

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, MAY 4, 2021**

The meeting was called to order by presiding officer, President Samuel J. LaWrence, III - **10:01 a.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman, Cook, LaWrence, Mitchell, Sherman, Viverette
Absent: Hayslett
Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Coretta Jackson, Assistant Superintendent of Business Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction
Mrs. Vivian Carter, Administrative Assistant
Mrs. Gloria Lymore, Executive Assistant to the Superintendent

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

NONE

AGENDA

Motioned/Mitchell; Seconded/Cook - to approve the agenda

Roll Call: Ayes: Coleman, Cook, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Hayslett
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

MINUTES

Board President called for a motion to approve the minutes.

Motioned/Mitchell; Seconded/Cook- to approve the minutes of **April 7, 2021.**

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Roll Call: Ayes: Coleman, Cook, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Hayslett
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

NONE

DR. GREGORY JACKSON reminded members of the Board that they were in advanced receipt of his report. He also informed members that there was an **ADDENDUM** to his report and spoke briefly to the Addendum item.

SUPERINTENDENT JACKSON then inquired if there were any questions. **THERE WERE NONE.**

Motioned/Mitchell; Seconded/Cook - to approve **PART A - REPORT OF THE SUPERINTENDENT, inclusive of ADDENDUM REPORT** as submitted.

Roll Call: Ayes: Coleman, Cook, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Hayslett
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. PERSONNEL *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. AUTHORIZATION TO HIRE SUMMER SCHOOL PERSONNEL

Authorization is sought to hire the following personnel for Summer School (to be paid from Elementary and Secondary School Emergency Relief Fund (ESSER) They are:

TRIKETA DRIVER	Grade Assignment to be determined (TBD)
KRISTY KEMPER	Grade Assignment to be determined (TBD)

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LENA WATTS	Grade Assignment to be determined (TBD)
SUSAN TUTOROW	Grade Assignment to be determined (TBD)
JENIFER REICHARDT	Grade Assignment to be determined (TBD)
RACHAEL RANSOM	Grade Assignment to be determined (TBD)
WINDELL PARKER	Grade Assignment to be determined (TBD)
DIANE SERGEANT	Grade Assignment to be determined (TBD)
CYNTHIA PURDY	Grade Assignment to be determined (TBD)
MATRINO ENO	Grade Assignment to be determined (TBD)
EDWARD JONES	Grade Assignment to be determined (TBD)
MARIO FORD	Grade Assignment to be determined (TBD)
DIANE RICHARDSON	Grade Assignment to be determined (TBD)
ROBERT POTTER	Grade Assignment to be determined (TBD)
JASON KINNAMAN	Grade Assignment to be determined (TBD)
ANGELA HAYSLETT	Grade Assignment to be determined (TBD)
CARLA PRATHER	Grade Assignment to be determined (TBD)
ROBIN NORRIS	Clerical
KIMBERLY BOUNDS	Clerical

2. LETTERS OF RESIGNATION

Letters of Resignation have been submitted by the following personnel:

- a. **DEREK ALEXANDER**, Assistant Principal of Cottage Grove Upper Grade Center, effective Friday, May 7, 2021.
- b. **MARIO FORD**, Teacher – Cottage Grove Upper Grade Center, effective at the end of the 2020-2021 School Year.
- c. **NIKKIA WILLIAMS**, Paraprofessional – Medgar Evers Primary Academic Center, effective at the end of the 2020-2021 School Year.

3. APPOINTMENT

Authorization is sought to appoint **BARBARA HARRIS** as Administrative Assistant – Medgar Evers Primary Academic

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Center, effective Thursday, July 1, 2021(replacing Latina Wilson).

B. APPROVAL TO AMEND THE 2020-2021 SCHOOL CALENDAR (See reference #1)

Approval is sought to amend the **2020-2021** School Calendar to abate (remove) **five (5)** emergency days, resulting in school closing Thursday, **May 27**. The calendar represents **180 days**, with **174 days** as student attendance days for the **2020-2021** School Year.

The 2020-2021 Final School Calendar reflects Monday, August 17, 2020 through Friday, March 26, 2021 as Remote Learning (XRLD) and Monday, March 29, 2021 through Thursday, May 27, 2021 as Blended Remote Learning (XBRL).

