

FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, SEPTEMBER 8, 2020

The meeting was called to order by presiding officer, President Samuel J. LaWrence, III – **10:40 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: **Cook, LaWrence, Mitchell, Viverette**

Absent: **Coleman, Hayslett, Sherman**

Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Coretta Jackson, Assistant Superintendent of Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction
Ms. Monique Johnson, Principal, Medgar Evers Primary Academic Center
Ms. Chantel Jones, Principal, Cottage Grove Upper Grade Center
Mrs. Gloria Lymore, Executive Assistant to the Superintendent

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

NONE

AGENDA

Motioned/Cook; Seconded/Mitchell - to approve the agenda

Roll Call: Ayes: Cook, LaWrence, Mitchell, Viverette

Nays: None

Absent: Coleman, Hayslett, Sherman

Abstain: None

4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

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MINUTES

Board President called for a motion to approve the minutes.

Motioned/Cook; Seconded/Mitchell - to approve the minutes of **August 11, Regular and Public Hearing**

Roll Call: Ayes: Cook, LaWrence, Mitchell, Viverette
Nays: None
Absent: Coleman, Hayslett, Sherman
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

Mrs. Ester Viverette, Secretary, thanked members of the Board and the Board of Education for the outpour of support shown to her family during their time of bereavement in the loss of her son.

Dr. Gregory Jackson reminded members of the Board that they were in advanced receipt of the Superintendent's report. He requested a separate motion of the Board to approve the Budget for Fiscal Year Beginning July 1, 2020 and and Ending June 30, 2021.

President LaWrence called for a vote as requested by the Superintendent of Schools.

Motioned/Cook; Seconded/Mitchell- to approve the Budget for Fiscal Year Beginning July 1, 2020 and Resolutions, as submitted.

Roll Call: Ayes: Cook, LaWrence, Mitchell, Viverette
Nays: None
Absent: Coleman, Hayslett, Sherman
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

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Motioned/Cook; Seconded/Mitchell- to approve the remainder of **PART A – REPORT OF THE SUPERINTENDENT – FOR YOUR AUTHORIZATION** as submitted.

Roll Call: Ayes: Cook, LaWrence, Mitchell, Viverette
Nays: None
Absent: Coleman, Hayslett, Sherman
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. PERSONNEL (*Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance*)

1. RESCIND APPOINTMENT

VERONICA ELLIS, Teacher - Medgar Evers Primary Academic Center for the 2020-2021 School Year.

2. APPOINTMENTS

a. JENNIFER PINTOY, Teacher – **BA Step 4**, Medgar Evers Primary Academic Center, effective **August 24, 2020** for the **2020-2021 School Year** (replacing Veronica Ellis).

b. GREGORY KRATOCHVIL, Paraprofessional – Medgar Evers Primary Academic Center, effective **September 2, 2020** for the **2020-2021 School Year** (replacing Genesis Carter).

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- c. **JACOB ADAMS**, Teacher – **BA Step 11**, Medgar Evers Primary Academic Center, effective **September 8, 2020**, for the **2020-2021 School Year** (replacing Marylouise Green).

B. APPROVAL OF BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021 (See Reference #1)

C. APPROVAL OF FISCAL YEAR 2020-2021 BUDGET RESOLUTIONS

1. Chief Fiscal Officer’s Estimate of Revenues Anticipated to be received by Ford Heights School District 169, Cook County Illinois for Fiscal Year beginning **July 1, 2020** and ending **June 30, 2021. (See Reference #2)**
2. **Certification of Resolution** and Minutes of the Meeting of the Board held on the **eighth** day of September 2020, insofar as same relates to the adoption of a Resolution entitled: **Resolution Adopting the Budget of Ford Heights School District 169**, Cook County, Illinois for Fiscal Year **2020-2021. (See Reference #3)**
3. **Resolution Adopting** the Budget of Ford Heights School District 169, Cook County, Illinois, for the **Fiscal Year 2020-2021. (See Reference #4)**

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF AUGUST 31, 2020)

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MEDGAR EVERS SCHOOL

PRE-K	60	KDG	33
GRADE 1	51	GRADE 2	44
GRADE 3	44	GRADE 4	43
		TOTAL	275

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	42	GRADE 6	38
GRADE 7	34	GRADE 8	44
		TOTAL	158

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
433	10	443

REPORT OF CONTACTS (ATTENDANCE OFFICERS):

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
0	553	0

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
0	375	0

PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS

MRS. CORETTA JACKSON expressed to members that they were in advanced receipt of her report then inquired if there were any questions. **THERE WERE NONE.** MRS. JACKSON then asked for favorable approval of report as submitted:

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Motioned/Cook; Seconded/Mitchell- to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as submitted.

