

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, JUNE 8, 2021**

The meeting was called to order by presiding officer, President James Coleman
- 10:00 a.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman, Cook, LaWrence, Mitchell, Sherman (via phone),
Viverette
Absent: None
Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Coretta Jackson, Assistant Superintendent of Business
Administration & Operations
Dr. Sharon P. Rivers, Assistant Superintendent of
Curriculum & Instruction
Mrs. Vivian Carter, Administrative Assistant
Mrs. Gloria Lymore, Executive Assistant to the
Superintendent
Attorney Raymond Hauser (via phone)

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

NONE

Board Member JESSICA GRAY entered at 10:01 a.m.

AGENDA

Motioned/Mitchell; Seconded/Cook - to approve the agenda

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman
Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

MINUTES

Board President called for a motion to approve the minutes.

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Motioned/Mitchell; Seconded/Cook- to approve the minutes of **May 4, 2021 RE-ORGANIZATION and REGULAR.**

Roll Call: Ayes: Coleman, Cook, LaWrence, Mitchell, Sherman,
Viverette
Nays: None
Absent: None
Abstain: Gray
6 ayes, 0 nays, 0 absent, 1 abstain, 0 present – motion carried.

CORRESPONDENCE

BADY/RUSH FAMILY – THANK YOU SYMPATHY - LOSS OF MOTHER RUTH RUSH -Read
by Board Secretary

CLOSED SESSION – 10:04 a.m.

At this point, Superintendent Jackson called for a **CLOSED SESSION** to Consider the Sale of Property Owned by the School District

Motioned/Mitchell; Seconded/Cook - to enter into **CLOSED SESSION**

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman,
Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

RECONVENE REGULAR SESSION – 10:18 a.m.

Motioned/Cook; Seconded/Viverette - to reconvene Regular Session

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman,
Viverette
Nays: None
Absent: None

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Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

Upon return to regular session, **BOARD PRESIDENT COLEMAN** called for a motion to authorize the District's Attorney to negotiate the terms for the sale of property owned by the School District.

Motioned/Viverette; Seconded/Cook - to authorize the District's Attorney to negotiate the terms for the sale of property owned by the School District.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman,
Viverette

Nays: None

Absent: None

Abstain: None

7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

DR. GREGORY JACKSON reminded members of the Board that they were in advanced receipt of his report, but stated before he began, he would like to turn the floor over to **MR. DEJUAN KEA** to bring members up to date on the many and various happenings in Springfield.

MR. KEA greeted members of the Board, then began by informing members that there were many interesting negotiations going on in Springfield on their way to adjournment for the spring session, and that adoption of a budget and a plan to implement that budget had been accomplished.

MR. KEA expressed that better than expected tax revenues and a funding infusion from the federal government has led to an Illinois spending plan for **Fiscal Year 2022** that adds \$350 million to Evidence Based Funding.

MR. KEA stated that one of the more controversial areas of the budget package is the closure of tax "loopholes." He said the general Assembly hopes to generate a significant amount in additional revenue from changing tax laws to recapture funds.

MR. KEA said the **FY22** budget will pay down debts, which is another sign that the fiscal condition of the State of Illinois is better than most would have

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predicted just a few months ago. **MR. KEA** ended by informing members of the various items he has been working on for some time now, in an effort to secure outside funding for the District, as well as, some of the possible grants which are in the works through other representatives, whom he is in constant contact with and interacting with, to see if he/district could tap into those funds to help the district.

BOARD PRESIDENT COLEMAN, asked a few questions as to particulars of who, how, when etc.

SUPERINTENDENT JACKSON at this juncture, continued on with his report and began by addressing his recommendation for Mr. Frank Davis as Principal. He talked about Mr. Davis's experience, his excitement to help students to grow. **DR. JACKSON** stated he was impressed by Mr. Davis desire to get out and meet the parents of our students and build a relationship with the parents.

DR. JACKSON then addressed the items of his report including Health, Dental, Life and Vision.

There were questions from members of the board regarding why the Health cost was going up substantially. **SUPERINTENDENT JACKSON** response was due to many claims submitted by staff members for various health issues.

The conversation then went to vaccinations. The **SUPERINTENDENT** reminded members that the District had along with outside vendors arranged for vaccinations for adults and appropriately aged children. However, the last age group did not register, and vaccinations had to be cancelled, but the few who did register were re-routed to Bloom Township School District 206.

Many questions and suggestions followed from members of the Board about how the vaccinations were going to be addressed as far as students returning to school but have not been vaccinated. What other steps would the district be taking to reach out to parents, students and the community?

SUPERINTENDENT JACKSON listed avenues that the District planned to implement during the summer months to address this issue.

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SUPERINTENDENT JACKSON ended by recommending favorable approval of his report as submitted:

Motioned/Cook; Seconded/Mitchell - to approve **PART A - REPORT OF THE SUPERINTENDENT**, as submitted.

