

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
WEDNESDAY, JUNE 4, 2014**

The meeting was called to order by presiding officer Mrs. Ester Viverette – 5:02 p.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Hayslett, Mitchell, Sherman, Viverette
Absent: Coleman, LaWrence
Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Joyce McEwen, Assistant Superintendent
Mrs. Coretta Jackson, Coordinator of Business Affairs
Mrs. Marilyn Barnes, Principal, Medgar Evers P.A.C.
Mrs. Stephanie Stephen, Principal, Cottage Grove U.G.C.
Sharon Rivers, Assistant Principal, Cottage Grove U.G.C.

Legal Counsel: Raymond Hauser, Sraga Hauser, LLC

Board member Viverette acknowledge arrival of Board member Hayslett at 5:03 p.m.

QUESTIONS FROM PUBLIC (3 Minutes)

None

AGENDA

Motioned/Sherman; Seconded/Mitchell - to approve the agenda.

Roll Call: Ayes: Cook, Hayslett, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman, LaWrence
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

Minutes of Board of Education
June 4, 2014
Page 2

MINUTES

Motioned/Sherman; Seconded/Mitchell - to approve the minutes of **May 6, 2014**
(Regular, Closed and Public Hearing)

Roll Call: Ayes: Cook, Hayslett, Mitchell, Sherman, Viverette
 Nays: None
 Absent: Coleman, LaWrence
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

Wardell “Bo” Johnson - The Johnson Family would like to thank School District #169 for the flowers, prayers and condolences during our time of bereavement.

PRESENTATION:

Superintendent Jackson expressed that a presentation would be had by Mrs. Sandra Sears and students of Medgar Evers Primary Academic Center. He then called for Mrs. Marilyn Barnes to expound further on the presentation.

Mrs. Barnes began by stating that Mrs. Sandra Sears, had submitted a proposal regarding technology, which was accepted, and therefore the below listed students were invited to attend Tech 2014.

Mrs. Barnes stated on Friday, May 9, 2014, third graders, **Tony Booker, Ja’Kayla Hureskin, and Martez Mitchell** went to Springfield, to attend **Illinois for Tech 2014**. Tech 2014 is an initiative that raises awareness of the critical role technology plays in preparing students to succeed in today’s world. It also shows the need for increased funding for classroom technology. The students had an opportunity to present on Tagxedo Across the curriculum. Tagxedo is a free website that runs words from famous speeches, news articles, slogans and themes, or student writings into a visually stunning word cloud, that can take on a variety of shapes.

Minutes of Board of Education

June 4, 2014

Page 3

Students had an opportunity to speak with **Senator Napoleon Harris, III**, **Senator Michael E. Hastings**, and **Senator Donne E. Trotter** to tell them about their project. **Representative Al Riley** stopped by to view the students' work, as well.

The students had the opportunity to enjoy seeing the work others had done from various School Districts around the State of Illinois. Everyone came back with new ideas for more projects next school year.

PART A - REPORT OF THE SUPERINTENDENT

Superintendent Jackson reminded members of the Board that they were in advanced receipt of his report. He then informed members that there was an **Addendum** to his report, relating to **Cottage Grove Upper Grade Center Auditorium Lighting**. Superintendent Jackson addressed the Addendum, inquired if there were any questions, then recommended his report be approved, as follows:

Motioned/Sherman; Seconded/Mitchell - to approve **Part A - Administration, part I - Items A - C**

Roll Call: Ayes: Cook, Hayslett, Mitchell, Sherman, Viverette
 Nays: None
 Absent: Coleman, LaWrence
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

Motioned/Sherman; Seconded/Mitchell - to approve **Part A -Administration, part I - Item D**

Roll Call: Ayes: Cook, Hayslett, Mitchell, Sherman, Viverette
 Nays: None
 Absent: Coleman, LaWrence
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried

**Minutes of Board of Education
June 4, 2014
Page 4**

Motioned/Sherman; Seconded/Mitchell - to approve **Part A -Administration, part I - Item E**

Roll Call: Ayes: Cook, Mitchell, Sherman
Nays: None
Absent: Coleman, LaWrence
Abstain: Hayslett, Viverette
3 ayes, 0 nays, 2 absent, 2 abstain, 0 present – motion carried

Motioned/Cook; Seconded/Viverette - to approve **Part A -Administration, part I - Item F**

Roll Call: Ayes: Cook, Hayslett, Viverette
Nays: None
Absent: Coleman, LaWrence
Abstain: Mitchell, Sherman
3 ayes, 0 nays, 2 absent, 2 abstain, 0 present – motion carried

Motioned/Sherman; Seconded/Hayslett - to approve **Part A -Administration, part I - Item G** (inclusive of Addendum Report):

