

FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD OF EDUCATION/PUBLIC BUDGET HEARING HELD
WEDNESDAY, NOVEMBER 7, 2012

The meeting was called to order by presiding officer, Mr. Joe Sherman - 4:34 p.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Griffin, Mitchell, Thompson, Sherman, Viverette
Absent: Coleman
Also, Present: Dr. Gregory Jackson, Superintendent
Mrs. Joyce McEwen, Assistant Superintendent
Mrs. Coretta Jackson, Coordinator of Business Affairs
Mrs. Marilyn Barnes, Principal Medgar Evers P.A.C.
Mrs. Stephanie Stephen, Principal Cottage Grove U.G.C.
Irma Plaxico, Assistant Principal, Medgar Evers P.A.C.
Sharon Rivers, Assistant Principal, Cottage Grove U.G.C.

Legal Counsel:

QUESTIONS FROM PUBLIC (3 Minutes)

Board President Joe Sherman thanked everyone in attendance for the hard work and dedication exemplified in helping Board of Education members, and others to get the word out regarding the need for the referendum to pass, which was on the November ballot.

He expressed a great joy in the people of Ford Heights, the Superintendent, Administrative staff, Teachers and Support Staff for their cooperation, as well as for excellent performance and dedication throughout the school year.

He also gave accolades to fellow members of the board as he articulated his pleasure in the relationship that had developed between him and members of the board, and not just for this project, but for the entire time each have served as board of education members.

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AGENDA

Motioned/Mitchell; Seconded/Thompson - to approve the agenda.

Roll Call: Ayes: Cook, Griffin, Mitchell, Thompson, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

MINUTES

Motioned/Mitchell; Seconded/Cook - to approve the minutes of *October 9, 2012*

Roll Call: Ayes: Cook, Griffin, Mitchell, Thompson, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

CORRESPONDENCE

None

PART A - REPORT OF THE SUPERINTENDENT

Superintendent Jackson reminded members of the Board that they were in advanced receipt of his report, then brought Addendum Report to members attention, then stated that he would entertain any questions. There were none. Superintendent Jackson then asked for favorable approval of his report as follows:

Motioned/Viverette; Seconded/Thompson - to approve the report of the Superintendent inclusive of **Addendum Report** as follows:

I. FOR YOUR AUTHORIZATION

**A. ADOPTION OF RESOLUTIONS AND CERTIFICATIONS - 2012 TAX LEVY
(See reference #1)**

- 1. Certification of Compliance with Truth Intaxation Law (Exhibit 1)**
- 2. Certificate of Tax Levy (Exhibit II)**
- 3. Certification of Resolution (Exhibit III)**
- 4. Resolution to Levy 2012 Taxes for Certain Purposes (Exhibit IV)**
- 5. Certification of Resolution (Exhibit V)**
- 6. Resolution to Instruct County Clerk How to Apportion 2012 Tax Levy Extension Reductions (Exhibit VI)**
- 7. Certification of Resolution (Exhibit VII)**
- 8. Resolution to Request Application of Loss and Cost Factor to 2012 Levies (Exhibit VIII)**
- 9. Certification of Resolution (Exhibit IX)**

B. PERSONNEL

1. APPOINTMENT - 2012-2013 SCHOOL YEAR

a. SCHOOL CLERK PARENT CENTER

Ms. Toni Anderson - School Clerk Parent Center

II. FOR YOUR INFORMATION

**A. MONTHLY ENROLLMENT (OCTOBER 26, 2012)
MEDGAR EVERS SCHOOL**

PRE-K	40	KDG	48
GRADE 1	50	GRADE 2	46
GRADE 3	51	GRADE 4	48
		TOTAL	283

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COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	45	GRADE 6	55
GRADE 7	47	GRADE 8	46
		TOTAL	193

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
476	15	491

REPORT OF CONTACTS (ATTENDANCE OFFICER):

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
32	271	18

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
10	209	11

INCLUSIVE OF : ADDENDUM REPORT OF THE SUPERINTENDENT

I. FOR YOUR AUTHORIZATION

A. APPROVAL OF RISING STAR SCHOOL IMPROVEMENT PLANS

Authorization is sought to submit the District's School Improvement Plans through the Rising Star system. Each plan will go through local review and approval by the Board of Education.

The School Improvement plan and data will be submitted to the Illinois State Board of Education through the State-wide System of Support. The coaches from South Cook Intermediate Service Center 4 (SCIS4 Rising Star) will provide support for our District. Reference #1 is a copy of the Local Board Action Report that requires the signature of the Board President, Mr. Joe Louis Sherman, the Superintendent of Schools and Building Principals.

PART B - CURRICULUM AND STAFF DEVELOPMENT

Mrs. Joyce McEwen expressed to members that they were in advance receipt of her report and asked for acceptance as follows:

I. FOR YOUR INFORMATION

A. IMPACT AID (ADDITIONAL FY 2013 FUNDS AND HIGHER PAYMENT RATES)

We have received word that Management and Budget has approved additional funds for the Impact Aid Program during the period of the current continuing resolution. They will distribute these additional funds to all eligible school districts by increasing the payment rate for Section 8003(b) to **70% of LOT** (Learning Opportunity Threshold); and for 8003(d) payments for children with disabilities to \$800 per weighted student unit.

