

FORD HEIGHTS SCHOOL DISTRICT 169

MINUTES OF BOARD MEETING HELD WEDNESDAY, JULY 6, 2010

The meeting was called to order by presiding officer, Mr. James Coleman - 5:09 p.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman, Cook, Griffin, Jones, Patterson, Sherman, Viverette
Absent: None
Also, Present: Mr. Gregory Jackson, Superintendent
Mrs. Joyce McEwen, Assistant Superintendent
Mrs. Coretta Jackson, Coordinator of Business Affairs

Legal Counsel:

AGENDA

Motioned/Cook; Seconded/Griffin - to approve the agenda.

Roll Call: Ayes: Coleman, Cook, Griffin, Jones, Patterson, Sherman, Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain - voice vote motion carried.

MINUTES

Motioned/Cook; Seconded/Viverette - to approve the minutes of **June 2, 2010 (Regular)**

Roll Call: Ayes: Coleman, Cook, Griffin, Jones, Patterson, Sherman, Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain - voice vote motion carried.

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CORRESPONDENCE

NONE

QUESTIONS FROM PUBLIC (3 MINUTES)

NONE

At this juncture Superintendent Jackson introduced Mr. Dan Sanagjan, Administrator for Bloom Township, and Mr. Keith Lott, Case Work for Bloom Township.

Superintendent Jackson reminded members of the Board that a prior communication had been received from Mr. T.J. Somers, of Bloom Township explaining the many services and help that is available to parents. Superintendent Jackson, went on to express that Mr. Somer's had suggested that a Caseworker be housed at one of the schools, thereby having a central location for parents in need of assistance.

Both gentlemen, thanked Superintendent and members of the Board for hearing their brief presentation.

Essentially, these two gentlemen reiterated their initial request to see if the District would be interested in utilizing a Caseworker from Bloom Township, to help the Parents of Ford Heights with various needs and help, that they might have. They enumerated a list of services they would be able to provide, such as assistance with utilities, and several others.

The two representatives ended by thanking those present, and hoped that they would be allowed to provide what they deemed as a much needed service.

Superintendent Jackson, thanked both men and stated that the matter would be discussed at a later date, and a determination made. At that time he would call the necessary individuals to inform them of the decision on this matter.

PART A - REPORT OF THE SUPERINTENDENT

Superintendent Jackson called members of the Board's attention to the fact that they had received his advanced report, but bought to the Board's attention Addendum Report items with a brief explanation, then he asked for a favorable

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approval of the report as follows:

Motioned/Griffin; Seconded/Sherman to approve Part A - Administration, inclusive of Addendum Report as follows:

