

**FORD HEIGHTS SCHOOL DISTRICT 169  
MINUTES OF BOARD MEETING HELD  
TUESDAY, MAY 7, 2013**

The meeting was called to order by presiding officer Mr. Joe Sherman – **5:02 p.m.**

**PLEDGE OF ALLEGIANCE** (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman, Cook, Mitchell, Sherman, Viverette  
Absent: Griffin, Thompson  
Also Present: Dr. Gregory T. Jackson, Superintendent  
Mrs. Joyce McEwen, Assistant Superintendent  
Mrs. Coretta Jackson, Coordinator of Business Affairs  
Mrs. Tamara Young, Director of PPS  
Mrs. Stephanie Stephen, Principal, Cottage Grove U.G.C.  
Sharon Rivers, Assistant Principal, Cottage Grove U.G.C.

Legal Counsel: Raymond Hauser

**QUESTIONS FROM PUBLIC (3 Minutes)**

None

**AGENDA**

Motioned/ Cook; Seconded/Viverette - to approve the agenda.

Roll Call: Ayes: Coleman, Cook, Mitchell, Sherman, Viverette  
Nays: None  
Absent: Griffin, Thompson  
Abstain: None  
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

**Board member Thompson arrived at 5:03 p.m.**

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### MINUTES

Motioned/Mitchell; Seconded/Viverette- to approve the minutes of **April 2, 2013**

Roll Call:   Ayes:           Coleman, Cook, Mitchell, Sherman, Thompson, Viverette  
              Nays:           None  
              Absent:       Griffin  
              Abstain:     None  
              6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

### CORRESPONDENCE

The Family of **Katie Jackson Booker** and the **Corradetti Family**

### PART A - REPORT OF THE SUPERINTENDENT

Superintendent Jackson reminded members of the Board that they were in advanced receipt of his report, but stated there was an Addendum to his report. Superintendent Jackson addressed the Addendum Report, then asked for favorable approval of his report as written:

Motioned/Cook; Seconded/Mitchell - to approve report of the Superintendent inclusive of Addendum Report as follows:

#### **I. FOR YOUR AUTHORIZATION**

##### **A. PERSONNEL (*Pending receipt of all personnel required documents*)**

##### **1. RESOLUTION FOR DISMISSAL AND NON-RENEWAL OF CERTAIN FIRST, SECOND OR THIRD YEAR PROBATIONARY TEACHER**

Resolution for Dismissal and Non-Renewal of Certain First, Second or Third Year Probationary Teacher - **Ms. Michelle Dixon** (*See reference #1*)

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2. **RETIREMENT AGREEMENT BETWEEN GERALDINE JOUBERT (HEREINAFTER REFERRED TO AS JOUBERT) AND THE BOARD OF EDUCATION OF FORD HEIGHTS SCHOOL DISTRICT 169, COOK COUNTY, ILLINOIS (HEREINAFTER REFERRED TO AS THE BOARD)**

Retirement Agreement between *Geraldine Joubert* (Hereinafter referred to as Joubert) and the Board of Education of Ford Heights School District 169, Cook County, Illinois (Hereinafter referred to as the Board).

*(See reference #2)*

3. **LETTER OF INTENT TO RETIRE**

*Ms. Wilma Wilson*, Head Cook Cottage Grove Upper Grade Center has submitted a Letter of Intent to Retire, effective at the end of the 2012-2013 School Year. *(See reference #3)*

4. **SALARY INCREASES**

Authorization is sought to increase the salary of the following personnel by three percent (3)% for the **2013-2014** school year.

❖ **SCHOOL SECRETARIES**

- (1) **TWELVE (12) MONTH SCHOOL CLERK - MEDGAR EVERS**
- (2) **TWELVE (12) MONTH SCHOOL CLERK - COTTAGE GROVE**

**ATTENDANCE OFFICERS**

- (1) **ELEVEN (11) MONTH ATTENDANCE OFFICER - MEDGAR EVERS**
- (2) **ELEVEN (11) MONTH ATTENDANCE OFFICER - COTTAGE GROVE**

❖ **CENTRAL OFFICE CLERICAL**

- (1) **SUPERINTENDENT'S SECRETARY**
- (2) **RECEPTIONIST**
- (3) **SECRETARY TO THE COORDINATOR OF BUSINESS AFFAIRS**
- (4) **FEDERAL STATE PROGRAMS PAYROLL**
- (5) **SECRETARY TO ASSISTANT SUPERINTENDENT**

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- (6) PAYROLL COORDINATOR**
- (7) HOME SCHOOL COORDINATOR**
- (8) SCHOOL CLERK - PARENT CENTER**

**◆ PUPIL PERSONNEL SERVICES STAFF**

- (1) SECRETARY TO THE DIRECTOR OF PUPIL PERSONNEL SERVICES**
- (2) GUIDANCE COUNSELOR**
- (3) HEALTH COORDINATOR**
- (4) SOCIAL WORKER**
- (5) PSYCHOLOGIST**

Authorization is sought to increase the salary of the following personnel by two and a half percent (2.5)% for the **2013-2014** school year.