Roll Call: Ayes: Cook, Hayslett, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman, LaWrence
Abstain: None

I. FOR YOUR AUTHORIZATION

A. PERSONNEL (*Pending receipt of all personnel required documents*)

1. ADJUSTMENT TO ORIGINAL OFFICIAL NOTICE OF INTENT TO RETIRE AT THE CLOSE OF THE SCHOOL YEAR, JUNE 30, 2014

Members of the Board, authorization is sought to approve

Minutes of Board of Education

June 4, 2014

Page 5

Mrs. Joyce McEwen's request to conclude her tenure with the District effective Friday, June 27, 2014. Mrs. McEwen shares in her request that the New Law Enacted in Illinois - Public Act 98-0599 of December, 2013, required changes to the Teacher Retirement System (Pension), thus concluding tenure with the District effective June 27, 2014. *Reference #1*

2. **LETTER OF RESIGNATION FROM MS. AMANDA AKSTINS, MUSIC TEACHER - MEDGAR EVERS PRIMARY ACADEMIC CENTER**

Members of the Board, authorization is sought to approve the letter of resignation from Ms. Amanda Akstins, music teacher, Medgar Evers Primary Academic Center, effective at the close of the 2013-2014 (June 4, 2014) School Year. *Reference #2*

B. AUTHORIZE CONSULTING AGREEMENT WITH DIVERSIFIED THERAPEUTICS' INCORPORATED

Members of the Board, authorization is sought to enter into agreement with Diversified Therapeutics Incorporated Center for Speech Therapy to provide speech pathology related services for the 2014-2015 school year. *Reference #3*

C. AUTHORIZE CONSULTING AGREEMENT WITH MILESTONE THERAPY, LLC

Members of the Board, authorization is sought to enter into agreement with Milestone Therapy Contract to provide physical therapy services for the 2014-2015 school year. *Reference #4*

D. CONSIDERATION OF A RESOLUTION PROVIDING FOR THE SUBMISSION OF A PROPOSITION TO ISSUE FUNDING BONDS TO PAY CLAIMS PRESENTLY OUTSTANDING AGAINST THE DISTRICT TO THE VOTERS OF THE DISTRICT AT THE GENERAL ELECTION TO BE HELD ON THE 4TH DAY OF NOVEMBER, 2014.
Reference #5

E. LIL DIVA'S SUMMER PROGRAM

Authorize year six(6) continuation of Lil Diva's Summer Program beginning Monday, June 30, 2014 and ending Friday, July 18, 2014. There will be three (3) program coordinators and one (1) program assistant. The stipend to be paid is \$1,000.00 per coordinator.

F. SUMMER YOUTH BASKETBALL CAMP

Authorize the continuation of Summer Youth Basketball Camp beginning Monday, June 9,2014 and ending Friday, August 1,2014. There will be three (3) program coordinators and four (4) program assistants. The stipend to be paid is \$1,000.00 per coordinator.

G. DISCIPLINE CONSULTANT FY 2014-2015

Authorize the continuation of Discipline Consultant for Fiscal Year (FY) 2014-2015. The stipend to be paid is \$1,000.00.

H. APPROVE 2014-2015 MILLER COOPER AND COMPANY, LTD. CONTRACT (ACCOUNTANTS AND CONSULTANTS)

Approve contract between Ford Heights School District 169 Board of Education and Miller Cooper and Company,Ltd., Accounting to perform the 2014-2015 annual audit. *Reference #6*

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF MAY 29, 2014)
MEDGAR EVERS SCHOOL

PRE-K	40	KDG	41
GRADE 1	43	GRADE 2	42
GRADE 3	41	GRADE 4	40
		TOTAL	247

COTTAGE GROVE UPPER GRADE CENTER

Grade 5	43	Grade 6	38
Grade 7	47	Grade 8	42
		TOTAL	170

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
417	18	435

REPORT OF CONTACTS (ATTENDANCE OFFICERS)

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
300	5	18

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
0	155	0

ADDENDUM REPORT

Motioned/Sherman; Seconded/Mitchell - to approve **Part A -Administration, Addendum Report** as follows:

I. FOR YOUR AUTHORIZATION

A. PERSONNEL (PENDING RECEIPT OF ALL PERSONNEL REQUIRED DOCUMENTS)

1. RECALL OF REDUCTION IN FORCE - INSTRUCTIONAL AIDE

Authorization is sought to recall the Reduction in Force Instructional Aide, Sharaka Simmons, Cottage Grove Upper Grade Center, effective for the 2014-2015 school year.

