

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
WEDNESDAY, APRIL 6, 2022**

The meeting was called to order by presiding officer, President Coleman –**at 10:02 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman, Cook, Gray LaWrence, Mitchell, Viverette
Absent: Sherman
Also Present: Dr. Gregory T. Jackson, Superintendent of Schools
Mrs. Coretta D. Jackson, Assistant Superintendent of
Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum
& Instruction
Mrs. Vivian Carter, Administrative Assistant

Legal Counsel

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

AGENDA

Motioned/Mitchell; Seconded/Cook- to approve the agenda

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Viverette
Nays: None
Absent: Sherman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

MINUTES

President Coleman called for a motion to approve the minutes.

Motioned/Viverette; Seconded/Cook - to approve the minutes **OF MARCH 8, 2022, REGULAR AND CLOSED SESSION & MARCH 22, 2022 SPECIAL MEETING REGULAR & CLOSED**

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Viverette
Nays: None
Absent: Sherman

Minutes of Board of Education
April 6, 2022
Page 2

Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

BOARD MEMBER VIVERETTE ENTERED AT 10:06 A.M.

CORRESPONDENCE

NONE

DR. GREGORY T. JACKSON reminded members of the Board that they were in advanced receipt of his report and asked for favorable approval of his report.

SUPERINTENDENT JACKSON then stated to members that he had an **ADDENDUM REPORT**, and that Item **IA, #1** of his report was to be replaced with the **ADDENDUM REPORT** item **IA, #1**.

SUPERINTENDENT JACKSON also stated that there was an **item B**, of his **ADDENDUM REPORT**, regarding an Affiliation Agreement Contract between Governors State University and Ford Heights School District 169. Superintendent went on to explain the affiliation agreement with Governors State University and how it would greatly benefit the district as it related to the hiring of qualified teachers, social workers, psychologists, etc., in the future.

DR. JACKSON then passed out a memorandum to members with instructions on how to phone in via **“a conference call”** if they were unable to attend in person.

SUPERINTENDENT JACKSON ended by inquiring if there were any questions. **THERE WERE**. Board member Coleman asked several questions regarding the Affiliation Agreement Contract with Governors State University.

MEMBER COLEMAN also made statements as to the need for personnel being available to address mental health issues that some of our students may be experiencing and or experience.

SUPERINTENDENT JACKSON expressed that there was a crisis team that was available to come together if circumstances called for such.

Board member **GRAY** also asked questions regarding the posting of positions when available.

**Minutes of Board of Education
April 6, 2022
Page 3**

DR. JACKSON answered inquiries then asked for favorable approval of his report as submitted.

Motioned/Cook; Seconded/Mitchell - to approve **PART A - REPORT OF THE SUPERINTENDENT, inclusive of ADDENDUM REPORT** as submitted:

Roll Call: Ayes: Coleman Cook, Gray, LaWrence, Mitchell, Viverette
 Nays: None
 Absent: Sherman
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. PERSONNEL *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. AUTHORIZATION TO HIRE SUMMER SCHOOL PERSONNEL

Authorization is sought to hire the following personnel for Summer School (to be paid from Title I and II Programs.

**RYAN JAMES
TROY JUNIEL
JASON KINNAMAN
PATRICE LANDFAIR
CYNTHIA PURDY
RACHAEL RANSOM
DIANE RICHARDSON
DIANE SERGEANT
TIMOTHY WILLIAMS
RICHARD WRIGHT**

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF MARCH 26, 2021)

MEDGAR EVERS PRIMARY ACADEMIC CENTER

Minutes of Board of Education
 April 6, 2022
 Page 4

PRE-K	60	KDG	47
GRADE 1	39	GRADE 2	56
GRADE 3	47	GRADE 4	42
		TOTAL	291

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	41	GRADE 6	43
GRADE 7	37	GRADE 8	34
		TOTAL	155

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
446	13	459

REPORT OF CONTACTS (ATTENDANCE OFFICER)

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
3	611	3

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
5	409	4

ADDENDUM REPORT

I. FOR YOUR AUTHORIZATION

A. PERSONNEL *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. AUTHORIZATION TO HIRE SUMMER SCHOOL PERSONNEL

Authorization is sought to hire the following personnel for Summer School (to be paid from Title I and II Programs). Personnel will be paid as such:

Minutes of Board of Education
April 6, 2022
Page 5

TEACHERS \$30.00 per hr. **PARAPROFESSIONALS \$16.00** per hr.
SUMMER SCHOOL CLERKS \$19.00 per hr. and **Coordinators**
\$1500 stipend.