C. ADOPTION OF RESOLUTION TO INCLUDE COMPENSATION PAID UNDER AN INTERNAL REVENUE CODE SECTION 125 PLAN AS IMRF EARNINGS (See reference #2)

Authorize adoption of the Resolution to Include Compensation Paid Under an Internal Revenue Code Section 125 Plan as IMRF Earnings.

Standard member earnings reportable to the Illinois Municipal Retirement Fund do not include compensation paid under an Internal Revenue Code section 125 plan or compensation directed into a premium conversion plan or flexible spending account.

An IMRF participating unit of government may elect to include in IMRF earnings compensation paid under an I.R.C. section 125 plan or compensation directed into a premium conversion plan or flexible spending account by action of the governing body.

D. LITTLE DIVA'S SUMMER PROGRAM

Authorize continuation of Lil Diva's Summer Program to be held on Monday, Tuesday, and Wednesday, beginning Monday, June 14,

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2021 and ending Wednesday, June 30, 2021. There will be two (2) program supervisors: Mrs. Lera Cook and Mrs. Ester Viverette, and one (1) possible Program Assistant, to be determined (TBD).

Stipends of \$1,000 each will be paid. Associated expenses will be those necessary for the running of the program.

E. SUMMER YOUTH RECREATIONAL PROGRAM

For the past fourteen (14) years, we have conducted the Ford Heights School District 169 Summer Youth Recreational Program, for the purposes of providing activities for our students during the summer months. Three (3) Program Supervisors will receive stipends of \$1,000 each. They are: Mr. James Coleman, Mr. Joe Louis Sherman, and Mr. Mark Mitchell, and one (1) possible Program Assistant, to be determined (TBD).

F. DISCIPLINE CONSULTANT FY 2021-2022

Authorize the continuation of Discipline Consultant, Mr. Samuel J. LaWrence, III for FY 2021-2022. The stipend to be paid \$1,000.

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (As of April 28, 2021)

MEDGAR EVERS PRIMARY ACADEMIC CENTER

PRE-K	60	KDG	38
GRADE 1	50	GRADE 2	46
GRADE 3	44	Grade 4	43
		TOTAL	281

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	42	GRADE 6	37
GRADE 7	35	GRADE 8	45
		TOTAL	159

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
440	10	450

REPORT OF CONTACTS (ATTENDANCE OFFICER)

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
3	1048	5

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
3	560	2

ADDENDUM REPORT:

I. FOR YOUR AUTHORIZATION

- A. AUTHORIZE SUBMISSION AND APPROVAL TO THE ILLINOIS STATE BOARD OF EDUCATION (ISBE) THE ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND (ESSER) II AND III GRANT FOR ELEMENTARY AND SECONDARY SCHOOLS**

The Elementary and Secondary School Emergency Relief Fund Grant is a federal funded grant for Elementary and Secondary Schools. This grant is intended to address COVID-19 emergency expenditures necessary to address student learning loss, sanitation and upkeep of school facilities, acquisition of supplies, purchase services, capital outlays and hiring of personnel necessary to support COVID-19 relief.

PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS

MRS. CORETTA JACKSON expressed to members that they were in advanced receipt of her report. **MRS. JACKSON** then inquired if there were any questions. **THERE WERE NONE.** **MRS. JACKSON** then asked for approval of report as submitted.

Motioned/Mitchell; Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS**

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Roll Call: Ayes: Coleman, Cook, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Hayslett
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for May 4, 2021 in the amount of **\$361,556.47.**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of April 2021 as detailed below:

April 09, 2021	\$195,385.40
April 23, 2021	<u>\$210,989.98</u>
Total	\$406,375.38

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Superintendent Office	\$ 24.72
Business Office	\$ 16.00
Medgar Evers	<u>\$ 72.89</u>
Total	\$113.61

II. FOR YOUR INFORMATION

2021-2022 FOOD SERVICE PRODUCT BIDS

The District will advertise for Sealed Bids for the Food Service Department. The following items that we are requesting bids for are as

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follows, they are: Milk, Bread, Groceries & Staples, Paper Goods, Frozen Vegetables, Meat, Fish and Poultry. Bids will be opened on Tuesday, July 6, 2021 at 9:00 a.m. at the District Office.

