

FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, OCTOBER 6, 2020

The meeting was called to order by presiding officer, President Samuel L. LaWrence, III – **10:05 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: **Cook, LaWrence, Mitchell, Viverette**

Absent: **Coleman, Hayslett, Sherman**

Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Coretta Jackson, Assistant Superintendent of Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction
Mrs. Gloria Lymore, Executive Assistant to the Superintendent

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

NONE

AGENDA

Motioned/Cook; Seconded/Mitchell - to approve the agenda

Roll Call: Ayes: Cook, LaWrence, Mitchell, Viverette

Nays: None

Absent: Coleman, Hayslett, Sherman

Abstain: None

4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

MINUTES

Board President called for a motion to approve the minutes.

**Minutes of Board of Education
October 6, 2020
Page 2**

Motioned/Mitchell; Seconded/Cook - to approve the minutes of **September 8, 2020 Public Hearing and Regular Session.**

Roll Call: Ayes: Cook, LaWrence, Mitchell, Viverette
Nays: None
Absent: Coleman, Hayslett, Sherman
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

Thank you card from Ms. Susan Tutorow, teacher, Medgar Evers Primary Academic Center. Warmest thanks to Administration and the Board of Education, for their thoughtfulness in the loss of her mother.

Dr. Gregory Jackson reminded members of the Board that they were in advanced receipt of the Part A (Superintendent), Part B (Assistant Superintendent of Business Administration and Operations) and Part C (Assistant Superintendent of Curriculum and Instruction) of the Superintendent's report. He requested a vote on all reports as presented for approval.

Motioned/Mitchell; Seconded/Viverette - to approve **PART A, PART B and PART C – REPORT OF THE SUPERINTENDENT – FOR YOUR AUTHORIZATION** as submitted.

Roll Call: Ayes: Cook, LaWrence, Mitchell, Viverette
Nays: None
Absent: Coleman, Hayslett, Sherman
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

Minutes of Board of Education
October 6, 2020
Page 3

I. FOR YOUR AUTHORIZATION

A. PERSONNEL *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. LETTER OF RESIGNATION

Accept Letter of Resignation from **GREGORY KRATOCHVIL**, Paraprofessional - Medgar Evers Primary Academic Center, **effective, September 22, 2020.**

B. ESTIMATED AGGREGATE TAX LEVY FOR 2020 *(See reference #1)*

The Truth in Taxation Act (**35 ILCS 200/18-55 et:seq.**) affects all local government agencies, including school districts, community colleges and home-rule municipalities, which are authorized to levy property taxes. The basic requirement of the law has been reproduced for your information from the 2001-2002 State, Local and Federal Financing booklet for Illinois Public Schools.

One of the main requirements contained in the Truth-in-Taxation law, is that "At least twenty (20) days prior to the adoption of an aggregate levy, is that the local governing board estimates the dollar amount of the aggregate levy for the current year, exclusive of election costs. The recommended **2020** Calendar Year levy estimate is **\$4,680,518.**

Please keep in mind that this estimate is subject to change as more information becomes available.

C. PROPOSED REVISED POLICIES *(See reference #2)*

Consistent with Ford Heights School District 169's normal practice to conduct periodic reviews of its policies, the following policies are being submitted as needing to be **Revised** and/or **New** as listed below:

Minutes of Board of Education
October 6, 2020
Page 4

- ❖ **SCHOOL BOARD – TITLE IX SEXUAL HARASSMENT GRIEVANCE PROCEDURE – 2:265 (NEW)**
- ❖ **GENERAL PERSONNEL EQUAL OPPORTUNITY AND MINORITY RECRUITMENT- 5:10 (NEW)**
- ❖ **GENERAL PERSONNEL – ADMINISTRATIVE PROCEDURE – SAMPLE QUESTIONS AND CONSIDERATIONS FOR CONDUCTING THE INTERNAL HARASSMENT IN THE WORKPLACE INVESTIGATION - 5:20-AP (NEW)**
- ❖ **General Personnel – EXHIBIT – RESOLUTION TO PROHIBIT SEXUAL HARASSMENT – 5:20-E (NEW)**
- ❖ **STUDENTS – ADMINISTRATIVE PROCEDURE – ACCOMMODATING TRANSGENDER STUDENTS OR GENDER NON-CONFORMING STUDENTS – 7:10-AP1 (NEW)**
- ❖ **STUDENTS – ADMINISTRATIVE PROCEDURE – ACCOMMODATING BREASTFEEDING STUDENTS – 7:10-AP2 (NEW)**
- ❖ **STUDENTS – EXHIBIT – EQUAL EDUCATIONAL OPPORTUNITIES WITHIN THE SCHOOL COMMUNITY – 7:10-E (NEW)**
- ❖ **SCHOOL BOARD – TITLE IX SEXUAL HARASSMENT GRIEVANCE PROCEDURE – 2:265 (NEW)**
- ❖ **SCHOOL BOARD – ADMINISTRATIVE PROCEDURE – TITLE IX SEXUAL HARASSMENT RESPONSE – 2:265-AP1 (NEW)**
- ❖ **SCHOOL BOARD – ADMINISTRATIVE PROCEDURE – FORMAL TITLE IX SEXUAL HARASSMENT COMPLAINT GRIEVANCE PROCESS – 2:265-AP2 (NEW)**
- ❖ **SCHOOL BOARD – EXHIBIT – TITLE IX SEXUAL HARASSMENT GLOSSARY OF TERMS – 2:265-E (NEW)**
- ❖ **SCHOOL BOARD – ETHICS AND GIFT BAN – 2:105 (REVISED)**
- ❖ **GENERAL PERSONNEL – EMPLOYEE ETHICS; CONDUCT; AND CONFLICT OF INTEREST – 5:120 (REVISED)**
- ❖ **GENERAL PERSONNEL – PERSONAL TECHNOLOGY AND SOCIAL MEDIA; USES AND CONDUCT – 5:125 (NEW)**
- ❖ **STUDENTS – EXHIBIT – RESOURCE GIDE FOR BULLYING PREVENTION – 7:180-AP1, E1 (NEW)**
- ❖ **STUDENTS – EXHIBIT – ACKNOWLEDGMENT OF RECEIVING STUDENT BEHAVIOR POLICY AND STUDENT CONDUCT CODE – 7:190-E4 (NEW)**
- ❖ **STUDENTS – STUDENT HANDBOOK – HAZING PROHIBITED – 7:190-AP1 (NEW)**

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (As of October 1, 2020)

MEDGAR EVERS SCHOOL

Pre-K	60	Kdg	36
Grade 1	50	Grade 2	44

Minutes of Board of Education
October 6, 2020
Page 5

Grade 3	44	Grade 4	44
Total: 278			

COTTAGE GROVE UPPER GRADE CENTER

Grade 5	42	Grade 6	37
Grade 7	35	Grade 8	43
Total 157			

Total District	Out of District	Grand Total
435	10	445

Report of Contacts (Attendance Officers):

MEDGAR EVERS:

Home Visits	Telephone Contacts	Parent Conferences
27	533	3

COTTAGE GROVE:

Home Visits	Telephone Contacts	Parent Conferences
19	268	2

B. ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB) RECOGNITION OF MASTER BOARD MEMBER ACCREDITATION

The following members of the Board of Education will be receiving LeaderShop and/or Master Board Member recognition at the Fall Division Meeting, the date and location to be determined at a later date. They are:

 **JAMES COLEMAN**

Master Board Member

Minutes of Board of Education
October 6, 2020
Page 6

 LERA COOK	Master Board Member
 VICTORIA HAYSLETT	Master Board Member
 SAMUEL J. LAWRENCE, III	Master Board Member
 JOE LOUIS SHERMAN	Master Board Member
 ESTER VIVERETTE	Master Board Member

PART B – ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION AND OPERATIONS

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for October 6, 2020 in the amount of **\$450,796.94**.