**◆ ADMINISTRATORS**

- (1) DIRECTOR OF BUILDING & GROUNDS**
- (2) DIRECTOR OF FOOD SERVICES**
- (3) PRINCIPALS**
- (4) ASSISTANT PRINCIPALS**
- (5) DIRECTOR OF PUPIL PERSONNEL SERVICES**
- (6) COORDINATOR OF BUSINESS AFFAIRS**
- (7) ASSISTANT SUPERINTENDENT**

Members of the Board we are currently in negotiations between the Board of Education and District 169 Education Association IEA/NEA for **Compensation only**, associated with the 2013-2015 Negotiated Contract between the IEA/NEA and the Board of Education.

**5. AUTHORIZATION TO HIRE SUMMER SCHOOL PERSONNEL**

Authorization is sought to hire the following personnel for Summer School: (To be paid from Title I & II Programs)

**MEDGAR EVERS**  
**Teachers:**

**GRADE**

**AIDE:**  
**IZELLA TOOKS**

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<b>TRIKETA WASHINGTON</b>	<b>T.B.D.</b>	
<b>TAMIKA THOMAS</b>	<b>T.B.D.</b>	<b><u>DESIGN COACH:</u></b>
<b>SHANNON ZENOS</b>	<b>T.B.D.</b>	<b>MONIQUE JOHNSON</b>
<b>CARLETTA JONNES</b>	<b>T.B.D.</b>	
<b>T.B.D.</b>	<b>T.B.D.</b>	<b><u>COORDINATOR:</u></b>
<b>T.B.D.</b>	<b>T.B.D.</b>	<b>DR. IRMA PLAXICO</b>

**(T.B.D): To Be Determined**

**CLERK:**  
**T.B.D.**

<b><u>COTTAGE GROVE</u></b>	<b><u>GRADE</u></b>	<b><u>AIDE:</u></b>
<b>Teachers:</b>		<b>IZELLA TOOKS</b>
<b>DIANE SERGEANT</b>	<b>5<sup>TH</sup> L.A.</b>	
<b>CYNTHIA PURDY</b>	<b>5<sup>TH</sup> MATH</b>	<b><u>DESIGN COACH:</u></b>
<b>JASON KINNAMAN</b>	<b>6<sup>TH</sup> L.A.</b>	<b>CHANTEL JONES</b>
<b>MATRINO ENO</b>	<b>6<sup>TH</sup> MATH</b>	<b><u>COORDINATOR:</u></b>
<b>CHERYL FRANKLIN</b>	<b>7<sup>TH</sup> L.A.</b>	<b>SHARON RIVERS</b>
<b>ANGELA HAYSLETT</b>	<b>7<sup>TH</sup> MATH</b>	
<b>LISA WALLACE</b>	<b>CLERK</b>	
<b>MARIAN WASHINGTON</b>	<b>MEDIA CENTER</b>	<b>(PENDING AVAILABILITY) OF FUNDS</b>

**6. SUMMER HOURS**

Approve summer hours for Central Office, Principal Office, Medgar Evers & Cottage Grove, and Pupil Personnel, Monday thru Thursday, 8:00 a.m. - 4:00 p.m., Friday's 8:00 a.m. - 12:00 p.m.

Summer hours begin **Monday, June 3, 2013** through **August 2, 2013**.

Please note that **Thursday, July 4**, is Independence Day and the District Office will be closed on **Friday, July 5, 2013**. Should work loads dictate, accommodations will be made.