Roll Call: Ayes: Cook, LaWrence, Mitchell, Viverette
Nays: None
Absent: Coleman, Hayslett, Sherman
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay **Accounts Payable bills for June, 2020 in the amount of \$562,603.95**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of March 2020 as detailed below:

August 14, 2020	\$198,680.39
August 28, 2020	\$206,310.93
Total	\$404,991.32

C. PETTY CASH **(\$228.17)**

PART C-CURRICULUM AND INSTRUCTION

Dr. Rivers presented Part C – Curriculum and Instruction. She informed members that they were in advanced report of her report then inquired if there were any questions. **THERE WERE NONE.** **DR. RIVERS** then asked for favorable acceptance of report as submitted:

I. FOR YOUR INFORMATION

A. SCHOOL SUPPLIES and ELECTRONIC DEVICE DISTRIBUTION

“Reimagine”-ing school supplies is moving full steam ahead! Electronic devices were distributed over a three-day period. Families were able to take advantage of our drive through distribution program at Cottage Grove Upper Grade Center. Staff from both Medgar Evers and Cottage Grove served as volunteers. Parents were able to park their vehicle into a space designated for either grab-and-go or a brief tutorial and receive their electronic device for enrolled student(s). Families drove, walked, and Ubered. A summary of the User Agreement was provided, along with instructions for each device, a Mi-Fi internet connector, school materials, and a Virtual Open House flyer.

Students were scheduled by their last name, and on our first distribution day, **77%** of those scheduled received electronic devices. Day 2 proved more of a welcomed challenge as **93%** of scheduled families came out through the rain. Kudos to the ENTIRE Tech Squad who worked through and in the rain! Our final day of distribution, with eighty-three families remaining, **78%** of them received their devices. Overall, 95% of our student’s kindergarten through 8th grade received electronic devices and are now ready for their first meeting in Google Classroom.

B. FIRST DAY OF “GOOGLE” CLASS

“Reimagine”-ing Instruction is what we have done for the 2020-2021 school year. Students received electronic and internet connection devices to begin Google Classroom instruction on Thursday, September 3rd with every student kindergarten through 8th grade logging into class through Google Meet. Teachers will begin establishing rituals and routines for online learning. They will demonstrate and have students practice how to move from

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class to class electronically, as well as, how to submit assignments through Google Docs. Following below is the class schedule:

Google Classroom Prekindergarten Schedule

- Planning 7:45 a.m. - 8:55 a.m.
- Morning Meeting 9:00 a.m. - 9:20 a.m.
- Large Group Time 9:20 a.m. - 9:40 a.m.
- Transition/Bathroom Break 9:40 a.m. - 9:50 a.m.
- Small Group Time 9:50 a.m. - 10:30 a.m.
- Gross Motor Time 10:30 a.m. - 11:00 a.m.
- Transition/Bathroom Break 11:00 p.m. - 11:10 a.m.
- Story time 11:10 a.m. - 11:30 a.m.
- Closing Meet 11:30 a.m. - 11:50 a.m.
- Student/Staff Lunch 11:50 a.m. - 12:20 p.m.
- Student/Parent Conferences 12:25 p.m. - 2:45 p.m.

Google Classroom Kindergarten - 8th grade Schedule

- Planning 7:45 a.m.– 8:55 a.m.
- Morning Meet 9:00 a.m. - 9:20 a.m.
- Reading/ELA 9:25 a.m. - 9:45 a.m.
- Social Studies 9:45 a.m. - 10:05 a.m.
- Math 10:05 a.m.-10:25 a.m.
- Science 10:25 a.m.-10:55 a.m.
- 1st Special 10:55 a.m.-11:15 a.m.
- 2nd Special 11:15 a.m.-11:35 a.m.
- Closing Meeting 11:35 a.m.-11:55 a.m.
- Student/Staff Lunch 11:50 a.m.-12:20 p.m.
- Student/Parent Conferences 12:25 p.m. - 2:45 p.m.

C. VIRTUAL OPEN HOUSE

“Reimagine”-ing Open House 2020...is just what we accomplished through our virtual Open House. Ms. Johnson and Ms. Jones introduced returning staff, and new staff members were able to introduce themselves and share fun facts. Mrs. Jackson walked us through our response to COVID-19 and the extended measures we

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have taken to ensure a clean and sanitized environment for all. Our superintendent opened and closed our Open House by thanking the community for entrusting their children to us once again. As an added bonus, our viewing audience was encouraged to count the total number of masks seen throughout the video. The first three callers with the correct number would win a gift card. *FYI, there were a total of 49 masks in the video!*

D. STUDENT IMMUNIZATIONS and PHYSICALS

“Reimagine”-ing student immunizations and physicals will require that we work with the Cottage Grove Health Center through this pandemic. The COVID-19 pandemic has presented many challenges in meeting routine medical care. However, all child-health related requirements for school attendance, remain in effect for students in Ford Heights School District 169. There is no language in the Code that differentiates on-site/physical learning vs. remote/distance learning. Therefore, health-related examinations and immunization requirements must be met no later than October 15, 2020.

E. PROGRAMS ON-PAUSE

The following programs scheduled for the first quarter in 2020-2021 school year, are on pause:

- After School Tutorial
- Million Father March
- Spelling Bee
- Girls Basketball
- Parent Center In-person Monthly Meetings

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F. MONTHLY BUILDING REPORTS (*See references #1-3*)


Building reports were submitted by the following personnel:

- ✚ Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- ✚ Ms. Chanel L. Jones, Principal of Cottage Grove U.G.C.
- ✚ Ms. Celestine Burrell, District-wide Attendance Office

President LaWrence called for an Adjournment.

ADJOURNMENT: 10:46 a.m.

Motioned/Mitchell; Seconded/Cook - to adjourn meeting



Mr. Samuel J. LaWrence III,
Board President



Mrs. Ester Viverette, Secretary