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman,
Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

- A. CLOSED SESSION TO CONSIDER THE SALE OF PROPERTY OWNED BY THE SCHOOL DISTRICT - **(POSSIBLE ACTION)**

II. FOR YOUR AUTHORIZATION

- A. PERSONNEL *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. APPOINTMENTS

- a. Authorization is sought for approval to appoint **MR. FRANK DAVIS**, as Principal – Cottage Grove Upper Grade Center School for the **2021-2022** School Year **\$100,000** (Inclusive of Board paid TRS)
- b. Authorization is sought to appoint **MS. LA'TOYA SMITER**, as English/Language Arts Teacher – Cottage Grove Upper Grade Center – **MA+30, Step 6**, for the **2021-2022** School Year (replacing Mario Ford).
- c. Authorization is sought to appoint **MS. ARIANN ROGERS**, as Paraprofessional, Medgar Evers Primary Academic Center for the **2021-2022** School Year.

2. SALARY INCREASES - 2021-2022 SCHOOL YEAR

Authorization is sought to increase the salary of the following personnel by a range of zero percent (0%) to three percent (3%) for the 2021-2022 School Year.

📌 BUILDING ADMINISTRATIVE ASSISTANTS

- (1) TWELVE (12) MONTH LONG BUILDING ADMINISTRATIVE ASSISTANT – MEDGAR EVERS**
- (2) TWELVE (12) MONTH BUILDING ADMINISTRATIVE ASSISTANT TO THE PRINCIPAL – COTTAGE GROVE**
- (3) TWELVE (12) MONTH BUILDING ADMINISTRATIVE ASSISTANT TO THE PRINCIPAL/PPS**

📌 ATTENDANCE OFFICER

- (1) ELEVEN (11) MONTH DISTRICTWIDE ATTENDANCE OFFICER – MEDGAR EVERS**

📌 AUXILIARY PERSONNEL

- (1) PARENT COORDINATOR**

📌 CENTRAL OFFICE EMPLOYEES

- (1) EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT**
- (2) ADMINISTRATIVE ASSISTANT TO THE ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS**
- (3) ADMINISTRATIVE ASSISTANT TO THE ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION**
- (4) PAYROLL COORDINATOR/FEDERAL STATE**

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PUPIL PERSONNEL SERVICES STAFF

- (1) SCHOOL NURSE
- (2) DISTRICT-WIDE STUDENT ADVOCATE
- (3) SOCIAL WORKER

ADMINISTRATORS

- (1) ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS
- (2) ASSISTANT SUPERINTENDENT OF CURRICULUM & INSTRUCTION
- (3) BUILDING PRINCIPALS (2)
- (4) ASSISTANT PRINCIPALS (2)

B. APPROVE FISCAL YEAR (FY) ENDING JUNE 30, 2022 TENTATIVE BUDGET
(See reference#1)

C. AUTHORIZE CONSULTING AGREEMENT WITH DIVERSIFIED THERAPEUTICS' INCORPORATED

Authorization is sought to enter into agreement with Diversified Therapeutics Incorporated Center for Speech, to provide speech pathology related services for the 2021-2022 School Year. Speech Services **(\$38,000)**.

D. CONSULTING AGREEMENT WITH MS. SHARON ROSSITER – FOR SPECIAL EDUCATIONAL CONSULTANT SERVICES

Authorization is sought to enter into agreement with Ms. Sharon Rossiter, to provide Educational Consultant Services for the 2021-2022 School Year. Not to exceed **\$5,000** (paid through IDEA Grant).

E. CONSULTING AGREEMENT WITH MS. CHARMANIKA MOSLEY – FOR CONSULTANT PSYCHOLOGY SERVICES (See Reference #2)

Authorization is sought to enter into agreement with Ms. Charmanika Mosley, an Independent Contractor to provide School

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Psychology Services, effective for the **2021-2022** School Year.

F. AUTHORIZE HEALTH, DENTAL, LIFE AND VISION INSURANCE CONTRACTS

BLUE CROSS/BLUE SHIELD: Our Health carrier will continue to be Blue Cross/Blue Shield.

Authorization is sought to approve contract with **BLUE CROSS/BLUE SHIELD** for the **2021-2022** School Year. **Premium Percentage Increase 19.64%.**

Premium amount **\$613,192.08** yearly.

DENTAL CARE: Our Dental carrier will continue to be **DELTA DENTAL.**

Authorization is sought to approve contract with **DELTA DENTAL** for the **2021-2022** School Year. Premium Percentage Increase **0%.** Premium amount **\$20,789.64** yearly.

LIFE INSURANCE CARRIER: MET LIFE (METROPOLITAN LIFE INSURANCE COMPANY): Met Life Insurance will continue to be our carrier.

