

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, JUNE 9, 2015**

The meeting was called to order by presiding officer Mrs. Lera Cook – **5:03 p.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman, Cook, Hayslett, LaWrence, Mitchell, Sherman,
Viverette

Absent: None

Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Coretta Jackson, Coordinator of Business Affairs
Mrs. Marilyn Barnes, Director of Curriculum & Instruction
Mrs. Stephanie Stephen, Director of Federal/State Programs
Mrs. Sharon Rivers, Principal, Cottage Grove U.G.C.
Ms. Monique Johnson, Principal Medgar Evers P.A.C.

Legal Counsel: None

Board member Mitchell entered at 5:07

QUESTIONS FROM PUBLIC (3 Minutes)

Board President Cook greeted and thanked all in attendance, then inquired if there were any comments from the audience.

Mr. LaDell Jones stood to express that he had submitted a request for use of the Cottage Grove Upper Grade Center facility for the purposes of a play, but had not received an answer to his request.

Board President stated that the matter would be reviewed and an answer to his request would be forthcoming.

AGENDA

Motioned/Sherman; Seconded/Mitchell - to approve the agenda.

Minutes of Board of Education

June 9, 2015

Page 2

Roll Call: Ayes: Coleman, Cook, Hayslett, LaWrence, Mitchell, Sherman,
Viverette
Nays: None
Absent:
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

MINUTES

Motioned/Sherman; Seconded/Viverette - to approve the minutes of **May 5, 2015**

Roll Call: Ayes: Coleman, Cook, Hayslett, LaWrence, Mitchell, Sherman,
Viverette
Nays: None
Absent:
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

Family of Thomas Keenan: During the time of sorrow we learn how much our family and friends really mean to us. Thank you so much for your kindness and sympathy at a time when it was deeply appreciated.

PART A - REPORT OF THE SUPERINTENDENT

Superintendent Jackson reminded members of the Board that they were in advanced receipt of his report. Superintendent Jackson imparted to members of the Board, that he had an Addendum Report. Superintendent Jackson briefly expounded on the items of Addendum Report, then recommended approval as submitted, inclusive of Addendum Report.

Motioned/Viverette; Second/Sherman - to approve **Part A - Administration Report, inclusive of Addendum Report** as submitted:

**Minutes of Board of Education
June 9, 2015
Page 3**

Roll Call: Ayes: Coleman, Mitchell, Cook, Hayslett LaWrence, Sherman,
Viverette
Nays: None
Absent:
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. PERSONNEL (*Pending receipt of all personnel required documents*)

1. SALARY INCREASES - 2015-2016 SCHOOL YEAR

Authorization is sought to increase the salary of the following personnel by three percent (3)% for the 2015-2016 school year.

◆ **ADMINISTRATORS**

- (1) DIRECTOR OF CURRICULUM & INSTRUCTION**
- (2) DIRECTOR OF FEDERAL STATE PROGRAMS**
- (3) DIRECTOR OF PUPIL PERSONNEL SERVICES**
- (4) BUILDING PRINCIPALS (2)**
- (5) ASSISTANT BUILDING PRINCIPALS (2)**

2. LANE CHANGE/SALARY ADJUSTMENT (*Pending receipt of all personnel required documents*) (*See reference #1*)

Shannon Zenos, Teacher - Medgar Evers Primary Academic Center, from BA to BA +15 Step 7 (\$44,732)

B. LIL DIVA'S SUMMER PROGRAM

Authorize continuation of Lil Diva's Summer Program to be held Monday through Thursday, and to begin **Monday, June 29, 2015** through **Thursday, July 16, 2015**. There will be four (4) program supervisors: Mrs. Lera Cook, Mrs. Ester Viverette, and Ms. Victoria Hayslett, and a Program Assistant (TBD).

Stipends of \$1000.00 each will be paid. Associated expenses will be those necessary for the running of the program.

C. SUMMER YOUTH RECREATIONAL PROGRAM

For the past seven (7) years, we have conducted the Ford Heights School District 169 Summer Youth Recreational Program, for the purposes of providing activities for our students during the summer months.

Authorization is sought to hire four (4) summer workers, to be determined (TBD), for the Ford Heights School District 169 Summer Youth Recreational Program. Workers will be paid a stipend of \$1000.00 each.

\$1000.00 stipends will be paid to three (3) adult supervisors. They are: James Coleman, Joe Louis Sherman, Mark Mitchell and Celestine Burrell, who will receive a stipend of \$2000.00.

