

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, JULY 5, 2022**

The meeting was called to order by presiding officer, President Pro Tempore – Sherman – **at 10:02 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Gray, LaWrence, Sherman, Mitchell (via phone), Viverette
Absent: Coleman
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of
Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum
& Instruction
Mrs. Vivian Carter, Administrative Assistant
Legal Counsel William (Bill) Gleason, Petrarca, Gleason, Boyle & Izzo, LLC

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

AGENDA

Motioned/Cook; Seconded/Viverette - to approve the agenda

Roll Call: Ayes: Cook, Gray, Sherman, Mitchell, LaWrence, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

MINUTES

President Pro Tempore Sherman called for a motion to approve the minutes.
Motioned/Cook; Seconded/Mitchell - to approve the minutes **OF JUNE 7, 2022**

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

NONE

DR. GREGORY T. JACKSON reminded members of the Board that they were in advanced receipt of his report and informed members that there was an **ADDENDUM REPORT**.

SUPERINTENDENT JACKSON briefly discussed hiring of the new Assistant Principal for Medgar Evers Primary Academic Center Ms. Ollie Ball. Superintendent Jackson expressed that Ms. Ball comes with a wealth of experience and that both Dr. Rivers and Principal Johnson interviewed various candidates, and Mrs. Ball emerged as the successful candidate.

SUPERINTENDENT JACKSON then addressed **ADDENDUM REPORT** and stated that presently they have not been able to find a Principal for Cottage Grove Upper Grade Center. He went on to express to members that things have been falling apart at Cottage Grove Upper Grade Center the for the last two (2) to three (3) years and the district needed to get Cottage Grove Upper Grade Center back on track. He further stated that our turnover percentage as opposed to other districts and the state is lower. Attorney Gleason agreed.

DR. JACKSON expressed to members that he believed the recommended stipend requested for Acting Principal Dr. Sharon Rivers was fair. He stated that hopefully by next year he could have someone in place to fill this position. However, it is getting late into the summer, and he needed to get things/people in place to be ready for opening day.

DR. JACKSON then spoke to the rate modification from the district's attorney's and explained that they had not had a rate increase since March of 2019.

ATTORNEY WILLIAM (BILL) GLEASON addressed the Tentative SEIU Local 73 agreement. He stated the main issue was wages, and some language, and went into further details regarding negotiations. Attorney Gleason ended by stating that he believes the district has fair percentage wages increases.

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SUPERINTENDENT JACKSON reminded members of the Board about the tour he wanted to take them on to showcase all the construction/renovation projects which had taken place during the past school year.

SUPERINTENDENT JACKSON then reminded members of check in times for the Board Retreat to be held over the weekend.

DR. JACKSON inquired if there were any questions, then asked for favorable approval of his report as submitted.

Motioned/LaWrence; Seconded/Mitchell - to approve **PART A - REPORT OF THE SUPERINTENDENT, inclusive of ADDENDUM REPORT** as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

- A.** That pursuant to the Open Meetings Act Section 2(c)(1), Section 2(c)(10) and Section 2(c)(11) the Ford Heights School District 169 (FHSD 169) Board of Education goes into Closed Session to discuss the employment, compensation, and/performance of a specific employee of FHSD 169 and or matters regarding students. Any items needing approval will be voted on during open session.
(POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

- A. PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. LETTER OF RESIGNATION

MRS. LATRICIA WALKER, Assistant Principal Medgar Evers Primary Academic Center has submitted a **LETTER OF RESIGNATION** effective June 30, 2022.

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Superintendent Jackson reminded members of the Board about the tour he wanted to take them on to showcase all the construction/renovations projects which had taken place during the past school year.

Superintendent Jackson then reminded members of check in times for the Board Retreat to be held over the weekend.

DR. JACKSON inquired if there were any questions, then asked for favorable approval of his report as submitted.

Motioned/LaWrence; Seconded/Mitchell - to approve **PART A - REPORT OF THE SUPERINTENDENT, inclusive of ADDENDUM REPORT** as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

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II. FOR YOUR AUTHORIZATION

- A. PERSONNEL** *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. LETTER OF RESIGNATION

MRS. LATRICIA WALKER, Assistant Principal Medgar Evers Primary Academic Center has submitted a **LETTER OF RESIGNATION** effective June 30, 2022.

2. APPOINTMENTS (See Reference #1)

- a. Authorization is sought for approval to appoint **MRS. OLLIE BALL** as **Assistant Principal**, Medgar Evers Primary Academic Center for the **2022-2023** School Year - **\$73,000** (inclusive of Board paid TRS) (**replacing** Mrs. Latricia Walker)
- b. Authorization is sought to appoint **Ms. SHARON KUZMINSKI**, as **Teacher**, 6th Grade – Cottage Grove Upper Grade Center – **BA, Step 10**, for the **2022-2023** School Year - **\$49,148.00**.
- c. Authorization is sought to appoint **MR. CHARELL KING** as **Paraprofessional** – Cottage Grove Upper Grade Center for the **2022-2023** School Year.
- d. Authorization is sought to appoint **Ms. MORGAN O'DONNELL** as **Districtwide Social Worker Intern** for the **2022-2023** School Year.