I. FOR YOUR AUTHORIZATION

A. PERSONNEL (*Pending receipt of all personnel required documents*)

1. APPOINTMENTS

a. ATHLETIC DIRECTOR

❖ *Willie Box*

b. 7TH GRADE GIRLS BASKETBALL

❖ *T.B.D.*

c. 7TH GRADE BOYS BASKETBALL

❖ *T.B.D.*

d. 8TH GRADE GIRLS BASKETBALL

❖ *Mary Thorson*

e. 8TH GRADE BOYS BASKETBALL

❖ *Le'rin Jones*

f. 7TH & 8TH GRADE GIRLS TRACK

❖ *Chantel Jones*

g. 7TH & 8TH GRADE BOYS TRACK

❖ *Le'rin Jones*

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- h. **7TH GRADE GIRLS VOLLEYBALL**
 - ❖ ***Triketa Washington***
 - i. **8TH GRADE GIRLS VOLLEYBALL**
 - ❖ ***Celestine Burrel***
 - j. **CHEERLEADING**
 - ❖ ***Sharon Rivers***
2. **LANE CHANGE/SALARY ADJUSTMENT (*Pending receipt of all personnel required documents*)**
- a. ***Monique Johnson Bibbs***, Design Team Medgar Evers Primary Academic Center, from MA to MA+15. (*See reference #1*)
 - b. ***Carletta Jones***, Teacher Medgar Evers Primary Academic Center, from MA to MA+30. (*See reference #2*)
 - c. ***Susan Tutorow***, Teacher Medgar Evers Primary Academic Center, from BA+30 to MA. (*See reference #3*)
 - d. ***Lena Watts***, Teacher Medgar Evers Primary Academic Center, from BA+15 to MA. (*See reference #4*)
 - e. ***Sharon Rivers*** - from MA to MA + 15. (*See reference #5*)
3. **LETTER OF INTENT TO RETIRE**
- Freddie Allen***, Food Service Worker - Medgar Evers Primary Academic Center, has submitted a ***Letter of Intent to Retire*** at the conclusion of the 2009-2010 school year. (*See reference #6*)

4. **AUTHORIZATION TO REHIRE INSTRUCTIONAL PERSONNEL**

Authorization is sought to rehire the following Instructional personnel for the 2010-2011 school year:

Elizabeth Happ Fischer
Johnetta Gordon
Triketa Washington

5. LETTER OF RESIGNATION

Crystal Williams, Social Worker of Pupil Personnel Services, has submitted a Letter of Resignation, as she will be relocating to another State at the end of the 2010 school year.
(See reference #7)

6. SPECIAL EDUCATION RESOURCE TEACHER

Authorization is sought to hire *Ivan Rayner*, as Special Education Resource Teacher, for Cottage Grove Upper Grade Center, to replace Mrs. Kim West, effective 2010-2011 school year.

Ivan Rayner - Salary: \$40,724
Lane and Step: MA Step 2

7. SOCIAL WORKER VACANCY

Authorization is sought to hire a Social Worker for Pupil Personnel Services for the FY2010-2011 school year.

B. CONTRACT EXTENSION DLM SCHOOL BUS TRANSPORTATION

Authorization is sought to extend the DLM School Bus Line Incorporated, transportation contract for the "*Out of District Special Education*", the "*In-District Special Education*", and the *Regular Education*, for an additional year commencing FY 2011-2012 school year, at the same rate and conditions of their current FY 2010-2011 contract terms. (See reference #8)

C. BLOOM TOWNSHIP/SCHOOL DISTRICT NO 169 PARTNERSHIP

Authorization is sought to partnership with Bloom Township Cook County, Illinois. Bloom Township will assign a General Assistance case worker at a Tidye A. Phillips School, every other Wednesday, from 1:00 p.m. - 4:00 p.m.. This will allow the case worker to be available for parents of students within the District, who requires

general assistance which the Township could provide. Additionally, authorization is sought to identify available space within Tidye A. Phillips School to include four (4) chairs, desk and a telephone hook up. (See reference #9)

D. NEW RECOMMENDED REPORT CARD GRADING CODE

Authorization is sought to approve the new report card Grading Code. The grading code reflects a ten (10) point grading system. This grading code is in line with Bloom Trail High School and Bloom Township High School (District's feeder High Schools). See reference #1 as shown below:

Report Card Grading Code

90 - 100 = A

80 - 89 = B

70 - 79 = C

60 - 69 = D

+ = Working at Grade Level

✓ = Needs Improvement

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT -SUMMER SCHOOL (AS OF JUNE 17, 2010)

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	22
GRADE 6	19
GRADE 7	<u>26</u>
TOTAL	67