ACTIVITIES FOR THIS PROGRAM WILL INCLUDE THE FOLLOWING:

FISHING	GOLF	BASKETBALL
SOFTBALL	BASEBALL	FIELDTRIPS
FLAG FOOTBALL	TENNIS	

D. DISCIPLINE CONSULTANT FY2015-2016

Authorize the continuation of Discipline Consultant, Mr. Samuel LaWrence, III for FY2015-2016. The stipend to be paid is \$1000.00.

E. PROPOSED FIRST READ FORD HEIGHTS SCHOOL DISTRICT'S 169 WELLNESS POLICIES ON PHYSICAL ACTIVITY AND NUTRITION POLICY - 4.125 (See reference #2)

Consideration of **FIRST READ** of Ford Heights School District's 169 Wellness Policies on Physical Activity and Nutrition.

Minutes of Board of Education

June 9, 2015

Page 5

In the Child Nutrition and WIC Reauthorization Act of 2004, the U.S. Congress established a new requirement that all school districts with a federally-funded school meals program develop and implement wellness policies that address nutrition and physical activity.

The intent of this model school Wellness Policy is to provide language for physical activity and nutrition for a school corporation that aligns with best practice recommendations.

F. PREVAILING RATE OF WAGES RESOLUTION/CERTIFICATE (See reference #3)

Authorization is sought to approve the Prevailing Rate of Wages Resolution/Certificate.

All public bodies engaged in public works are required to file with the Secretary of State a resolution setting the prevailing rate of wages as defined in the Prevailing Wage Act (820 II 130). The Act states:

“each public body shall, during the month of June of each calendar year, investigate and ascertain the prevailing rate of wages as defined in this Act and publicly post or keep available for inspection by an interested party in the main office of such public body its determination of such Prevailing wage and shall promptly file a certified copy thereof in the office of the Secretary of State at Springfield: (820 ILCSS 130/9)

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF MAY 29, 2015)

MEDGAR EVERS SCHOOL

PRE-K	60	KDG	46
GRADE 1	52	GRADE 2	51
GRADE 3	47	GRADE 4	43
		TOTAL	299

Minutes of Board of Education

June 9, 2015

Page 6

COTTAGE GROVE UPPER GRADE CENTER

Grade 5	41	Grade 6	43
Grade 7	33	Grade 8	45
		TOTAL	162

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
461	19	480

REPORT OF CONTACTS (ATTENDANCE OFFICERS)

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
12	266	4

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
0	177	0

B. OBSERVANCE OF INDEPENDENCE DAY

In the spirit of Independence Day, Fourth of July will be observed by the District on **Friday, July 3, 2015** by all district personnel.

ADDENDUM REPORT

I. FOR YOUR AUTHORIZATION

A. AUTHORIZE OCCUPATIONAL THERAPY CONSULTING AGREEMENT WITH DR.CONNIE BARNUM FORTHE 2015-2016 SCHOOL YEAR (See reference #1)

Authorization is sought to approve Dr. Connie Barnum to provide Occupational Therapy Services for Fiscal Year (FY) 2015-2016 for the following service fees:

Flat Rate: \$65.00 per hour, not to exceed \$8,500.00 per year.

B. AUTHORIZE AND APPROVE THE PURCHASE OF A 2015 CHEVROLET STARCRAFT 14 PASSENGER VAN FROM MIDWEST TRANSIT EQUIPMENT (See reference #2)

Minutes of Board of Education

June 9, 2015

Page 7

Authorization is sought to approve the purchase of a 2015 Chevrolet Starcraft 14 Passenger Van from Midwest Transit Equipment, Inc.

C. APPOINTMENT OF PRE-KINDERGARTEN INSTRUCTIONAL AIDE (See Reference #3)

Authorization is sought to appoint Luz Maria Ibarra as Pre-Kindergarten Instructional Aide, Medgar Evers Primary Academic Center, effective the 2015-2016 school year, \$20,021.00.

PART B - CURRICULUM AND STAFF DEVELOPMENT

Mrs. Marilyn Barnes reminded members that they were in advanced receipt of her report, then asked for acceptance her report as submitted:

I. FOR YOUR INFORMATION

A. SUMMER SCHOOL

Summer School will begin on Monday, June 1, 2015 through Friday, June 26, 2015. There are currently **108** students enrolled at Cottage Grove Upper Grade Center. Medgar Evers Primary Academic Center has a total of 98 students enrolled.

This year, the Annual Summer Program will provide instruction in a Summer Camp type of experience. The program will include a different unit of study each week, a major project, and a field experience that will bring the themes to life. Students will have an opportunity to apply their experiences and what they have learned in the classroom.

A variety of technology will be used, such as the Smartboard, computers, etc. Each building will have available to them the use of its Media/Learning Resource Center.