2. APPOINTMENTS

a. FULL TIME CUSTODIAN

Authorization is sought to appoint Eddie Sawyer as a full time custodian at a location to be determined.

b. 7th Grade Girls Basketball Coach

Authorization is sought to appoint Ms. Lakeisha Williams, as 7th Grade Girls Basketball Coach at the Cottage Grove Upper Grade Center, effective FY 2014 - 2015.

c. SUBSTITUTE CUSTODIAN

a Authorization is sought to appoint Aubrey Fourte' as substitute custodian (to be called as needed).

B. APPROVAL OF ADJUSTMENT TO MINUTES OF TUESDAY, MAY 6, 2014

Approval of adjustment to the Regular Minutes of Tuesday, May 6, 2014 regularly scheduled Board of Education meeting.

Roll Call: Ayes: Cook, Hayslett, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman, LaWrence
Abstain: None

PART B - CURRICULUM AND STAFF DEVELOPMENT

Mrs. Joyce McEwen, Assistant Superintendent, in an excused absence, was not present for this meeting and therefore Superintendent Jackson presented report by reminding members of the Board that they were in advanced receipt of Part B Curriculum and Staff Development report, then asked for acceptance of the report as follows:

I. FOR YOUR INFORMATION

A. ECRA GROUP

Writing Assessments have been completed by our students and have been mailed to the ECRA Group for scoring and analysis.

B. SUMMER SCHOOL

This year, the Annual Summer School Program will provide instruction in a Summer Camp type experience. The program will include a different unit of study each week, which will conclude in a field trip experience. Teachers are identifying appropriate vocabulary, concepts, materials and resources that are of interest to the class.

A variety of technology will be used, the Smart Board, computers, and DVD's. Each building will have available the use of its media/learning resource centers.

Breakfast and lunch will be available for students for the four days of the week, when school is in session.

There will be Professional Development and lesson planning the fifth day of school. Students will be assessed using the NWEA to note the growth of each individual student. Both schools will celebrate the accomplishments of the students and display artifacts prepared by students.

Reading, Writing, Math, and presentation of projects will be included in the focus of the Summer Camp experience.

C. FIELD DAY

Field Day was held by Medgar Evers Primary Academic Center on Friday, May 23, 2014. Parents assisted in the experience and all participants enjoyed the outing. Hot dogs, hamburgers, potato chips, cookies, and cotton candy were served.

Minutes of Board of Education

June 4, 2014

Page 10

Cottage Grove Upper Grade Center had their Field Day on Friday, May 16, 2014. Students enjoyed the use of trampolines, bungee jumpers, bouncy house and delicious food.

D. PARENT & CHILD TRANSITIONING LUNCHEON

Wednesday, May 21, 2014 *Mrs. Nicole Conway Fason* conducted the annual Parent & Child Transitioning Luncheon at Giordano's Pizzeria located in Orland Park, IL.

Parents and students were served various styles of pizza, salad and beverages. Mrs. Fason handed out certificates to the Pre-kindergarten students, of *Program Completion*. A good time was had by all in attendance.

E. MONTHLY BUILDING REPORTS (See references #1-4)

Building reports were submitted by the following personnel:

Marilyn Barnes, PRINCIPAL, MEDGAR EVERS P.A.C.

Stephanie Stephen, PRINCIPAL, COTTAGE GROVE U.G.C.

Nicole Conway, HOME SCHOOL COORDINATOR

Celestine Burrel, ATTENDANCE OFFICER

PART C- PUPIL PERSONNEL SERVICES & SPECIAL EDUCATION

Mrs. Tamara Young reminded members of the Board that they were in advanced receipt of her report and asked for acceptance as follows:

I. FOR YOUR INFORMATION

A. PROBLEM SOLVING/RTI

The Pupil Personnel Services Team conducted Problem Solving meetings with grade level and special teachers to discuss and to offer interventions for those students needing additional support and assistance at Cottage Grove Upper Grade Center and Medgar Evers Primary Academic Center. Individual meetings were held

Minutes of Board of Education

June 4, 2014

Page 11

with parents to discuss areas of concern about their children.

B. CASE MANAGER/SOCIAL WORK SERVICES

The case manager has facilitated seventeen IEP, reevaluations, and initial meetings.

The social worker continues to work with students on their behavior with individual counseling, check in check out and parental communication. She also completed the social work component of the Report Cards for each student with an IEP for the last report of the year.

C. HEALTH SERVICES

Working with the problem solving team at Cottage Grove Upper Grade Center the Nurse was able to assist in helping students obtain medication that was needed to aid them in the ability to focus during classroom instruction.