MEDGAR EVERS SCHOOL

KINDERGARTEN	21
GRADE 1	35
GRADE 2	22
GRADE 3	35
GRADE 4	<u>14</u>
TOTAL	127

B. CONFERENCES/WORKSHOPS

- ★ **NATIONAL ALLIANCE OF BLACK SCHOOL EDUCATORS (NABSE)**
November 17-21, 2010 - Fort Worth, TX
- ★ **ILLINOIS ASSOCIATION OF SCHOOL BOARDS/ILLINOIS ASSOCIATION OF SCHOOL ADMINISTRATORS/ILLINOIS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS (IASB/IASA/IASBO) JOINT CONFERENCE, *November 18-21, 2010*** - Chicago, IL
- ★ **NATIONAL SCHOOL BOARDS ASSOCIATION (NSBA) CONFERENCE, *April 9-11, 2011*** - San Francisco, CA
- ★ **ASSOCIATION OF SCHOOL BUSINESS OFFICIALS INTERNATIONAL (ASBO) 96TH ANNUAL MEETING, *September 24-27, 2010***, Lake Buena Vista, FL
- ★ **AMERICAN ASSOCIATION OF SCHOOL ADMINISTRATORS (AASA), *February 17-19, 2011*** - Denver, CO
- ★ **ILLINOIS ASSOCIATION OF SCHOOL ADMINISTRATORS (IASA), *April 18-20, 2011*** - Springfield, IL
- ★ **ILLINOIS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS (IASBO), *May 18-20, 2011*** - St. Charles, IL

Roll Call: Ayes: Coleman, Cook, Griffin, Jones, Patterson, Sherman, Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain - voice vote motion carried.

PART B - CURRICULUM AND STAFF DEVELOPMENT

Mrs. Joyce McEwen, Assistant Superintendent gave a brief overview to members of the Board, regarding informational items in Part B- Curriculum and Staff Development. She informed members that a tentative "**Board Walk**" date had been set as August 3, 2010 in the event that the walk would take place again this year.

I. FOR YOUR INFORMATION

A. SUMMER SCHOOL

As Summer School is winding down, reports coming in from staff and students alike have been absolutely positive in nature, and already requests have been made to duplicate this year's Summer School for next year.

Much work and planning went forth in an effort to have such a unique and awesome summer school. To the various Administrators, Instructional Staff, and Personnel, who had a part in this, we say **KUDOS to you all for a job well done!**

B. INSTITUTE DAY - AUGUST 11-13, 2010

Preparations are being made to implement an awesome and informative three days of Institute for the FY2010-2011 school year.

Breakout sessions are being planned and will ensure that no one is left behind. All staff and personnel will be involved in breakout sessions which will address their particular job titles/responsibilities.

We anticipate an exciting close to Institute Day for all, and entertain the hope that staff/personnel will enjoy this year's Institute Days.

C. SCHOOL IMPROVEMENT TRAINING/PLANNING CONFERENCE (Reminder)

The above conference will be held June 30-July 2, 2010. This Planning Conference will be attended by Administrators, Design Team members, Instructional staff and staff members, who will discuss, strategies, implement improvements, new procedures, etc., as deemed necessary for the FY2010-2011 School Year.

D. MONTHLY BUILDING REPORTS {See reference #1-1B}

Building reports were submitted by the following personnel:

Marilyn Barnes, PRINCIPAL MEDGAR EVERS P.A.C.

Nicole Conway Fason, HOME/SCHOOL COORDINATOR

Stephanie Stephen, PRINCIPAL COTTAGE GROVE UPPER GRADE CENTER

PART C - PUPIL PERSONNEL SERVICES

Superintendent Jackson, presented Part C - Pupil Personnel Services, on behalf of Mrs. Sheila Pickens, PPS Director, in her absence and informed members of the Board that items for Part C - Pupil Personnel Services, were informational items only.

I. FOR YOUR INFORMATION

A. END OF THE YEAR STATE AND FEDERAL REPORTS

The PPS department has been busy completing and submitting the following state and federal reports: Dental, Vision, Homeless, Early Childhood Outcomes, IE Point, IDEA Flow-through, IDEA Pre-School, ARRA Flow-through and ARRA Pre-school. All reports are due before the end of June.

B. SUMMER SCHOOL AND EXTENDED SCHOOL YEAR

Arrangements were made to provide related services, transportation, and educational programming to students whose IEP required extended school year services. In addition, summer school was provided to those students wherein it was identified as a needed service due to student recoupment and regression issues.

