

Ford Heights School District 169

MINUTES OF BOARD MEETING HELD TUESDAY, NOVEMBER 9, 2010

The meeting was called to order by presiding officer, Mr. James Coleman -
5:20 p.m.

PLEDGE OF ALLEGIANCE (recited by all in attendance)

Upon roll call the following members were present:

Present: Coleman, Cook, Griffin, Jones, Patterson, Sherman, Viverette
Absent: None
Also, Present: Dr. Gregory Jackson, Superintendent
Mrs. Joyce McEwen, Assistant Superintendent
Mrs. Sheila Pickens, Director of Pupil Personnel Services
Mrs. Coretta Jackson, Coordinator of Business Affairs
Mrs. Marilyn Barnes, Principal Medgar Evers P.A.C.
Mrs. Stephanie Stephen, Principal Cottage Grove U.G.C.

Legal Counsel:

AGENDA

Motioned/Cook; Seconded/Griffin - to approve the agenda.

Roll Call: Ayes: Coleman, Cook, Griffin, Jones, Patterson, Sherman,
Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain - voice vote motion carried.

MINUTES

Motioned/Cook; Seconded/Viverette - to approve the minutes of **October 5, 2010 (Regular)**

Roll Call: Ayes: Coleman, Cook, Griffin, Jones, Patterson, Sherman, Viverette

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Nays: None

Absent: None

Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain - voice vote motion carried.

CORRESPONDENCE

NONE

QUESTIONS FROM PUBLIC (3 MINUTES)

NONE

PART A - REPORT OF THE SUPERINTENDENT

Superintendent Jackson called members of the Board's attention to the fact that they had received his advanced report, asked members if there were questions, then asked for favorable approval of the report inclusive of Addendum Report.

SUPERINTENDENT JACKSON then asked for members indulgence as there would be two (2) presentations made on this evening. The first having to do with ISAT scores, and secondly, representatives from the Jassac Charitable Foundation, would be presenting on "*Christmas with Santa Claus*", an event which is to take place in December.

Superintendent Jackson, then introduced **Dr. Teresa Hill**, Consultant to whom he yielded the floor.

DR. HILL, expounded on the visual presentation she had prepared, which showed the growth pattern from 2005 through 2010, of Illinois Standards Assessment Test scores, which covered Reading, Math, and Science for grades 3-8.

She concluded her presentation with the statement that while constant gains are being made, there was still work to do and changes to be implemented specifically in the area of Reading, which showed inconsistencies. Dr. Hill stated that work was in progress to eliminate the inconsistencies in this area, and any other areas where improvement was needed i.e., Science, Writing.

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At this point, Superintendent Jackson called upon *Ms. Tracey Payne* to speak about their "Christmas with Santa Claus."

MS. PAYNE, accompanied by members of the Delta Sigma Theta Sorority and Jassac Charitable Foundation, began by introducing herself, and her accompanying members, then began by explaining exactly what "*Christmas with Santa Claus*" was, and what it would entail for participants.

At her conclusion, Ms. Payne passed out flyers, to those in attendance, thanked the Board of Education for allowing her to present and stated that the organization was very excited about receiving students from Ford Heights School District for this event.

Superintendent Jackson, once again asked for favorable approval of his report as follows:

I. FOR YOUR AUTHORIZATION

A. PERSONNEL (*Pending receipt of all personnel required documents*)

1. LETTER OF RESIGNATION (*See reference #1*)

Mr. Willie Box, has submitted a letter of resignation, effective Thursday, October 7, 2010.

2. APPOINTMENT

a. Authorization to approve Administrative appointment of *Ms. Shannon Zenos*, BA Step 3, **\$39,338** as 1st Grade Teacher, at Medgar Evers Primary Academic Center, effective, Friday, October 8, 2010. Ms. Zenos will be replacing Mr. Willie Box.

b. Authorization to approve appointment of *Mr. Ted Marras*, as a district-wide substitute teacher.

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Roll Call: Ayes: Coleman, Cook, Griffin, Jones, Patterson, Sherman,
 Viverette
 Nays: None
 Absent: None
 7 Ayes, 0 Nays, 0 Absent, 0 Abstain -motion carried.