Breakfast and Lunch will be provided through the Chicago Food Depository, four (4) days of the week, when school is in session.

Students will not be in attendance on Friday, at which time Professional Development and Lesson Planning will take place. To culminate the program, students will facilitate presentations on the projects that were completed during the program.

Minutes of Board of Education

June 9, 2015

Page 8

B. 2015-2016 PARTNERSHIP FOR ASSESSMENT OF READINESS FOR COLLEGE AND CAREERS (PARCC)

On next school year students will take only one State Assessment, unlike this year, where they were administered two assessments. Both the Performance Based (PBA) and the End of the Year (EOY) Assessments will be combined to make up one test. The testing window will now be a total of 30 days. This decision came from the Illinois State Board of Education after receiving feedback from administrators, teachers, students, and parents. There are several benefits of this decision. They are as follows:

- The testing will be reduced by 90 minutes for most students, depending on the grade level. (Math reduced by 60 minutes and Reading reduced by 30 minutes).
- Results will be available sooner to School Districts.
- The PARCC exam will consist of six or seven units, depending on the grade level. (Currently there are eight or nine, depending on the grade level)

I will continue to update the District as I receive information regarding PARCC.

C. MONTHLY BUILDING REPORTS

Building reports were submitted by the following personnel:

Ms. Monique Johnson, Principal Medgar Evers P.A.C.

Mrs. Sharon Rivers, Principal of Cottage Grove U.G.C.

Ms. Celestine Burrel, Attendance Officer

PART C - FEDERAL STATE PROGRAMS

Mrs. Stephanie Stephen reminded members that they were in advanced receipt of her report, then asked for acceptance as submitted:

Minutes of Board of Education

June 9, 2015

Page 9

I. FOR YOUR INFORMATION

A. PARENT & CHILD TRANSITIONING LUNCHEON

The Prekindergarten Luncheon was held Thursday, May 21, 2015 at Giordano's Pizza in Orland Park. The luncheon was well attended with 53 students out of 60 and 60 parents were in attendance. All of the 34 Prekindergarten students that are going into Kindergarten for the 2015-2016 school year received a certificate of completion. Also, in attendance at the luncheon were the Prekindergarten teachers, Ms. Daryl Allen, Mrs. Kathleen Doherty, and Mrs. Johnetta Gordon, along with Mrs. Marilyn Barnes, Director of Curriculum and Instruction, Mr. Ricardo Johnson, Assistant Principal of Medgar Evers Primary Academic Center, and me, Mrs. Stephanie Stephen, Director of Federal and State Programs and Auxiliary Services.

B. PREKINDERGARTEN STUDENTS TRANSITIONING TO KINDERGARTEN

The district has 34 Prekindergarten students that will be transitioning to Kindergarten for the 2015-2016 school year. The Prekindergarten students that are transiting to Kindergarten have met with their Kindergarten teachers and parents have been provided with an overview of the Kindergarten program. Congratulations to all the students and parents moving on to Kindergarten.

C. PARENT MEETING

Governors State University, Calumet Park District 132, Riverdale/Dolton District 148 and Ford Heights District 169 are partnering this summer for a Parent University Day on Saturday, July 18, 2015 from 9:00 a.m. until 2:00 P. M. We are inviting 65 of our district parents to attend. The event will have free childcare, free transportation, free luncheon and raffles. Please see attached flyer.

D. SUMMER PARENT MEETINGS

The Parent Center will host two parent meetings this summer. The first meeting will be held Wednesday, June 24, 2015 from 11:00 a.m. to 1:00 p.m. and the second meeting will be held Wednesday July 15, 2015 at the same time at Medgar Evers Primary Academic Center.

Minutes of Board of Education

June 9, 2015

Page 10

E. PARENT CHILD ART AND TECHNOLOGY STUDIO

The Parent Child Art and Technology Studio will be held this summer sponsored by Governors State University. The program will be coordinated by Mrs. Novickas, Art teacher, Mrs. Sear, Special Education teacher and assisted by Mrs. Fason, Home School Coordinator. The dates the Parent Child Art and Technology Studio will be in session are June 29 – July 16, 2015. Permission slips are going to the homes of students from both Medgar Evers PAC and Cottage Grove UGC.

F. MONTHLY BUILDING REPORT (See reference #1)

A report was submitted by *Nicole Conway Fason*, Home School Coordinator.