Those school districts that have already received an initial payment set at **45% of LOT** can expect to receive an interim payment at the increased rates during the next few weeks. The **District's LOT is 13.24%**.

The District is subscribed to Impact Aid Program: Section 8003 for U.S. Department of Education.

B. RISING STAR TRAINING

Please note that the former classic E-Plan is being permanently retired and replaced with Rising Star on IIRC, the state's official system of record for school and district level improvement planning.

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Rising Star is significantly advanced in improvement planning. It shows where you are relative to your destination, it provides detailed routes for reaching your destination and it adjusts to variations and even accommodates diversions along the way, but the destination remains constant.

It is a keep-moving navigational tool that guides everybody in the same direction. Roles are clear, purpose is shared, effort is aligned, partnerships prevail and change is sustained. Rising star provides a structured improving performance with plenty of "How" flexibility.

To this end, Principal Marilyn Barnes, and myself attended training at South Cook Intermediate Service Center. The Rising Star School Improvement Plan cannot include "test data" only, but must include areas such as: strengths and weakness's, recommendations as to how we will improve instruction in order to increase student scores, and increase "met" or "exceeded" scores. This plan must also address a community component, a parental involvement component, as well as, professional development.

Further training will be provided and supported by South Cook Intermediate Service Center in developing and monitoring the implementation of this School Improvement Plan.

C. TECHNOLOGY PLAN 2013-2014

The present Technology Plan expires June 30, 2013, therefore, we are in the process of developing a new Technology Plan.

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Mrs. Coretta Jackson, Coordinator of Business Affairs, along with myself, attended a meeting that reviewed what will be needed in developing our Technology Plan. This Technology Plan is mandated by the State.

In an effort to see what other educational venues are doing in their schools, and as a comparison to what Ford Heights School District 169 has implemented, I visited Lincoln School in Calumet, IL, and observed that their students were using tablets and IPADS to help provide individualized support to students. We will be visiting other schools within our area in the near future.

D. MONTHLY BUILDING REPORTS (See reference #1-4)

Marilyn Barnes	Principal Medgar Evers P.A.C.
Nicole Conway Fason	Home School Coordinator
Stephanie Stephen	Principal Cottage Grove U.G.C.
Celestine Burrel	Attendance Officer

E. FAMILY READ NIGHT (See reference #5)

Mrs. Nicole Conway Fason presented her annual Family Read Night on Thursday, October 25, 2012 at the Tidye A. Phillips School. By all accounts this even was very well attended, informative for all the participants, and fun for all students in attendance.

We thank all of the teachers, paraprofessionals and the school administrators that supported Mrs. Fason's efforts. Those individuals are: Mrs. Johnetta Gordon, Mr. Tamika Thomas, Mrs. Sandra Sears, Mrs. Janet Morris, Mrs. Diane Seargeant, Ms. Godlock, Mr. Kinnaman, Mrs. Eno, Ms. Herschberger, Ms. Franklin, Ms. Jones, and Mrs. Jordan.

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F. HIGHER HEIGHTS CHRISTIAN ACADEMY OF FINE ARTS (*See reference #6*)

As members may be aware, I have been working in collaboration with Mrs. Adelia Jones, Principal of Higher Heights and Mr. LaDell Jones as it relates to private school students who may be eligible for Supplemental Educational Services through our district.

To this end, I have met with Mr. Jones on behalf of the contact person for Higher Heights Christian Academy of Fine Arts (Mrs. Adelia Jones), to discuss pertinent matters and information needed (as required by the Illinois State Board of Education) for this process to go forth.

Attached, in this report is the latest communication with Higher Heights Christian Academy of Fine Arts, and my findings of information submitted by the private school.

G. UPCOMING EVENTS

November 6, 2012

Presidential Election - NO SCHOOL

November 11, 2012

Title I Parental Conference

November 12, 2012

Veterans Day - NO SCHOOL

November 21-23

Thanksgiving - NO SCHOOL

PART C - PUPIL PERSONNEL SERVICES & SPECIAL EDUCATION

Mrs. Tamara Young informed members that they were in advanced receipt of her report, inquired if there were any questions, then asked for favorable acceptance as follows:

I. FOR YOUR INFORMATION

A. PROBLEM SOLVING MEETINGS/ RTI

The Pupil Personnel Services Team conducted a problem solving team meeting at Medgar Evers Primary Academic Center and Cottage Grove Upper Grade Center. The Problem Solving meetings were conducted with grade level and special education teachers to discuss and offer assistance and support with student behavior and academic concerns.

The school psychologist has been working closely with the design coach in navigating Aims web and Achieve 3000 for the purpose of progress monitoring. Observations and evaluations have been conducted on students who may possibly need additional assistance beyond the Tier III RtI process.

