

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, JULY 9, 2019**

The meeting was called to order by presiding officer President Pro-tempore Lera Cook – 5:05 p.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Mitchell, Sherman, Viverette
Absent: Coleman, Haylsett, LaWrence
Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Coretta Jackson, Assistant Superintendent of Business
Administration & Operations
Ms. Monique Johnson, Principal Medgar Evers PAC
Dr. Sharon Rivers, Principal, Cottage Grove U.G.C.
Ms. Chantel Jones, Assistant Principal Medgar/Cottage

Legal Counsel:

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

NONE

BOARD PRESIDENT PRO-TEMPORE then called for a motion to approve agenda.

AGENDA

Motioned/Sherman; Seconded/Mitchell - to approve the agenda.

Roll Call: Ayes: Cook, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman, Hayseltt, LaWrence
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

**Minutes of Board of Education Meeting
July 9, 2019
Page 2**

MINUTES

Motioned/Sherman; Seconded/Mitchell - to approve the minutes of June 11, 2019 Regular, Special Meeting July 15, 2019 & and July 15, 2019 CLOSED SESSION

Roll Call: Ayes: Cook, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman, Hayslett, LaWrence
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

None

PART A - REPORT OF THE SUPERINTENDENT

SUPERINTENDENT JACKSON reminded members of the Board that they were in advanced receipt of his report, but stated that before he began his report, he would like to give the floor over to **MR. DEJUAN KEA** who would be providing an update on Legislative happenings in Springfield, and a status report on meetings held, and meetings to be held with various members of the legislature regarding attaining additional revenues which the District could possibly benefit from.

SUPERINTENDENT JACKSON informed members there was an **ADDENDUM REPORT** as well, and addressed items of such, then inquired if there were any questions. There were none, then **SUPERINTEDENT JACKSON** recommended favorable approval of his report as submitted, inclusive of **ADDENDUM REPORT**.

Motioned/Sherman; Seconded/Mitchell – to approve **PART A - REPORT OF THE SUPERINTENDENT'S REPORT**, inclusive of **ADDENDUM REPORT** as submitted:

Minutes of Board of Education Meeting
July 9, 2019
Page 3

I. CLOSED SESSION

- A. THE APPOINTMENT, EMPLOYMENT, AND COMPENSATION OF SPECIFIC EMPLOYEES (POSSIBLE ACTION)**

II. FOR YOUR AUTHORIZATION

- A. PERSONNEL (*Pending receipt of all personnel required documents*)**

1. RESCIND APPOINTMENTS

- a. **Ms. ANGELA BARNES**, Teacher - Medgar Evers Primary Academic Center for the 2019-2020 School Year.
- b. **Ms. MEREDITH ROBERTSON**, Teacher - Medgar Evers Primary Academic Center for the 2019-2020 School Year.
- c. **Ms. ASHLEY IRWIN**, Administrative Assistant to Pupil Personnel Services & Principal of Cottage Grove Upper Grade Center for the 2019-2020 School Year.

2. APPOINTMENTS

- a. Authorization is sought to appoint **Ms. KIMBERLY BOUNDS** as Administrative Assistant to Pupil Personnel Services & Principal of Cottage Grove Upper Grade Center, effective for the **2019-2020 School Year**.
- b. Authorization is sought to appoint **MR. WINDELL PARKER** as 1st Grade Teacher, **MA Step 5** Medgar Evers Primary Academic Center, effective for the **2019-2020 School Year**.

- c. Authorization is sought to appoint **Ms. JOSETTE EDDINGS** as Substitute Teacher, Cottage Grove Upper Grade Center, effective for the **2019-2020 School Year**, replacing *Magdalena Ciezobka*.
- d. Authorization is sought to appoint **Ms. LATRICIA WALKER** as Assistant Principal, Medgar Evers Primary Academic Center, effective for the **2019-2020 School Year**.

3. **RESIGNATION**

Ms. MAGDALENA CIEZOBKA, teacher Cottage Grove Upper Grade Center submitted a letter of resignation to be effective immediately.

B. **AUTHORIZE AND APPROVAL TO SUBMIT INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) FLOW THROUGH AND PRE-SCHOOL GRANT 2019-2020**

This grant provides funds to agencies to help ensure that children with disabilities, including children aged three (3) to five (5), have access to a free appropriate education.

C. **AUTHORIZATION AND APPROVAL TO SUBMIT EARLY CHILDHOOD PRE-SCHOOL FOR ALL 3-5 & TITLE I, II, & IV APPLICATIONS FOR THE 2019-2020 SCHOOL YEAR**

Authorization is sought to submit the above grants to the Illinois State Board of Education for Fiscal Year 2019-2020.