**II. FOR YOUR INFORMATION**

**A. MONTHLY ENROLLMENT (AS OF APRIL 30, 2013)**

**MEDGAR EVERS SCHOOL**

<b>PRE-K</b>	<b>38</b>	<b>KDG</b>	<b>44</b>
<b>GRADE 1</b>	<b>46</b>	<b>GRADE 2</b>	<b>43</b>
<b>GRADE 3</b>	<b>46</b>	<b>GRADE 4</b>	<b>45</b>
		<b>TOTAL</b>	<b>262</b>

**COTTAGE GROVE UPPER GRADE CENTER**

<b>Grade 5</b>	<b>45</b>	<b>Grade 6</b>	<b>51</b>
<b>Grade 7</b>	<b>42</b>	<b>Grade 8</b>	<b>48</b>
		<b>TOTAL</b>	<b>186</b>

<b>TOTAL DISTRICT</b>	<b>OUT OF DISTRICT</b>	<b>GRAND TOTAL</b>
<b>448</b>	<b>18</b>	<b>466</b>

**REPORT OF CONTACTS (ATTENDANCE OFFICERS)**

**MEDGAR EVERS:**

<b>HOME VISITS</b>	<b>TELEPHONE CONTACTS</b>	<b>PARENT CONFERENCES</b>
<b>22</b>	<b>201</b>	<b>16</b>

**COTTAGE GROVE:**

<b>HOME VISITS</b>	<b>TELEPHONE CONTACTS</b>	<b>PARENT CONFERENCES</b>
<b>6</b>	<b>285</b>	<b>0</b>

## **ADDENDUM REPORT**

### **I. FOR YOUR AUTHORIZATION**

#### **A. PERSONNEL**

**APPOINTMENT** (*Pending receipt of all personnel required documents*)

**L'ERIN JONES, PHYSICAL EDUCATION TEACHER - MEDGAR EVERS  
PRIMARY ACADEMIC**

Authorization is sought to appoint *Mr. Lerin Jones* as Physical Education Teacher, Medgar Evers Primary Academic Center, BA, Step 3, \$39,535.00, effective for the 2013-2014 school year. This amount is subject to any negotiated increases for the 2013-2014 school year.

#### **B. RESOLUTION**

Resolution authorizing the Proclamation of Results for the Official Canvass of Votes Cast - (*See Reference #1*)

Roll Call: Ayes: Coleman, Cook, Mitchell, Sherman, Thompson, Viverette  
Nays: None  
Absent: Griffin  
Abstain: None  
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

## **PART - B CURRICULUM AND STAFF DEVELOPMENT**

Mrs. Joyce McEwen, Assistant Superintendent expressed to members that they were in advanced receipt of her report, after which she requested acceptance of her report as written.

**I. FOR YOUR INFORMATION**

**A. CAREER, COLLEGE & HEALTH FAIR**

The District's annual Career, College & Health Fair was held on **Tuesday, April 30, 2013** at Cottage Grove Upper Grade Center. The event was a wonderful success and well attended. There were excellent presenters on hand to engage our students in questions and answers, as well as, the various activities that were offered throughout the day.

KUDOS goes out to **Mrs. Geraldine Parham** - Health Coordinator and **Ms. Latasha Wright** - Guidance Counselor, for a job well done! A **thank you** also to all those who helped these ladies bring this event off in such a successful way.

**B. SCHOOL IMPROVEMENT/PLANNING CONFERENCE**

The above conference will be held **June 11-14, 2013**. This School Improvement Planning Conference will be attended by Administration, Design Team members from both buildings, teachers and the Home School Coordinator, who will meet and discuss strategies and/or improvements needed, and any new procedures, as deemed necessary for the **2013-2014** school year.

**C. TRANSITIONING FROM MIDDLE SCHOOL TO HIGH SCHOOL**

Students make many transitions during their years of schooling: from home to school, elementary to middle school, middle to high school, and high school to college or work. These transitions are usually major events in the lives of students and parents. The stresses created by these transitions can be minimized if students and parents are aware of what to expect.



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To this end, **Ms. Jan Irwin** of Irwin and Associates, met with students and parents on Thursday, April 18, 2013 and Friday, April 19, 2013, where she shared pertinent information and insight into this process.

A lunch and/or dinner was given to those parents and students who participated in this exchange of information. By all accounts, the event was a success and very helpful to students and parents.