B. AUTHORIZE CONTRACT AWARD FOR FOOD SERVICE (See reference #2)

Authorize awarding of Food Service Contract to Clover Leaf and Wilken Foods for the **2022-2023 School Year**.

C. CONFERENCES/WORKSHOPS

- 1. **ASSOCIATION OF SCHOOL BUSINESS OFFICIALS INTERNATIONAL (ASBO) ANNUAL CONFERENCE**
September 14-17, 2022
Portland, Oregon
- 2. **ILLINOIS ASSOCIATION OF SCHOOL ADMINISTRATORS (IASA) CONFERENCE** **September 28-30, 2022**
Springfield, IL

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3. **COUNCIL OF URBAN BOARD OF EDUCATION (CUBE) ANNUAL CONFERENCE**
September 28-October 3, 2022
Miami, FL
4. **ILLINOIS ASSOCIATION OF SCHOOL BOARDS/ILLINOIS ASSOCIATION OF SCHOOL ADMINISTRATORS/ILLINOIS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS (IASB/IASA/IASBO) JOINT ANNUAL CONFERENCE – November 17-20, 2022**
Chicago, IL
5. **NATIONAL ALLIANCE OF BLACK SCHOOL EDUCATORS (NASBE) – 50TH ANNUAL CONFERENCE**
November 30 – December 4, 2022
National Harbor, MD
6. **AMERICAN ASSOCIATION OF SCHOOL ADMINISTRATORS (AASA) – School Superintendent’s Association**
February 16 – 18, 2023
San Antonio, TX
7. **NATIONAL SCHOOL BOARDS ASSOCIATION (NSBA) ANNUAL CONFERENCE**
April 1-2, 2023
Orlando, FL
8. **ASSOCIATION FOR SUPERVISION & CURRICULUM DEVELOPMENT (ASCD)**
March 31-April 3, 2023
Denver, CO

II. FOR YOUR INFORMATION

- A. **SPONSORSHIP OF 2022 FORD HEIGHTS 18TH ANNUAL VILLAGE FEST (See reference #3)**

The Village of Ford Heights is requesting that the Board of Education consider one of the sponsor amounts listed in the

attached letter for their Annual Village Fest to be held **Friday, July 29, 2022**, and **Saturday, July 30, 2022**.

I have agreed to this request in support of this event in the amount of **\$500.00**. Please mark your calendars for the above dates.

ADDENDUM REPORT

I. FOR YOUR AUTHORIZATION

A. PERSONNEL

1. RATE MODIFICATION (*See reference #1*)

The law firm of Petrarca, Gleason, Boyle & Izzo, LLC will be making an adjustment to its hourly rate for attorneys. Effective August 1, 2022, the attorney rate will be modified to \$250.00 per hour which will continue to be billed in one-tenth of an hour increments for all attorneys.

This is the first-rate increase sought since March 2019.

2. AUTHORIZATION TO APPROVE STIPEND

Authorize and approve stipend for Dr. Sharon Rivers, Assistant Superintendent of Curriculum, and Instruction, as **Acting Principal** of Cottage Grove Upper Grade Center effective the 2022-2023 School Year - **\$35,000**.

II. FOR YOUR INFORMATION

B. TENTATIVE AGREEMENT WITH SEIU LOCAL 73 (*See reference #2*)

Members of the Board it is with great pleasure to announce that the Board of Education's negotiation team which is comprised of Mrs. Coretta Jackson, Dr. Sharon Rivers, Attorney William "Bill" Gleason, and your Superintendent, have successfully negotiated a Tentative Agreement with SEIU Local 73 for a successor collective bargaining agreement.

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As a reminder, SEIU Local 73 represents custodial, food service, and teacher assistants. Due to the hard work of both teams, we were able to completely negotiate a tentative deal in two (2) bargaining sessions.

Kudos to SEIU Local 73 and your Board of Education negotiation team. At your leisure, please read the details of modifications to the current language contained in the memorandum. In addition, with regards to the financial issues, the negotiation teams have agreed to **2022-2023** school year to **four (4%) percent**, **2023-2024** to **three-point 2 percent (3.2%)**, and **2024-2025** to **three-point 2 percent (3.2%)**.

Members of the Board the union has signaled its willingness to set before its rank and file this week the negotiated terms. You could expect as early as this week's retreat, to receive a request to ratify the agreement, should union rank and file approve of it.

Should you have any questions, please ask and I will be happy to answer them.

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PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advanced receipt of her report then informed members that there was a slight adjustment to the total for bills and gave a verbal of total.