B. HEALTH SERVICES

As of October 23, 2012 the following students remain in noncompliance for physical/immunizations status are as follows:, Kindergarten 1. Monthly Automated External Defibrillator (AED) maintenance was conducted October, 2012 in the District Office, Cottage Grove School, Medgar Evers Pac, and Tiyde A. Phillips. Vision and hearing screening was provided during the child find assessment on September 19, 2012.

Cardiopulmonary Resuscitation (CPR) was conducted on September 18, 2012 at Cottage Grove Upper Grade Center for all new employees. Mr. Dave Ward from Safety by Design Consultant Services conducted the class. Employees received their CPR cards after completing the class. The class consisted of life saving techniques on adults and children as well as how to help choking victims.

C. COUNSELING PROGRAM

The counselor provides individual counseling to twelve students. She also collaborates with the social worker where they conduct a 5th grade boys group on Thursdays. The counselor has collaborated with the teachers to devise a lesson plan at Cottage Grove to target bullying. The lesson will begin with 8th grade students and continue with the rest the grade levels as the year progresses.

The National Junior Honor Society completed their first service project. They collected 500 bottle tops which will enable a cancer patient to receive five free chemotherapy treatments.

The counselor met with Mrs. McEwen to discuss the state wide testing process. Supplying testing materials for out of district students as well as making sure accommodations are in place for our special education students was the topic of the discussion

D. STAFF DEVELOPMENT

Mrs. Hitchcock attended the Illinois School Psychologists Association conference. This conference provided pertinent and timely information regarding Best Practices for school psychologists. New information was given regarding head injury, interventions for preschool/kindergarten students, the difference between emotional disability and behavioral disorder, and interventions and recognition of students with autism spectrum disorders.

E. KINDERGARTEN AND PRE-KINDERGARTEN SCREENING

On September 19 and 21, 2012 a Kindergarten and Pre-Kindergarten screening was conducted at Medgar Evers Primary Academic Center to capture the children who was not screened at last year's Child Find.

Screening were scheduled and implemented with Higher Heights Christian Academy in Ford heights through Child Find.

F. SOCIAL WORK/CASE MANAGER

Fifth through eighth grade teams were in serviced on accommodations and modifications for classroom, district, and state-wide assessments.

Special Educations teachers received reminder to update their goals and objectives for the report card of all their IEP students.

G. MONTHLY REPORTS-Departmental reports were submitted by the following (See references 1-4)

Millicent Griffin-Social Worker/Case Manager
Fanesta Hitchcock-Psychologist
Latasha Wriight-Counselor
Geraldine Parham-Health Coordinator

PART D - BUSINESS AFFAIRS

Mrs. Coretta Jackson reminded members of the Board they were in advanced receipt of her report, then inquired if there were any questions. There were none, whereupon Mrs. Jackson asked for approval of her report as follows:

Motioned/Cook; Seconded/Viverette - to approve Part D - Business Operations Report.

FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for November 6, 2012 in the amount of **\$290,836.32**.

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B. PAYROLL SUMMARY

The following is the payroll summary for the month of October 2012 as detailed below:

October 05, 2012	\$219,868.75
October 19, 2012	<u>\$243,030.85</u>
Sub Total	\$463,209.86

C. BUILDING RENTAL

1. Authorization is requested for the use of the following facilities:

- A. Date: November 6, 2012 – December 11, 2012
Time: 12:00 p.m.-3:00 p.m./7:00 p.m.-8:00 p.m.
Place: Tidye A. Phillips
Contact: Steve & Vanessa McGhee
Glory Be To God Ministry
Purpose: Religious Purposes
Cost: **\$75.00-Sunday/\$25.00-Friday**
- B. Date: November 6, 2012 – December 11, 2012
Time: 9:30 a.m.-11:00 a.m./7:00 p.m.-8:00 p.m.
Place: Tidye A. Phillips
Contact: Pastor Shawn Aldridge
Purpose: Religious Purposes
Cost: **\$75.00-Sunday/\$25.00-Thursday**
- C. Date: Saturday, December 1, 2012
Time: 3:00 p.m. – 6:00 p.m.
Place: Tidye A. Phillips Gym
Contact: James Coleman
Purpose: Birthday Party
Cost: **\$175.00 – Gym/\$75.00 - Custodian
(Reference #1)**

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D. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Federal & State	\$ 67.08
Pupil Personnel Services	\$ 20.00
District Office	\$165.36
Building & Grounds	\$101.40
Medgar Evers	\$200.00
Cottage Grove	<u>\$200.00</u>
Total	\$753.84

E. IMPREST FUND

Authorization is requested to replenish Imprest Fund in the amount of **\$3,050.00**.

(Reference #2)

Roll Call: Ayes: Cook, Griffin, Mitchell, Thompson, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 0 absent, 1 abstain, 0 present - motion carried.

ADJOURNMENT- 4:48 p.m.

Motioned/Thompson; Seconded/Viverette - to adjourn meeting - voice vote motion carried.



Joe Sherman, Board President



Lera Cook, Board Secretary