**D. MONTHLY BUILDING REPORTS (See references #1-4)**

Building reports were submitted by the following personnel:

*Marilyn Barnes*, PRINCIPAL, MEDGAR EVERS P.A.C.  
*Stephanie Stephen*, PRINCIPAL, COTTAGE GROVE U.G.C.  
*Nicole Conway*, HOME SCHOOL COORDINATOR  
*Celestine Burrel*, ATTENDANCE OFFICER

**E. UPCOMING EVENTS**

**MAY 2, 2013**

*District-Wide Honors Celebration*

**MAY 3, 2013**

*Progress Reports Out*  
*Fourth Grade Springfield Field Experience*

**MAY 8, 2013**

*Career Day - Medgar Evers*

**MAY 9, 2013**

*Eighth Grade Luncheon - Mustic Blue Cruise Line*

**MAY 15, 2013**

*Graduation - Cottage Grove U.G.C. - 4:00 p.m.*

**MAY 20 - 24, 2013**

*School Spirit Week*

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**May 21, 2013**  
*Pre-Kindergarten Luncheon*

**MAY 23, 2013**  
*Field Day - Pre-K*

**MAY 24, 2013**  
*Field Day - Medgar Evers*

**MAY 24, 2013**  
*Academic Excellence Day - Cottage Grove U.G.C.*

**MAY 30, 2013**  
*Last Day of School*

**PART C - PUPIL PERSONNEL SERVICES & SPECIAL EDUCATION**

Mrs. Tamara Young informed members that they were in advanced receipt of her report, then asked for acceptance of her report as written:

**I. FOR YOUR INFORMATION**

**A. PROBLEM SOLVING/RTI**

The The Pupil Personnel Services Team conducted Problem Solving meetings with grade level and special teachers to discuss and to offer interventions for those students needing additional support and assistance at Cottage Grove Upper Grade Center and Medgar Evers Primary Academic Center. The PPS Team have a meeting scheduled with 4<sup>th</sup> grade teachers to identify the students who will benefit from extra support while transitioning into the 5<sup>th</sup> grade for next school year.

Mrs. Young continues to extend the support of the PPS staff and remind the teachers to write up referrals for students who are struggling in the areas of academics and behaviors.

**B. CASE MANAGER/SOCIAL WORK SERVICES**

Child Find was conducted April 10, 11, and 12<sup>th</sup> at Medgar Evers Primary Academic Center and CEDA Yates. Five students were screen at Medgar. Eighteen students were screened at CEDA Yates.

A list of accommodations for the district-wide IOWA assessment was generated and distributed to teachers, principals and the assistant superintendent.

**C. HEALTH SERVICES**

Vision and hearing screening was conducted during Child Find Screening on April 10, 2013 at Medgar Evers Primary Academic Center and at Yates Head start on April 11, 2013.

Monthly Automated External Defibrillator (AED) check was conducted April 30, 2013 in the District Office, Cottage Grove School, Medgar Evers Pac and Tidye A. Phillips.

**D. COUNSELING PROGRAM**

Career College and Health Fair will take place on Tuesday, April 30, 2013 at Cottage Grove. Sixteen presenters representing a variety of careers have been secured to participate in this event. We will have fourteen colleges/universities represented at the Fair.

The counselor held a meeting with the National Junior Honor Society faculty council to select candidates who have completed all requirements fo the induction. Ms. Wright and Mrs. Parham are working diligently in the preparation of the induction ceremony which will take place on Friday May 10, 2013 at 1:30 p.m. in the Cottage Grove Upper Grade Center auditorium.

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- E. **MONTHLY REPORTS** - Departmental reports were submitted by the following (*See references #1-4*)

Fanesta Hitchcock - Psychologist  
Millicent Griffin - Social Worker/Case Manager  
Latasha Wright - Counselor  
Geraldine Parham - Health Coordinator

**PART D - BUSINESS AFFAIRS**

Mrs. Coretta Jackson, Coordinator of Business Affairs, reminded members of the Board that they were in advanced receipt of her report, then inquired if there were any questions. There were none, whereupon Mrs. Jackson asked for approval of her report as written:

Motioned/Cook; Seconded/Viverette to approve Part D Business Affairs Report.