PART D - PUPIL PERSONNEL SERVICES AND SPECIAL EDUCATION

Mrs. Tamara Young reminded members that they were in advanced receipt of her report, then asked for acceptance of her report as submitted:

I. FOR YOUR INFORMATION

A. PROBLEM SOLVING/RTI

The Pupil Personnel Services Team conducted Problem Solving meetings with grade level and special teachers to discuss and to offer interventions for those students needing additional support and assistance at Cottage Grove Upper Grade Center and Medgar Evers Primary Academic Center. Individual meetings were held with parents to discuss areas of concern about their children. A watch list was created to be proactive in providing support to the fourth grade students who will be fifth graders at the start of the year. The problem solving team will put interventions in place to assist these students with their transition to the middle school. We have identified students at specific grade levels that could benefit from supportive services in the areas of academic and behavior for the upcoming year.

B. CASE MANAGEMENT

Multiple evaluations have been completed at the end of this school

Minutes of Board of Education

June 9, 2015

Page 11

year. Two students were deemed eligible for special education services.

IEP's are being completed and processed.

C. HEALTH SERVICES

Pupil Personnel Services conducted child find screenings at Community Development Institute (CDI) and Medgar Evers. Children ages three to five from the facilities and within the community were serviced. Along with the Child Find screening, each child had a hearing and vision screening. These services occurred on April 22, 23, 24 and 27 of 2015.

Monthly Automated External Defibrillator (AED) check was conducted May, 2015 in the District Office, Cottage Grove Upper Grade Center, Medgar Evers Pac, and Tiyde A. Phillips School.

D. Counseling Program

Thirteen students were inducted into the Cottage Grover Upper Grade Center National Junior Honor Society (NJH) on April 28, 2015. There were seven 6th graders and six 8th grader who were inducted. Students were identified based on their grade point average, community service along with the following criteria; scholarship, leadership, character, citizenship and service as they were brought before the faculty council for review.

The Positive Behavioral Interventions and Supports (PBIS) were implemented through interventions, character values and counseling. This month's PBIS theme is "Citizenship". The aim is for students to learn to fulfill their duties to a larger community by helping others.

A District Leadership Team Meeting was conducted to review the district-wide PBIS data. Each school building administrators presented pertinent data to outline the occurrence of problematic behaviors that

Minutes of Board of Education

June 9, 2015

Page 12

happen in their respective buildings. We looked at patterns and different environments where behaviors persisted to develop interventions that will help students refrain from negative behaviors. The team evaluated data presented by the building administrators to develop strategies that will increase positive behaviors.

- E. **Monthly Reports**-Departmental reports were submitted by the following:

Shawn Aldridge-District-wide Student Advocate

Geraldine Parham-Health Coordinator

PART E - BUSINESS AFFAIRS

Mrs. Coretta Jackson reminded members that they were in advanced receipt of her report, then inquired if there were any questions. There were none. Mrs. Jackson then asked for approval of her report as submitted:

Motioned/Sherman; Seconded/Viverette - to approve Part E- Business Affairs Report

Roll Call: Ayes: Coleman, Cook, LaWrence, Mitchell, Hayslett Sherman, Viverette

Nays: None

Absent:

Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for June 9, 2015 in the amount of **\$496,987.20**.

Minutes of Board of Education

June 9, 2015

Page 13

B. PAYROLL SUMMARY

The following is the payroll summary for the month of May 2015 as detailed below:

May 1, 2015	\$222,005.43
May 15, 2015	\$217,011.99
May 18, 2015	\$ 942.39
May 29, 2015	<u>\$217,921.42</u>
Total	\$657,881.23

C. BUILDING RENTAL

Authorization is requested for the use of the following facilities:

1. Authorization is requested for the use of the following:

A Date: June 9, 2015- July 7, 2015
 Time: 9:30 a.m.-11:00 a.m./7:00 p.m.-8:00 p.m.
 Place: Tidye A. Phillips
 Contact: Pastor Shawn Aldridge
 Beyond The Veil Kingdom Ministries
 Purpose: Religious Purposes
 Cost: **\$75.00-Sunday/\$25.00-Wednesday**

D. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Building & Grounds	\$ 15.00
District Office	\$215.53
Medgar Evers	\$125.57
Cottage Grove	<u>\$200.00</u>
Total	\$556.10

E. IMPREST FUND

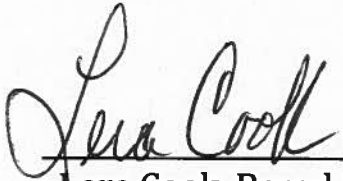
Authorization is requested to replenish Imprest Fund in the

Minutes of Board of Education
June 9, 2015
Page 14

amount of **\$13,763.59.**

ADJOURNMENT - 5:25 p.m.

Motioned/Sherman; Second/Mitchell - to adjourn meeting - voice vote motion carried.



Lera Cook, Board President



Victoria Hayslett, Board Secretary