C. PREPARATION FOR THE START OF THE 2010-2011 SCHOOL YEAR

Interviews were held to find the most viable candidate to fill the Special Education Resource Teacher position. The process of searching for a new District Social Worker/Case Manager has been initiated. Orders have been submitted and processed to assure that Response to Intervention Instructional materials are in place and available to teachers. Arrangements have been made to provide a

doctor for registration to assist parents with obtaining immunizations (free of charge) necessary to allow student enrollment. Preparation for the administrator’s retreat is commencing.

PART D - BUSINESS OPERATIONS

Mrs. Coretta Jackson, Coordinator of Business Affairs, presented Part D- Business Operations informed members of the Board that they were in advance receipt of her report, but called to members of the Board’s attention that the Fiscal Year 2011 Tentative Budget, was tentative, and that a final total would be forthcoming at a later date, then inquired if there were any questions, and asked for favorable approval of her report as follows:

Motioned/Viverette; Seconded/Sherman - to approve the bills to be paid in the amount of **\$286,875.33** and the remainder of Part C- Business Operations as follows:

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for July 7, 2010 in the amount of **\$286,875.33**.

B. PAYROLL SUMMARY

The following is the payroll summary for the month of June 2010 as detailed below:

June 4, 2010	\$204,809.20
June 11, 2010	<u>\$230,980.41</u>
Sub Total	\$435,789.61

Summer Payroll Run Outs

1 st Run Out-6/23/10	\$118,929.02
2 nd Run Out-6/24/10	\$118,929.02

3 rd Run Out-6/25/10	\$115,816.07
Summer School-6/28/10	\$ 31,846.50
Summer School-6/29/10	<u>\$ 11,248.50</u>
Sub Total	\$396,769.11

GRAND TOTALS **\$832,558.72**

C. BUILDING RENTAL

Authorization is requested for the following building rental:

1. Date: July 7, 2010 - August 4, 2010(Sunday's)
Time: 12:00 p.m. - 3:00 p.m.

Place: Tidye A. Phillips Auditorium
Contact: Steve & Vanessa McGhee
Glory Be To God Ministry
Purpose: Religious Purposes
Cost: **Request for fees to be waived**
\$75.00 per Sunday
2. Date: July 7, 2010 - August 4, 2010(Friday's)
Time: 8:30 p.m. - 9:30 p.m.
Place: Tidye A. Phillips Classroom
Contact: Steve & Vanessa McGhee
Glory Be To God Ministry
Purpose: Religious Purposes-Bible Study
Cost: **Request for fees to be waived**
\$25.00 each Friday
3. Date: July 7, 2010 - August 4, 2010(Sunday's)
Time: 9:30 a.m. - 11:30 a.m.
Place: Tidye A. Phillips
Contact: Shawn Aldridge
Beyond the Veil Ministry
Purpose: Religious Purposes

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Cost: **Request for fees to be waived
\$25.00 per hour for custodian**

4. Date: May 11, 2010 - June 9, 2010(Wednesday's)
Time: 7:30 p.m. - 8:30 p.m.
Place: Tidy A. Phillips
Contact: Shawn Aldridge
Beyond the Veil Ministry
Purpose: Religious Purposes-Bible Study
Cost: **Request for fees to be waived
\$25.00 per hour for custodian**

D. PETTY CASH

Authorization is requested to replenish Petty Cash for the following:

Building & Grounds	\$ 27.39
District Office	<u>\$136.68</u>
TOTAL	\$164.07

E. FISCAL YEAR 2011 TENTATIVE BUDGET

Authorization is requested to publish a legal notice and post for a minimum of thirty (30) days the 2011 Budget in a paper having the greatest circulation in the District.

(Reference #1)

Roll Call: Ayes: Coleman, Cook, Griffin, Jones, Patterson, Sherman,
Viverette
Nays: None
Absent: None
Abstain: None
7 ayes, 0 nays, 0 absent, 0 abstain- voice vote motion carried.

ADJOURNMENT - 5:25 p.m.

Motioned Viverette; Seconded/Sherman - to adjourn meeting - voice vote motion carried.



James Coleman, Board President



Ester Viverette, Board Secretary