The annual Career and Health Fair was held on April 30, 2014 at Cottage Grove Upper Grade Center. Individuals from various health and occupational backgrounds gave presentations. Student Ambassadors were a part of the Career and Health Fair. The Ambassadors assisted and escorted presenters to their respectful places. Student in fifth through eighth grade enjoyed listening, asking questions and participating in the Career and Health Fair.

Monthly Automated External Defibrillator (AED) check was conducted May, 2014 in the District Office, Cottage Grove School, Medgar Evers Pac, and Tiyde A. Phillips School.

D. Counseling Program

Twelve students were inducted into the Cottage Grover Upper Grade Center National Junior Honor Society (NJH) on May 2, 014.

REPORT OF THE SUPERINTENDENT

June 4, 2014

Page 12

There were eight 6th graders, three 7th graders and one 8th grader who were inducted. Students were identified based on their grade point average, community service and then brought before the faculty council for review .

The Career, College and Health Fair took place at Cottage Grove Upper Grade Center on April 30, 2014. There were a total of ten presenters who presented careers such as law enforcement, judicial, fitness, life coach, pediatrician, dentistry, web designer, respiratory therapist, phlebotomy, entrepreneurship and pediatrics. The Career Fair took place at Medgar Evers Primary Academic Center on May 7, 2014. Six presenters representing various careers such as a meteorology (Steve Baskerville CBS 2), reptile education, occupational therapist, chef and environmental safety and health.

E. Monthly Reports-Departmental reports were submitted by the following

Fenesta Hitchcock-Psychologist

Millicent Griffin-Social Worker/Case Manager

Latasha Wright-Counselor

Geraldine Parham-Health Coordinator

PART D - BUSINESS AFFAIRS

Mrs. Coretta Jackson, Coordinator of Business Affairs, reminded members of the Board that they were in advanced receipt of her report. Mrs. Jackson inquired if there were any questions, then asked for favorable approval as follows:

Motioned/Hayslett; Seconded/Sherman- to approve Part D- Business Affairs Report as follows:

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for June 4, 2014 in the amount of \$266,794.77.

Minutes of Board of Education

June 4, 2014

Page 13

B. PAYROLL SUMMARY

The following is the payroll summary for the month of May 2014 as detailed below:

May 2, 2014	\$213,921.01
May 6, 2014	\$ 2,317.40
May 16, 2014	\$223,671.51
May 30, 2014	<u>\$217,213.12</u>
Total	\$657,123.04

C. BUILDING RENTAL

Authorization is requested for the use of the following facilities:

1. Authorization is requested for the use of the following:

- A.** Date: June 4, 2014 - July 9, 2014
Time: 12:00 p.m.-3:00 p.m./7:00 p.m.-8:00 p.m.
Place: Tidye A. Phillips
Contact: Steve & Vanessa McGhee
Glory Be To God Ministry
Purpose: Religious Purposes
Cost: \$75.00-Sunday/\$25.00-Friday
- B.** Date: June 4, 2014 - July 9, 2014
Time: 9:30 a.m.-11:00 a.m./7:00 p.m.-8:00 p.m.
Place: Tidye A. Phillips
Contact: Pastor Shawn Aldridge
Beyond The Veil Kingdom Ministries
Purpose: Religious Purposes
Cost: **\$75.00-Sunday/\$25.00-Wednesday**

Minutes of Board of Education

June 4, 2014

Page 14

D. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Building & Grounds	\$116.50
Federal & State	\$ 34.49
District Office	\$145.29
Medgar Evers	\$ 41.90
Cottage Grove	<u>\$200.00</u>
Total	\$538.18

E. IMPREST FUND

Authorization is requested to replenish Imprest Fund in the amount of \$5,377.17.

Reference #1

F. PREVAILING RATE OF WAGES RESOLUTION/CERTIFICATE

All public bodies engaged in public works are required to file with the Secretary of State a resolution setting the prevailing rate of wages as defined in the Prevailing Wage Act (820 ILCS 130).

Reference #2

Roll Call: Ayes: Cook, LaWrence, Mitchell, Sherman, Viverette

Nays: None

Absent: Coleman, Hayslett

Abstain: None

5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried

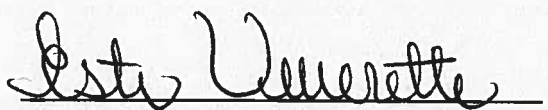
ADJOURNMENT- 6:39 p.m.

Motioned/Sherman; Seconded/Mitchell - to adjourn meeting - voice vote motion carried.


Minutes of Board of Education

June 4, 2014

Page 15

A handwritten signature in cursive script, reading "Ester Viverette", written over a horizontal line.

Ester Viverette, Board President

A handwritten signature in cursive script, reading "Lera Cook", written over a horizontal line.

Lera Cook, Board Secretary