RYAN JAMES
TROY JUNIEL
JASON KINNAMAN
PATRICE LANDFAIR
CYNTHIA PURDY
RACHAEL RANSOM
DIANE RICHARDSON
DIANE SERGEANT
TIMOTHY WILLIAMS
REGINALD WRIGHT
ELIZABETH MICHALSKI
ASHIRA SIMPSON
LYNETTE PREAR
JASMEN PAUL
ROBIN NORRIS
CELESTINE BURREL
MONIQUE JOHNSON
CHANTEL JONES

- B. AUTHORIZE AND APPROVE GOVERNORS STATE UNIVERSITY AFFILIATION AGREEMENT BETWEEN FORD HEIGHTS SCHOOL DISTRICT 169'S BOARD OF EDUCATION EFFECTIVE APRIL 15, 2022, THROUGH MARCH 31, 2029**
(See reference #1)

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

MRS. CORETTA JACKSON reminded members that they were in advanced receipt of her report, then inquired if there were any questions. **THERE WERE NONE.**

Motioned/Cook; Seconded/Mitchell - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as submitted:

Minutes of Board of Education
April 6, 2022
Page 6

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Viverette
Nays: None
Absent: Sherman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR INFORMATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for April 6, 2022, in the amount of **\$474,748.62.**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of March 2022 as detailed below:

March 11, 2022	\$205,697.51
March 25, 2022	<u>\$217,793.49</u>
Total	\$423,491.00

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Federal & State	\$200.00
Building & Grounds	\$ 88.38
Cottage Grove	\$200.00
Medgar Evers	<u>\$195.62</u>
Total	\$684.00

PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION
- Dr. Sharon P. Rivers

DR. SHARON P. RIVERS expressed to members that they were in advanced receipt of her report. **DR. RIVERS** informed members of the upcoming Parent Teacher Conferences and the Spring Concert date and times. **DR. RIVERS** ended by asking for favorable acceptance of her report as submitted:

Minutes of Board of Education
April 6, 2022
Page 7

Motioned/Cook; Seconded/Mitchell - to approve **PART C - ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION** as submitted.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Viverette
 Nays: None
 Absent: Sherman
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

BOARD OF EDUCATION SCHOOL DISTRICT #169
910 WOODLAWN AVENUE
FORD HEIGHTS, ILLINOIS 60411

INTRA-DISTRICT MEMO

DATE: APRIL 6, 2022

TO: DR. GREGORY T. JACKSON
 SUPERINTENDENT OF SCHOOLS

FROM: DR. SHARON P. RIVERS
 ASSISTANT SUPERINTENDENT OF CURRICULUM AND
 INSTRUCTION

SUBJECT: APRIL REPORT ON CURRICULUM AND INSTRUCTION

I recommend that you approve the following items. They are as follows:

- A. Early Registration for 2022-2023 School Year
- B. Spring Parent Teacher Conference
- C. Summer Enrichment Program Planning
- D. Programs on Schedule for April 2022
- E. Monthly Building Reports

Included herewith, are summaries which address each area listed above. It should be noted, as we continue planning instruction for the summer, the curriculum outline, required training, and identification of instructional personnel recommended for hire will be submitted for approval.

PART C-CURRICULUM AND INSTRUCTION

I. FOR YOUR INFORMATION

A. EARLY REGISTRATION FOR 2022-2023 SCHOOL YEAR

Early registration packets for the 2022-2023 school year were mailed to homes last month. Parents are encouraged to complete the packet and return it to the school. Calls are made daily to assist with completing the packet and to answer questions concerning the required registration forms. The goal is to have eighty percent of our students registered prior to the end of this school year.

B. SPRING PARENT TEACHER CONFERENCE

With the start of the pandemic, Ford Height School District 169 has continued with a programming schedule designed to continue school events and activities by using a virtual platform. As we return to “normal,” parent teacher conferences are returning to “normal” as well. The conferences are designed for parents to meet with the teacher(s) to discuss the student's progress academically, socially and with regards to expected classroom behavior. To accommodate parents who may have to work, virtual conferences will be scheduled using Google Meets.

C. SUMMER ENRICHMENT PROGRAM PLANNING

COVID-19 did not allow for many of our after-school activities to move forward. With the new COVID guidelines and restrictions being relaxed, the summer enrichment program will move forward with thirteen clubs and activities for students to engage in and explore. Students will be able to create their summer program when they select learning activities based on their level of interest.

The 4-week Summer Enrichment Academy will be in session four (4) days each week from June 6th through June 30th.

D. PROGRAMS ON SCHEDULE FOR APRIL 2022

- April 7th – Math Café @ Medgar Evers 3:30 p.m. – 5:00 p.m.
- April 8th – Parent Teacher Conference 12:00 p.m. – 6:00 p.m.
- April 9th – Boys and Girls Track & Field Meet
- April 14th – Spring Concert 5:00 p.m.
- April 25th – National Junior Honor Society Induction Ceremony 1:00 p.m.
- April 27th – Child Find

E. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

- ✚ Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- ✚ Dr. Frank Davis, Principal of Cottage Grove U.G.C.
- ✚ Ms. Celestine Burrel, District-wide Attendance Office

If you have any questions or require additional information, please ask. Thank you.

At this juncture, President called for a motion to adjourn.

ADJOURNMENT: 10:20 a.m.

Motioned/Cook; Seconded/Mitchell - to adjourn meeting.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Viverette
 Nays: None
 Absent: Sherman
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.



Mr. James Coleman, President



Mrs. Lera Cook, Secretary