B. PAYROLL SUMMARY

The following is the payroll summary for the month of September 2020 as detailed below:

September 11, 2020	\$211,831.41
September 25, 2020	<u>\$193,383.16</u>
Total	\$405,214.16

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Building and Grounds	\$162.00
Medgar Evers	\$115.28
Cottage Grove	<u>\$181.00</u>
Total	\$458.28

PART C- ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

I. FOR YOUR INFORMATION

A. ELECTRONIC DEVICE DISTRIBUTION for PRE-KINDERGARTEN

Ford Heights School District 169 is now fully remote! Our Pre-kindergarten students received their iPad Mini's and Mi-fi devices during the week of September 28th.

Pre-kindergartners were assessed using Brigance, which is a screening inventory that uses observation, interviews, and child performance to assist with identifying potential delays and/or giftedness. This process will also allow for planning and individualized instruction to meet those needs.

While students were being assessed, parents worked with the Tech Squad, where they received the devices and a mini tutorial session to learn how to sign in to Google Classroom for students so that students can receive daily instruction.

B. MAP TESTING ONLINE

We are now in week eight (8) of school and students are doing well in Google Classroom.

We will begin benchmark testing to prepare for the 2nd quarter, utilizing Northwest Evaluation Association (NWEA) Assessment, and Measures of Academic Progress (MAP). Testing will include grades 4th through 8th grades in reading, language usage, mathematics, and general sciences.

This is an adaptive test, which means the difficulty level changes throughout the test based on the answers provided by the student.

The initial question is at the student's grade level and with each correct answer the questions becomes more difficult. With each incorrect answer, the questions become easier.

The test pinpoints strengths and weaknesses, and provides details of which area student's need to be challenged as well as, opportunities for individual achievement. The test uses a variation of questions types: multiple choice, fill-in-the-blank, and drag and drop. Phonics will be administered as well.

C. STEAM PROGRAM

Science, Technology, Engineering, Art and Mathematics (STEAM) is a program introduced to the district through Tech Trep. Last month, we were panelist participating in a podcast to discuss student's work in the district, and STEAM implementation through the pandemic.

Initially, only grades 5th through 8th grades were fully participating with projects completed within the keyboarding class. The program was supported by the Technology and Robotics clubs.

The 2020-2021 school year brings new opportunities to broaden participation by including kindergarten through 8th grades. This is an exciting opportunity and we look forward to our students fully participating districtwide.

D. ILLINOIS MANDATED UNITS OF STUDY

Though Illinois has adopted new learning standards in most subject areas over the last few year, mandated units of study detailed in the Illinois School Code and Illinois Administrative Code are still required to be addressed in our curriculum. The Illinois Mandated Units of Study is to serve as a guide for districts, schools, and teachers in interpreting the current mandated units of study in Illinois.

Minutes of Board of Education
October 6, 2020
Page 9

The plan further states that the Health Education Program created under the Act must include certain required major educational areas, which requires all school boards to adopt and implement a policy addressing sexual abuse of children that may include age-appropriate curriculum for students in Pre-k through fifth grade. The prevention program was initiated by Erin's Law.

E. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

- Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- Ms. Chanel L. Jones, Principal of Cottage Grove U.G.C.
- Ms. Celestine Burrell, District-wide Attendance Officer

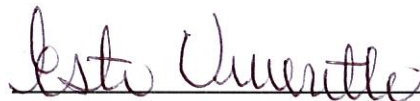
President LaWrence called for an Adjournment.

ADJOURNMENT: 10:09 a.m.

Motioned/Mitchell; Seconded/Cook - to adjourn meeting



Mr. Samuel J. LaWrence III,
Board President



Mrs. Ester Viverette, Secretary