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF OCTOBER 26, 2010)
MEDGAR EVERS SCHOOL

PREKINDERGARTEN	40	GRADE 3	49
KINDERGARTEN	50	GRADE 4	57
GRADE 1	52		
GRADE 2	52	TOTAL	300

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	58	GRADE 7	53
GRADE 6	47	GRADE 8	59
		TOTAL	217

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
517	10	527

REPORT OF CONTACTS (ATTENDANCE OFFICER):

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
20	147	13

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
2	185	0

B. PRESENTATION OF ISAT DATA - (See reference #2)

Members of the Board - Administration, along with our outside consultant Dr. Teresa Hill, will be making a presentation to discuss the results of the 2010 Illinois Standards Achievement Test (ISAT) data.

I believe after the conclusion of the report, you will be very pleased as to how hard our children worked, as well as, Faculty, Support Staff and Administrator's, have performed.

C. CHRISTMAS WITH SANTA CLAUS - DELTA SIGMA THETA SORORITY COMMUNITY SERVICE PROJECT - SATURDAY, DECEMBER 18, 2010

Members of the Board, Jassac Charitable Foundation, Incorporated, in conjunction with Delta Sigma Theta Sorority, is sponsoring a "*Christmas With Santa Claus*" Community Service Project on Saturday, December 18, 2010, from 9:00 a.m. - 12:00 p.m. This event will be held at the Sauk Village Community Center, located at 2700 Kalvelage Drive, Sauk Village, IL 60411.

This organization is requesting that Parents accompany their child to this event, as a good time will be had by all in attendance. Jassac Charitable Foundation, Inc., will provide a free breakfast for all students in attendance. However, for Adults/Parents, there will be a cost of **\$2.00** for the breakfast.

Members of the Board, please be aware that I have been in communication with Ms. Tracey Payne, Chairperson for this event of Breakfast with Santa. Ms. Payne, will also be in attendance at the November 9, 2010 Board of Education meeting, to further discuss this event and their plans for that day as well as, answer any questions you might have. Ms. Payne will also be delivering flyers approximately two (2) week prior to event, so that these can go home with students.

I would also like to offer **Kudos** to Board member, Mr. Johnny Griffin, for bringing to our attention this worthwhile endeavor, and to this end, I would like to suggest that we submit a donation to the

Jassac Charitable Foundation, Inc., in the amount of \$600.00. This will go towards the purchase of *books* for this event, to be passed out to our children and other children in attendance. In addition, Mr. Griffin has asked that the School District cover the cost of one (1) to two (2) school buses, to be available for pick up and drop off, as well as, pick up and return to school.

PART B - CURRICULUM AND STAFF DEVELOPMENT

Mrs. Joyce McEwen, Assistant Superintendent, reminded members of the Board that they were in advanced receipt of her report then reminded members of various upcoming events and dates, and to accept her report as follows:

I. FOR YOUR INFORMATION

A. APPROVED GRANTS 2010-2011

Title I NCLB, Title II and Early Childhood Grants, have all been approved for the FY 2010-2011 School Year.

B. ILLINOIS STANDARDS ASSESSMENT TEST (ISAT)

ISAT Tests are back and have been distributed to Building Principals. Additional information will be forthcoming relating to ISAT data, at this month's Board meeting. A presentation is planned under the Superintendent's Report.

C. CLASSROOM OBSERVATION

As a school administrator, one of the responsibilities of Mrs. McEwen and Administrator's is to insure that teachers are teaching and that the curriculum is being presented. To this end, Assistant Superintendent, Mrs. Joyce McEwen, has been engaging in classroom observations of teaching personnel at Cottage Grove Upper Grade Center, and Medgar Evers Primary Academic Center.

Classroom Observation is a process by which an individual/and/or consultant/administrator, sits in on one or more class sessions,

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records the instructor's teaching practices and student actions, and then meets with the instructor to discuss the observations.