Mrs. Jackson then inquired if there were any questions. **THERE WERE NONE.**

Motioned/Cook; Seconded/Mitchell - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as Report as submitted:

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
 Nays: None
 Absent: Coleman
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for July 5, 2022, in the amount of **\$746,411.26**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of June 2022 and Payroll Run Outs as detailed below:

June 03, 2022	\$201,071.15
June 18, 2022	<u>\$215,582.21</u>
Total	\$416,653.36

Summer Payroll Run Outs

1 st Run Out – 6/27/22	\$114,823.69
2 nd Run Out – 6/28/22	\$114,388.08
3 rd Run Out – 6/29/22	<u>\$100,194.69</u>

Sub Total **\$329,406.46**

GRAND TOTAL **\$746,059.82**

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the
2022-2023 School Year in the amount of **\$1,500.00.**

D. IMPREST FUND

Authorization is requested to replenish Imprest Fund for the 2022-
2023 School Year in the amount of **\$25,000.00.**

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON P. RIVERS expressed to members that they were in advanced receipt of her report and asked for acceptance of report as submitted.

Motioned/Mitchell; Seconded/Viverette - to approve **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: Cook, Gray, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

PART C-CURRICULUM AND INSTRUCTION

**BOARD OF EDUCATION SCHOOL DISTRICT #169
910 WOODLAWN AVENUE
FORD HEIGHTS, ILLINOIS 60411**

INTRA-DISTRICT MEMO

DATE: JUNE 27, 2022

TO: DR. GREGORY T. JACKSON

SUPERINTENDENT OF SCHOOLS

FROM: DR. SHARON P. RIVERS
ASSISTANT SUPERINTENDENT OF CURRICULUM AND
INSTRUCTION

SUBJECT: JULY REPORT ON CURRICULUM AND INSTRUCTION

I recommend that you approve the following items. They are as follows:

- A. Registration for School Year 2022-2023
- B. Institute Days for School Year 2022-2023
- C. COVID-19 Test Schedule for School Year 2022-2023
- D. Federal and State Program Grants Update
- E. Monthly Building Reports

Included herewith, are summaries which address each item listed above. As we close the 2021-2022 school year, during the coming months, staff will begin to prepare for the 2022-2023 school year with a focus on strengthening our procedures. As with each school year, we are excited about the many opportunities to instruct and offer activities utilizing the academic, recreational, and citizenship curriculum.

PART C-CURRICULUM AND INSTRUCTION

I. FOR YOUR INFORMATION

A. REGISTRATION FOR SCHOOL YEAR 2022-2023

Registration is a critical component to the success of our school community. Administrators and their Administrative Assistants worked diligently to close the school year with ninety (90%) of our students registered for the 2022-2023 school year. With only ten percent (10%) of students remaining, the team can direct attention towards streamlining our back-to-school registration process.

B. INSTITUTE DAYS FOR SCHOOL YEAR 2022-2023

The 2022-2023 school year will start on Wednesday, August 10th through Friday, August 12, 2022, when the faculty and staff are called in for our annual 3-day Opening Institute. As is our practice, recognition for years of service and other acknowledgments will start the week. A full schedule of required and mandated training, along with professional development for each department will complete the week. We will continue building collaboration and rapport with new and returning staff through team building activities on the final day of Opening Institute.

C. COVID-19 TEST SCHEDULE FOR SCHOOL YEAR 2022-2023

MED-ADVO-C Consulting Group will continue to administer Weekly COVID-19 testing for students and staff during the 2022-2023 school year. The district will continue efforts to reduce the spread of the virus by maintaining COVID procedures that are currently deployed: masking, sanitizing high impact areas, providing sanitation kits in classroom and offices, as well as rapid testing using BinaxNOW antigen test for those who present symptoms outside of the COVID testing schedule.

D. FEDERAL AND STATE PROGRAM GRANTS UPDATE

The Consolidated District Plan is developed to provide programs that will allow students to make significant academic gains, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future. The Consolidated District Plan was submitted June 28th and will proceed through four (4) levels of review. Once authorized, the following subgrants will be submitted for approval. They are:

- Title I, Part A
- Title II, Part A
- Title IV, Part A

E. MONTHLY BUILDING REPORTS (*See references #1-2*)

Building reports were submitted by the following personnel:

- ✚ Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- ✚ Ms. Chanel Jones, Assistant Principal of Cottage Grove U.G.C.

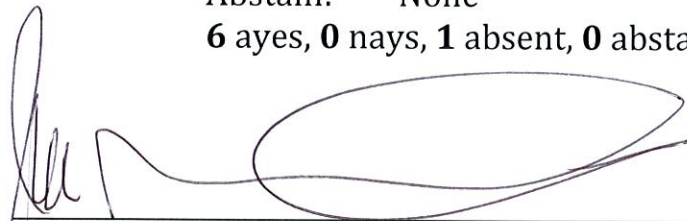
If you have any questions or require additional information, please ask. Thank you.

At this juncture, President Pro-Tempore Sherman called for a motion to adjourn.

ADJOURNMENT: 10:20 a.m.

Motioned/Cook; Seconded/Mitchell - to adjourn meeting.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.



Mr. Joe Louis Sherman, President, Pro-Tempore



Mrs. Lera Cook, Secretary