multi-points, or multi-point to multi point configurations that support Ethernet to Ethernet LAN connections. Descriptive diagrams and/or drawings of all major components, how they will be implemented and meet the District's needs are to be provided. The bidder is to provide a general description of the services to be provided, installed (if required), and maintained. The total cost is to include the discounted cost and in-eligible but required costs.

In year two or three of this contract, as student usage may increase over the term of this contract, the bidder must include a pricing estimate for additional Internet access speeds up to 20G as needed by the District.

The operation of any substitutions must be equal to or greater than the functionality of the items listed above. Supporting substitution documentation verifying equipment functionality must be included with any bid.

Any needed network cabling shall be a minimum of Category 6 between routers, switches, and any other devices. Cable wire hangers shall be used as needed to insure that no damage shall occur to terminated ends, device connections and ceilings components.

All exposed cabling shall be encased in appropriate wire molding of a color determined by the District at the time of installation.

A vendor estimated overall network timeline for installation, including cabling runs, hardware installation/configuration must be submitted with your sealed bid. A schedule for all needed services must also be submitted with your sealed bid.

All work must be performed in a professional and workman like manner consistent within the industry at the time of installation. **Strict social distancing, all CDC and IDPH guidelines, will be adhered to. Non-compliance will result in the termination of the contract.**

Costs are to be itemized as follows:

Total Proposal cost for any and all new required hardware, software and configuration

Total Proposal cost for any required new cabling

Total for any and all one-time/service/equipment/installation/activation/or other costs

The **GRAND** total cost for **ALL** services must be stated.

**A price must be given for a three (3) year contract.**

The vendor also acknowledges that new models and software may be available at the time of the installation of the network. The vendor must inform the District if the new upgrades are being installed. The District must approve all substitutions of the original bid.

Any questions concerning these bids may be directed to Mrs. Coretta Jackson, Assistant Superintendent of Business Administration and Operations at 708-758-1370 ext. 13.

Contract start/end dates: 7/1/2023 to 6/30/2026

## **Bidder's Walk Thru**

There will be one **Bidder's Walk Thru**. This will be held on **Tuesday, August 9, 2022, at 10:00 a.m.** Central Standard Time for any interested bidders. Bidders are to report to the District Administrative Building.

**ATTENDANCE AT THE BIDDERS WALK THRU IS OPTIONAL.**

## **BID CLOSING**

**Sealed bids will be accepted until 9:00 a.m. Central Standard Time on Tuesday, August 30, 2022. No Bids will be accepted by Fax or E-mail. All bids **MUST** be in a sealed opaque envelope/package and delivered to the Administrative Building at:**

**Ford Heights School District 169**

**Administrative Building**

**910 Woodlawn Avenue**

**Ford Heights, Illinois 60411**

**Attention: Mrs. Coretta Jackson**

**Assistant Superintendent of Business Administration and Operations**

**In addition, each sealed bid should be clearly labeled with the following information:**

**The District assigned Bid Number, 2023-01**

**Vendor name and address**

# BID OPENING

**No Bids will be accepted by Fax or E-mail.** Sealed bids will be opened at **9:30 a.m.** Central Standard Time, on **Tuesday, August 30, 2022**, in the conference room of the District Administrative Building. Bidders may attend the bid opening if desired.

***THIS PROJECT IS SUBJECT TO, AND CONTINGENT ON, E-RATE FUNDING APPROVAL BY THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY, SCHOOLS and LIBRARIES PROGRAM (USAC). DENIAL OF USAC FUNDING TO THE DISTRICT WILL CANCEL THIS ORDER.***

***WORK SHALL NOT COMMENCE UNTIL USAC FUNDING HAS BEEN APPROVED.***

***Any substitutions, deletions or changes to this RFP must be disclosed at the time of the letting of the contract for this RFP. Any hardware, software, configuration, cabling, labor or installation costs required to implement compatibility or interfacing with the District's existing networks hardware, software, cabling or operating systems are the responsibility of the vendor.***

***The District strongly recommends the vendor complete a site visit to identify any possible configuration/interfacing issues. The RFP contract will not be considered completed nor will funds be released until the District's network is fully functional.***

**The Board of Education of Ford Heights School District 169 reserves the right to waive, modify or reject any bid specifications, which are in the best interests of the District, on any or all bid submittals.**

**Please supply the following information, PLEASE PRINT**

Company Name

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Address, Street

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City, State, Zip

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Contact person \_\_\_\_\_

Title \_\_\_\_\_

Phone number \_\_\_\_\_

Cell phone number \_\_\_\_\_

E-mail address \_\_\_\_\_

Company SPIN No. \_\_\_\_\_

COMMENTS: Include any comments you wish to add clarity to your bid

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**Bid price shall be in effect until** \_\_\_\_\_

**Estimated Project Completion Timeline in months/weeks** \_\_\_\_\_

**REFERENCES:**

**Company**

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Contact person

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Phone number

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**Company**

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Contact person

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Phone number

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**Company**

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Contact person

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Phone number

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**IN ADDITION:**

**THE FOLLOWING BIDDERS FACT SHEET MUST BE COMPLETED AND INCLUDED IN YOUR BID**

# Bidders Fact Sheet

ITEM		3 YEAR CONTRACT	COMMENTS
Total E-rate base bid price		\$ _____	
Any one time costs		\$ _____	Software, configuration, installation, cabling, hardware, or any one time costs
GRAND TOTAL		\$ _____	<b>ALL COSTS</b>
Minority contractor	YES      NO		Include minority firm certification form
Years in business, in this field	Years _____		Include the years in business working in this technical field ONLY
Vendor agrees to be paid through E-rate SPI Process	YES      NO		
Have you ever done business with the District before?	YES      NO		Include a list of the projects, the year awarded the contract and the approximate cost

COMMENTS: Include any comments you wish to add clarity to your bid

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