**I. FOR YOUR AUTHORIZATION**

**A. ACCOUNTS PAYABLE**

Authorization is requested to pay Accounts Payable bills for May 7, 2013 in the amount of **\$228,367.73**

**B. PAYROLL SUMMARY**

The following is the payroll summary for the month of April as detailed below:

April 5, 2013	\$ 10,495.02
April 19, 2013	<u>\$234,369.86</u>
<b>Total</b>	<b>\$244,864.88</b>

**C. BUILDING RENTAL**

Authorization is requested for the use of the following facilities:

1. Authorization is requested for the use of the following:

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- A. Date: May 7, 2013 - June 11, 2013  
 Time: 12:00 p.m.-3:00 p.m./7:00 p.m.-8:00 p.m.  
 Place: Tidye A. Phillips  
 Contact: Steve & Vanessa McGhee  
 Glory Be To God Ministry  
 Purpose: Religious Purposes  
 Cost: **\$75.00-Sunday/\$25.00-Friday**
  
- B. Date: May 7, 2013 - June 11, 2013  
 Time: 9:30 a.m.-11:00 a.m./7:00 p.m.-8:00 p.m.  
 Place: Tidye A. Phillips  
 Contact: Pastor Shawn Aldridge  
 Purpose: Religious Purposes  
 Cost: **\$75.00-Sunday/\$25.00-Thursday**

**D. PETTY CASH**

Authorization is requested to replenish a Petty Cash for the following:

Building & Grounds	\$ 33.22
PPS	\$200.00
District Office	\$149.26
Medgar Evers	\$181.19
Cottage Grove	<u>\$197.09</u>
<b>Total</b>	<b>\$760.76</b>

**E. IMPREST FUND**

Authorization is requested to replenish Imprest Fund in the amount of **\$135.00**

Reference #1

**F. 2013-2014 FOOD SERVICE PRODUCT BIDS**

Authorize bids for Food Service products for the 2013 -2014 School Year. Bid advertisement will be placed in a local or regional newspaper having the widest circulation on Sunday, May 12, 2013.

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The following products will be let. They are as follows:

Milk  
Bread  
Frozen Vegetables, Paper Products, Meat, Fish and Poultry

Bids will be opened on Monday, June 24, 2013 at 10:00 a.m. at the District Office. - Reference #2

**II. FOR YOUR INFORMATION**

**A. COTTAGE GROVE GYMNASIUM FLOOR REPAIR**

The Cottage Grove Upper Grade Center Gymnasium will not be available for use during the months of June, July and up to August 9, 2013. The reason is because during the renovation of the gymnasium floor last summer, the polyurethane did not cure properly, which caused the floor to peel.

Roll Call: Ayes: Coleman, Cook, Mitchell, Sherman, Thompson, Viverette  
Nays: None  
Absent: Griffin  
Abstain: None  
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

**CANVASSING OF THE APRIL 9, 2013 SCHOOL BOARD ELECTION**

**I. READING RESULTS OF THE CANVASSING OF THE TUESDAY, APRIL 9, 2013 SCHOOL BOARD ELECTION - OFFICE OF THE COUNTY CLERK (DAVID ORR, COOK COUNTY CLERK) *Mrs. Coretta Jackson***

Motioned/Cook; Seconded/Thompson - to approve Reading of the Canvassing of the Tuesday, April 9, 2013 School Board Election - Office of the County Clerk (David Orr, Cook County Clerk).

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Roll Call: Ayes: Coleman, Cook, Mitchell, Sherman, Thompson, Viverette  
Nays: None  
Absent: Griffin  
Abstain: None  
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

**II. BOARD PRESENTATION - Dr. Gregory T. Jackson, SUPERINTENDENT OF SCHOOLS**

**Dr. Gregory T. Jackson** presented Ms. April Thompson, Vice-President of the Board of Education with a Photo Clock with the inscription that read as follows:

*April Thompson  
Ford Heights School District 169  
Board of Education Member  
2009-2013*

*Appreciation of 4 Years  
of Dedicated Service  
Presented to April Thompson  
May 7 2013*

Superintendent Jackson stated that due to member Griffin's absence, he would have his clock delivered to him on Wednesday, May 9, 2013, and stated that the inscription read the same as Ms. Thompson's.

**Ms. Thompson** thanked Dr. Jackson, the Administration, Faculty, Staff and Students for the many experiences she encountered during her tenure as a Board of Education member. She expressed her delight in the many accomplishments which had been made, as well as, her working relationship with other members of the Board of Education during her time served. She wished everyone well, and looks forward to the new Board, continuing the work already begun.