D. **AUTHORIZATION AND APPROVAL OF MILLER COOPER AND COMPANY TO CONDUCT DISTRICT AUDIT FOR JULY 1, 2018 - JUNE 30, 2019 (See reference #1)**

- E. **“RESOLUTION PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$8,650,000 TAXABLE GENERAL OBLIGATION SCHOOL BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019, OF THE DISTRICT, FOR SCHOOL PURPOSES, THE PLEDGE OF CERTAIN REVENUES TO THE PAYMENT OF PRINCIPAL AND INTEREST ON SAID BONDS AND THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY SUCH PRINCIPAL AND INTEREST IF THE PLEDGED REVENUES ARE INSUFFICIENT TO MAKE SUCH PAYMENT, AUTHORIZING THE DEPOSIT OF SAID TAXES LEVIED TO PAY SAID BONDS DIRECTLY INTO A DESIGNATED ESCROW ACCOUNT, IF NECESSARY, AND THE SALE OF SAID BONDS TO THE PURCHASER THEREOF.” (See reference #2)**

ADDENDUM REPORT

I. FOR YOUR AUTHORIZATION

- A. **PERSONNEL** *(Pending receipt of all personnel required documents)*

1. APPOINTMENTS

Authorization is sought for approval to appoint **Ms. MARYLOUISE GREEN**, as fourth (4th) grade Teacher, Medgar Evers Primary Academic Center, MA Step 8, effective for the **2019-2020 School Year**.

- B. **USE OF FACILITY REQUEST – REFERENCE #1**

DATE: TUESDAY, JULY 30, 2019

TIME: 12:00 P.M. – 2:00 P.M.

PLACE: TIDYE A. PHILLIPS

CONTACT: MR. RICARDO JOHNSON

**Minutes of Board of Education Meeting
July 9, 2019
Page 6**

**PURPOSE: ILLINOIS DEPARTMENT OF JUVENILE JUSTICE SCHOOL
DISTRICT #428 IN PARTNERSHIP WITH THE GOODMAN
THEATER, WILL CONDUCT A DECICATION CEREMONY OF
THE LITTLE FREE LIBRARY BOX PROJECT**

COST: WAIVER OF FEES

SUPERINTENDENT JACKSON then reminded members of the approval given over a year ago for the implementation of the Tech Prep program, and to this end a video presentation was given showing how the students and staff are really excited about this program and the various projects generated.

**PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION
& OPERATIONS**

MRS. CORETTA JACKSON expressed to members that they were in advanced receipt of her report. **MRS. JACKSON** then inquired if there were any questions. **THERE WERE NONE.** **MRS. JACKSON** then asked for approval of report as submitted.

Motioned/Viverette; Seconded/Sherman - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS REPORT** as submitted:

Roll Call: Ayes: Cook, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman, Hayslett, LaWrence
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for July 9, 2019 in the amount of **\$377,109.03.**

**Minutes of Board of Education Meeting
July 9, 2019
Page 7**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of June 2018 and Summer Payroll Run Outs as detailed below:

June 07, 2019	\$202,689.20
June 21, 2019	<u>\$193,534.59</u>
Sub Total	\$396,223.79

Summer Payroll Run Outs

1 st Run Out - 6/27/19	\$111,917.83
2 nd Run Out - 6/28/19	\$ 97,821.78
3 rd Run Out - 6/29/19	<u>\$ 94,192.80</u>
Sub Total	\$303,932.41

GRAND TOTALS \$700,156.20

C. BUILDING RENTAL

Authorization is requested for the use of the following facilities:

1. Authorization is requested for the use of the following:

A. Date: June 9, 2019- August 6, 2019
 Time: 9:30 a.m.-11:00 a.m./7:00 p.m.-8:00 p.m.
 Place: Tidye A. Phillips
 Contact: Pastor Shawn Aldridge
 Beyond The Veil Kingdom Ministries
 Purpose: Religious Purposes
 Cost: **\$75.00-.Sunday/\$25.00-Thursday**

B. Date: Saturday, July 13, 2019
 Time: 4:00 p.m. - 8:00 p.m.
 Place: Tidye A. Phillips
 Contact: Marcus Coleman
 Purpose: Child's Birthday Party
 Cost: **\$125.00-Custodian
 (Reference #1)**

**Minutes of Board of Education Meeting
July 9, 2019
Page 8**

C. Date: Saturday, July 27, 2019
Time: 9:00 a.m. - 3:00 p.m.
Place: Tidye A. Phillips
Contact: Mark Mitchell
Purpose: Church Give A Way
Cost: **\$175.00-Custodian**
(Request building fee be waived)
(Reference #2)

D. Date: Sunday, July 14, 2019
Time: 3:00 p.m. - 8:00 p.m.
Place: Tidye A. Phillips
Contact: Toni Anderson
Purpose: Trunk Party
Cost: **\$150.00-Custodian**
(Request building fee be waived)
(Reference #3)

D. PETTY CASH

Authorization is requested to replenish and establish Petty Cash for the 2019-2020 School Year:

Building & Grounds	\$ 200.00
Cottage Grove	\$ 200.00
Medgar Evers	\$ 200.00
District Office	\$ 500.00
Business Office	\$ 200.00
Federal & State	<u>\$ 200.00</u>
Total	\$1,500.00

E. IMPREST FUND

Authorization is requested to replenish Imprest Fund in the amount of **\$25,000.00**.