PART C- ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON RIVERS expressed to members that they were in advanced receipt of her report. **DR. RIVERS** then inquired if there were any questions?

Board member **COLEMAN** asked several questions regarding Summer School and how that was going to work.

Dr. Rivers addressed questions posed, then inquired if there were any further questions. **THERE WERE NONE.** She then requested acceptance of report as submitted.

I. FOR YOUR INFORMATION

A. VIRTUAL SPRING CONCERT “WALKING ON SUNSHINE”

Students and staff agreed on the theme “Walking on Sunshine” for our virtual spring concert. Prekindergarten through eighth grade, teachers, paraprofessionals, Food Service, Custodial Staff, Pupil Personnel Services and Administrators all joined together to create the 22-minute video. This was a district-wide collaboration proving, once again, that it is a beautiful day in Ford Heights! The video can be viewed on the district website at www.fordheights169.org.

B. SCHOOL EMERGENCY DRILLS and CRISIS RESPONSE

Emergency drills and exercises provide the most effective means of learning skills related to emergency preparedness and response. Drills and exercises are hands-on activities that build muscle memory and allow students to actively engage in learning ways to be safe.

Due to Covid-19 and the return to in-person instruction, safety drills will be implemented by grade level staying with the current District learning plan. While some drills will be carried out through active engagement, others will require verbal simulation to maintain compliance with social distancing.

During the week of April 26th and May 3rd, staff will instruct and or review the following drills: bus evacuation, tornado, fire, lockdown/intruder, and school evacuation. Members of the Cook County Sheriff's Department will be on hand to assist with the safety exercises.

C. SUMMER SCHOOL

The COVID-19 pandemic has hurt education across the country. Consequently, we will be in session for the summer and are looking to expand our summer school programs.

Achieve3000 Summer Intensive Program is an intervention solution designed to address learning loss due to Covid -19 and the extended absence of in-person instruction.

Due to the pandemic, all students are struggling with foundational literacy skills, and are trying to strengthen their reading and writing skills, or building their content knowledge in mathematics, and are expected to attend the summer learning program.

Beginning Monday, June 7th, students, kindergarten through 7th grade, are expected to attend summer school for three hours a day, 4 days each week, Monday through Thursday, and ending Thursday, July 1, 2021.

The program will also include assignments that will address the social and emotional needs of our students, as well as time for collaborative exercises to promote teambuilding. Summer School instructional staff are:

- Triqueta Washington-Driver

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- Kristy Kemper
- Lena Watts
- Susan Tutorow
- Jenifer Reichardt
- Rachel Ransom
- Windell Parker
- Diane Sergeant
- Cynthia Purdy
- Matrina Eno
- Edward Jones
- Carla Prather
- Diane Richardson
- Robert Potter
- Jason Kinnaman
- Patrice Landfair

D. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

- Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- Ms. Chanel L. Jones, Principal of Cottage Grove U.G.C.
- Ms. Celestine Burrell, District-wide Attendance Office

At this juncture Superintendent Jackson expressed that Mr. Dejuan Kea was in the audience and turned the floor over to Mr. Kea.

Mr. Kea greeted members of the Board of Education and began to expound on the present happenings in Springfield, and that sessions should be ending approximately the end of May. He began by stating that he felt pretty good as to there being no ulterior agendas on the platform at this time but reminded members that he was keeping a close eye for any red flags.

Mr. Kea also spoke to developments he was presently working on in trying to obtain additional state appropriation for outside revenue for the District.

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SUPERINTENDENT JACKSON informed members of the Board that today was Mrs. Gloria Lymore's birthday and expressed well wishes to her.

BOARD PRESIDENT LAWRENCE, called for an adjournment.

ADJOURNMENT: 10:20 a.m.

Motioned/Mitchell; Seconded/Cook - to adjourn meeting.

Ayes: Coleman, Cook, LaWrence, Mitchell, Sherman, Viverette

Nays: None

Absent: Hayslett

Abstain: None

6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.



Mr. Samuel LaWrence, III President



Mrs. Ester Viverette, Secretary