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**III. ADJOURN SINE-DIE (WITHOUT A DAY OR FOR THE LAST TIME)**

Motioned/Cook; Seconded/Viverette to - **ADJOURN SINE-DIE - 5:15 p.m.**

Roll Call: Ayes: Coleman, Cook, Mitchell, Sherman, Thompson, Viverette  
Nays: None  
Absent: Griffin  
Abstain: None  
**6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.**

Motioned \_\_\_\_\_ Seconded \_\_\_\_\_ Discussion \_\_\_\_\_

Vote: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_ Present

**SEATING AND REORGANIZATION OF THE BOARD OF EDUCATION AND OFFICERS**

**IV. ADMINISTERING OF OATH - *Mrs. Leoria Bady***

**Mrs. Leoria Bady** Administered the Oath of Office to all members of the Board of Education.

**V. APPOINTMENT OF PRESIDENT PRO TEMPORE**

Motioned/Cook; Seconded/Viverette to - appoint **Joe Louis Sherman** as President Pro Tempore

Roll Call: Ayes: Coleman, Cook, Hayslett, Mitchell, Lawrence, Sherman, Viverette  
Nays: None  
Absent: None  
Abstain: None  
**7 ayes, 0 nays, 0 absent, 0 abstain, 0 present - motion carried.**



**VI. APPOINTMENT OF SECRETARY PRO TEMPORE**

Motioned/Cook; Seconded/Viverette to - appoint **Victoria Hayslett** as Secretary Pro Tempore

Roll Call: Ayes: Coleman, Cook, Hayslett, Mitchell, Lawrence, Sherman,  
Viverette  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present - motion carried.

**VII. ROLL CALL OF BOARD MEMBERS - Secretary Pro-Tempore**

Present: Coleman, Cook, Hayslett, Lawrence, Mitchell, Sherman,  
Viverette  
Absent: None

**VIII. ELECTIONS OF OFFICERS - TWO (2) YEAR TERM**

**A. NOMINATION(S) FOR PRESIDENT**

Motioned/Coleman; Seconded/Lawrence to - appoint **Ester Viverette** as President

Roll Call: Ayes: Coleman, Cook, Hayslett, Mitchell, Lawrence, Sherman,  
Viverette  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present - motion carried.

President Elect: **ESTER VIVERETTE**

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**B. NOMINATION(S) VICE PRESIDENT**

Motioned/Cook; Seconded/Sherman to - appoint **Mark Mitchell** as Vice President

Roll Call: Ayes: Coleman, Cook, Hayslett, Mitchell, Lawrence, Sherman, Viverette  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present - motion carried.

Vice President Elect: MARK MITCHELL

**C. NOMINATION(S) FOR SECRETARY**

Motioned/Sherman; Seconded/Mitchell to - appoint **Lera Cook** as Secretary

Roll Call: Ayes: Coleman, Cook, Hayslett, Mitchell, Lawrence, Sherman, Viverette  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present - motion carried.

Secretary Elect: LERA COOK

**D. HONORARIUM FOR SECRETARY \$500.00**

Motioned/Mitchell; Seconded/Viverette - Honorarium for Secretary in the amount of \$500.00.

Roll Call: Ayes: Coleman, Cook, Hayslett, Mitchell, Lawrence, Sherman, Viverette  
Nays: None  
Absent: None  
Abstain: None  
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present - motion carried.

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**E. ESTABLISH BOARD MEETING DATES, TIMES AND LOCATION(S)**

**RECOMMENDATION:** The first (1<sup>st</sup>) Tuesday on or after the fifth (5<sup>th</sup>) of the month at 5:00 p.m., Cottage Grove Upper Grade Center. Please note: The times and locations are subject to change at the prerogative of the Board of Education. The dates are as listed below. They are:

Tuesday, June 11, 2013  
Tuesday, July 9, 2013  
Tuesday, August 6, 2013  
Tuesday, September 10, 2013  
Tuesday, October 8, 2013  
Tuesday, November 5, 2013  
Tuesday, December 10, 2013  
Tuesday, January 7, 2014  
Tuesday, February 11, 2014  
Tuesday, March 11, 2014  
Tuesday, April 8, 2014  
Tuesday, May 6, 2014  
Tuesday, June 10, 2014

Motioned/Sherman; Seconded/Mitchell to - approve the established board meeting dates, times and location(s) as aforementioned.

Roll Call: Ayes: Coleman, Cook, Hayslett, Mitchell, Lawrence, Sherman, Viverette

Nays: None

Absent: None

Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain, 0 present - motion carried.

**10. NEXT REGULAR BOARD MEETING:**

**Tuesday, June 11, 2013**

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**11. ADJOURNMENT - 5:30 p.m.**

Motioned/Sherman; Seconded/Hayslett - to adjourn meeting - voice vote motion carried.

  
\_\_\_\_\_  
Ester Viverette, Board President

  
\_\_\_\_\_  
Lera Cook, Board Secretary