Classroom Observations also allows an instructor to: (1) Receive feedback from an objective, experienced observer and (2) Engage in context-specific discussions about teaching with said individual/consultant/administrator.

Mrs. McEwen, has also been attending Team and Grade Level Team meetings, in both schools.

D. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

Marilyn Barnes, PRINCIPAL MEDGAR EVERS P.A.C.

Nicole Conway Fason, HOME/SCHOOL COORDINATOR

Stephanie Stephen, PRINCIPAL COTTAGE GROVE UPPER GRADE CENTER

E. MONTHLY INCENTIVE/PERFECT ATTENDANCE/HONOR ROLL REPORT (See reference #4)

Monthly report was submitted by the following:

- ***Celestine Burrel, Medgar Evers Primary Academic Center***

PART C - PUPIL PERSONNEL SERVICES

Mrs. Sheila Pickens informed members of the Board that they were in advanced receipt of her report, then brought to attention of members of the Board that the number of children no longer in compliance with immunization shots had been reduced down to two (2) students only, then presented report as follows:

I. FOR YOUR INFORMATION

A. RESPONSE TO INTERVENTION (RTI)

The next phase of implementing RTI in the district involves both strategic and progress monitoring for students. Progress monitoring

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requires teachers to document the progress of students on a weekly basis to observe their rate of improvement and to ensure that students will meet their identified intervention goals. Strategic monitoring occurs monthly. Teachers administer probes to assess where students are and to determine if interventions are working. Teachers of tier three students are progress monitoring. Students receiving tier two interventions are being strategically monitored. Reports were provided to teachers for discussion with parents of students receiving RTI; these discussions were to be held during parent teacher conferences.

B. PROBLEM SOLVING MEETINGS

The Pupil Personnel Services Team and Director conducted problem solving team meetings at Cottage Grove on October 14th and October 28th at Medgar Evers. During these meetings, discussions are held with the teaching staff to problem solve student academic or behavioral issues. This is a new procedure established by PPS to assist principals in meeting the needs of students through open dialogue, communication, brainstorming and early intervention.

C. DONATIONS

Several parents have submitted their request to the PPS Department to receive holiday gifts from Southwest Infinitic and Easter Seals. Our district submitted the information provided by the deadline which was October 1st. Any parent who did not turn in their form prior to the deadline, will not receive gifts this year. Easter Seals and Southwest Infinitic was very specific about the deadline and will not accept late submissions this year.

D. HEALTH SERVICES

A total of eleven students were excluded from school on October 15th. There was one Pre-kindergarten student, four kindergartners, and six sixth grade students excluded.

E. TRAINING AND STAFF DEVELOPMENT

The District PBIS Team met on October 1, 2010 to discuss and plan the focus of PBIS for the district. A subsequent meeting was held on October 18th and one is scheduled for November 4th with the district consultant (Dr. Dan Koonce) to assist in establishing protocols that

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will ensure a viable district program.

Members of the PPS team (the director, psychologist, and social worker) attended a workshop on October 22nd (held at SPEED) dealing with effective RTI programming. The PPS secretary, Elizabeth Downs, attended the Illinois Association of Educational Office Professionals (IAEOP) held on October 15-17th. Ms. Downs represents Ford Heights School District 169 as a member of the board.

Mr. Palmisano attended the RTI Partnership meeting held on October 14th at the ECHO Complex. Our district is a member of this partnership.

MONTHLY REPORTS - Departmental reports were submitted by the following (*See reference #1-4*)

Tamara Young – Social Worker/Case Manager

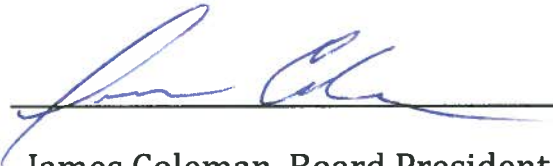
Edward Palmisano – Psychologist

Kameyal Alexander – Counselor

Geraldine Parham - Nurse

ADJOURNMENT - 5:28 p.m.

Motioned/Sherman: Seconded/Viverette - to adjourn meeting - voice vote motion carried.



James Coleman, Board President



Ester Viverette, Board Secretary