Authorization is sought to approve contract with **MET LIFE** for the **2021-2022** School Year. **Premium Percentage Increase 0%.** Premium Amount **\$7,944.00** yearly.

ARGUS VISION: Argus Vision will continue to be our carrier.

Authorization is sought to approve contract with **ARGUS VISION** for the **2021-2022** School Year. **Premium Percentage Increase 0%.** Premium Amount **\$6,000.00** yearly.

G. AUTHORIZE APPROVAL TO SUBMIT FEDERAL CONSOLIDATED DISTRICT PLAN(CDP) for 2021-2022

Approval to submit the following Grants:

- ❖ **TITLE I, PART A** Improving Basic Programs
- ❖ **TITLE I, PART A** School Improvement Part 1003(a)

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- ❖ **TITLE II, PART A** Preparing, Training and Recruiting High-Quality Teachers, Principals, & other School Leaders
- ❖ **TITLE IV, PART B** Rural and Low-Income Schools
- ❖ **IDEA, PART B** Flow-Through
- ❖ **IDEA, PART B** Preschool

The Consolidated District Plan is a Federal Statutory requirement for all schools receiving Federal Funds. This is the State's attempt to reduce the burden on grantees, and to support holistic services to students as well. This new process allows grantees to answer one set of planning questions to meet the requirements of all grants listed above.

H. RE-AUTHORIZE LETTERS OF ENGAGEMENT FOR THE FIRMS AS LISTED BELOW

THEY ARE:

1. **MATTHEW O'SHEA AND SARA KUHN, M/O CONSULTING**
JULY 1, 2021 – JUNE 30, 2022
2. **JOHN C. CORRIGAN & ASSOCIATES**
JULY 1, 2021- JUNE 30, 2022
3. **DEJUAN A. KEA, CSC FIRM, LLC**
JULY 1, 2021 – JUNE 30, 2022

I. APPROVE PREVAILING RATE OF WAGES RESOLUTION/CERTIFICATE (See reference #3)

Authorization is sought to approve the Prevailing Rate of Wages Resolution/Certificate.

All public bodies engaged in public works are required to file with the Secretary of State a Resolution setting the prevailing rate of wages as defined in the Prevailing Wage Act (820 II 130). The Act states: Each public body shall, during the month of June of each calendar year, investigate and ascertain the prevailing rate of wages as defined in this Act and publicly post or keep available for inspection by an interested party in the main office of such public body its determination of such

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Prevailing Wage and shall promptly file a certified copy thereof in the office of the Secretary of State at Springfield: (820 ILCSS 130/9).

J. CONSIDERATION OF PROPOSED SALE OF TIDYE A. PHILLIPS

The purpose of this item is to discuss some of the basic terms and conditions of the proposed purchase of the Tidye A. Phillips building owned by Ford Heights School District 169.

**K. AUTHORIZE AWARD OF PARKING LOT REPAIR AND REPAVING CONTRACT
*(See reference #4)***

Authorize Parking Lot Repair & Repaving Award to the lowest responsible bidder Accu-Paving Co., of Broadview, IL for the base bid, plus alternate 1, 2, and 3 in the amount of **\$198,900**.

III. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF MAY 27, 2021)

MEDGAR EVERS PRIMARY ACADEMIC CENTER

PRE-K	60	KDG	38
GRADE 1	50	GRADE 2	46
GRADE 3	43	GRADE 4	43
		TOTAL	280

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	41	GRADE 6	37
GRADE 7	35	GRADE 8	45
		TOTAL	158

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
438	11	449

REPORT OF CONTACTS (ATTENDANCE OFFICER)

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
13	1431	4

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COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
10	709	2

B. THE 2021-2022 OFFICIAL SCHOOL CALENDAR

The school year will begin on **Wednesday, August 11, 2021** and will end on **Wednesday, May 25, 2022**. The calendar represents **185 days**, inclusive of five (5) emergency days. If emergency days are used, then school will end **Thursday, June 2, 2022**.

You will see by the attached copy of the Official School Calendar, that the following will be taking place on dates noted below. They are:

TEACHER INSTITUTE DAYS

WEDNESDAY	AUGUST 11	2021
THURSDAY	AUGUST 12	2021
FRIDAY	AUGUST 13	2021
MONDAY	MAY 23	2022

PARENT TEACHER CONFERENCES

FRIDAY	OCTOBER 29	2021
FRIDAY	APRIL 8	2022

EMERGENCY DAYS

THURSDAY	MAY 26	2022
FRIDAY	MAY 27	2022
TUESDAY	MAY 31	2022
WEDNESDAY	JUNE 1	2022
THURSDAY	JUNE 2	2022

C. OBSERVANCE OF INDEPENDENCE DAY

In the spirit of Independence Day, Fourth of July will be observed by all district personnel on **MONDAY, JULY 5, 2021**.

PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS

MRS. CORETTA JACKSON expressed to members that they were in advanced receipt of her report. **MRS. JACKSON** talked about the Budget items and the parameters for placement of monetary amounts within the budget, as well as, some of the upgrades, such as new phone systems, equipment, technology, security items etc., to be covered in the budget.

Mrs. Jackson then inquired if there were any questions. **THERE WERE NONE.** **MRS. JACKSON** then asked for approval of report as submitted.

Motioned/Sherman; Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS**

Roll Call: Ayes: Coleman, Cook, Gray, LaWrence, Mitchell, Sherman,
Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for June 8, 2021 in the amount of **\$362,715.56**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of May 2021 as detailed below:

May 07, 2021	\$191,625.11
May 21, 2021	<u>\$180,333.07</u>
Total	\$371,958.18

C. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Superintendent Office	\$173.74
Building & Grounds	\$130.11
Business Office	\$100.00
Medgar Evers	<u>\$169.05</u>
Total	\$572.90

D. IMPREST FUND

Authorization is requested to replenish Imprest Fund in the amount of \$1,678.55.

PART C- ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION

DR. SHARON RIVERS expressed to members that they were in advanced receipt of her report, then addressed Summer School, and milestones reached by our 4th and 8th graders in spite of COVID-19.

Several questions were asked regarding Summer School as to the percentage of students in attendance etc.

DR. RIVERS gave details of the graduation and how it was organized, the theme, and the success of the three day event. Dr. Rivers ended by informing members that news channel 5 WMAQ interviewed and highlighted our Valedictorian.

DR. RIVERS inquired if there were any further questions, then ended by asking for acceptance of her report as submitted.

I. FOR YOUR INFORMATION

A. ACHIEVE3000 SUMMER INTENSIVE LEARNING PROGRAM

The summer of 2021 presents a promising opportunity. Given the

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scope of Covid-19 learning loss so far and the limitations of remote learning, students will need additional learning hours to make up the loss. For the students of Ford Heights School District 169 that will come through a structured summer school program that already have proven benefits, Achieve3000. The summer program strives to reinforce core learning and is culturally relevant. While some strategies can be implemented now, others will be developed for rapid implementation once we return to in-person instruction in the fall. The goal initiated during the summer is to accelerate, not remediate.

The goal is for students to make gains through 12 hours per week of targeted instruction in a single subject (math and English-language arts) over a four-week period. Teachers will follow evidence-based best practices in curriculum and pedagogy to foster academic progression by keeping students immersed in grade-level content. The goal is to accelerate, not remediate.

B. FEDERAL AND STATE PROGRAMS GRANT

The consolidated planning process serves as the framework for a district-wide dialogue to identify learning priorities that align with goals of Ford Heights School District 169 and focus funding from grant programs. Title I funding affords the district the opportunity to maintain and initiate programs that target specific students, with its primary purpose to ensure that all children are given the opportunity to be provided with a high-quality education.

Provided by the Illinois State Board of Education, the timeline sets in motion activities to be completed to gain requested funding. The Consolidated Grant and Nonpublic school Consultation forms are completed during spring. Once submitted and approved grant applications are released. The writing process is in progress and will continue through the remaining months of the school year for approval.

C. NEW CURRICULUM LEARNING SERIES

Pearson K12 Learning company has rebranded itself and is now known as Savvas (pronounced saav-us) Learning Company and

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offers a complete selection of educational resources. The program includes core curriculum (English language arts, mathematics, science, social studies), supplemental content, intervention programs, and professional development services. The program is rigorous, sustained, and thorough. Sample material for each grade and content was offered for the team to review. Utilizing the Curriculum Adoption Evaluation Rubric, the guiding coalition of teachers from all grade levels and content areas evaluated various components of the program:

- Alignment to Standards
- Learner Expectations
- Pacing
- Embedded Literacy
- Embedded Information and Technology Literacy
- Teaching Strategies
- Learning Activities
- Assessments
- Resources
- Ease of Use

Based on the results, a proposal was made by the guiding coalition to adopt Savvas as the articulated curriculum of Ford Heights School District 169. In accordance with the endorsement put forth, a formal recommendation will be submitted for approval.

D. **MONTHLY BUILDING REPORTS** (*See references #1-3*)

Building reports were submitted by the following personnel:

- Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
- Ms. Chanel L. Jones, Principal of Cottage Grove U.G.C.
- Ms. Celestine Burrell, District-wide Attendance Office


If you have any questions or require additional information, please ask. Thank you.

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BOARD PRESIDENT COLEMAN, called for an adjournment.

ADJOURNMENT: 11:03 a.m.

Motioned/Cook; Seconded/Mitchell - to adjourn meeting.



Mr. James Coleman, President



Mrs. Lera Cook, Secretary