F. 2019-2020 FOOD SERVICE PRODUCT BIDS

Food Service bids were opened on Monday, July 1, 2019 at 10:00

**Minutes of Board of Education Meeting
July 9, 2019
Page 9**

a.m. at the District Office by Mrs. LaShena Garnder, Administrative Assistant and myself.

We reviewed the bids that were received and I recommend the following vendors for the 2019-2020 School Year:

VENDOR

Clover Leaf
Gordon Foods
Wilkins Foods
Gordon Foods

BID AWARD

Milk
Bread
Portion of Groceries, Staples,
Paper Goods, Frozen Gordon Foods
Vegetables, Meat, Fish & Poultry

(Items will be distributed to vendor by bid price)
Reference #4

PART C – CURRICULUM AND INSTRUCTION

SUPERINTENDENT JACKSON informed members that **MRS. MARILYN BARNES** was not in attendance at this meeting, and reminded members that they were in advanced receipt of her report, and inquired if there were any questions. **THERE WERE NONE.** **SUPERINTENDENT JACKSON** then asked for acceptance of Curriculum & Instruction report as submitted:

I. FOR YOUR INFORMATION

A. SUMMER SCHOOL

Summer School ended on Wednesday, June 19, 2019. Again on this year, Summer School was only three weeks for three days each week (Mondays, Tuesdays, Wednesdays). Students at Cottage Grove were involved in clubs that are extended to students during the regular school year. While the students at Medgar Evers completed projects that were based on **Science, Technology, Engineering, Art, and Math (STEAM).**

Minutes of Board of Education Meeting
July 9, 2019
Page 10

In a short turn-around time, much work and planning went forth in an effort to have a unique and awesome summer school experience for all.

Kudos to the Administrators, Instructional Staff, and Personnel who had a part in providing these opportunities to our students.

B. 2019 - 2020 REGISTRATION

Registration 2019-2020 started off with Pre-Registration took place during the month of "March Madness." Additional efforts were made at Parent/Teacher Conferences in April, remailing out packets to parents in April, home visits in April and May by both attendance officers and me to homes of all parents who had not returned a Pre-Registration Packet.

The District-Wide Registration will be held on **Thursday, August 8, 2019 from 9:00 a.m. until 5:00 p.m.**, and **Friday, August 9, 2019 from 10:00 a.m. until 3:00 p.m.** at Medgar Evers Primary Academic Center in the gymnasium. This will be another opportunity for all returning families to complete the registration process, and families who new to the District.

All parents who attend registration will receive school supplies, and will be provided with refreshments. Each school will hold registration at each respective building beginning on **Monday, August 12, 2019 and Tuesday, August 13, 2019.**

Robo calls will go out, and flyers will be mailed as a reminder to parents about the two (2) District-Wide Registration dates.

C. INSTITUTE DAYS- AUGUST 14- 16, 2019

Preparations are being made for this year's Institute Days. Everyone will have professional development for their respective departments to ensure that they are off to a great start. We anticipate an exciting close to Institute Day for all, and entertain the hope that staff/personnel will enjoy this year's activities. Our theme for the 2019-2020 school year is: ***"A Culture of Excellence."***

D. MONTHLY BUILDING REPORTS

Building reports were submitted by the following personnel:

Ms. Monique Johnson, Principal of Medgar Evers P.A.C.
Dr. Sharon Rivers, Principal of Cottage Grove U.G.C.

E. UPCOMING DATES

AUGUST 7, 2019

All Pupil Personnel Service (PPS), Attendance Officers, and Food Service Staff Return to Work from Summer Break

AUGUST 8 - 9, 2019

District-Wide Registration for parents will be held at Medgar Evers Primary Academic Center in the gymnasium:

- Thursday, August 8th: 9:00 a.m. – 5:00 p.m.
- Friday, August 9th: 10:00 a.m. – 3:00 p.m.

AUGUST 12 - 13, 2019

Late Registration in each respective school building

- 8:00 a.m. – 3:00 p.m.

AUGUST 14 - 16, 2019

Teacher's Institute Days at Cottage Grove Upper Grade Center

AUGUST 19, 2019

First Student Attendance Day (Full day attendance)

AUGUST 19 – 30, 2019

District-Wide Student Assessments:

- **Brigance & Teaching Strategies GOLD Assessment**
-Pre-Kindergarten (ONLY)
- **Northwest Evaluation Association (NWEA) Measures of Academic Progress (MAP)**

**Minutes of Board of Education Meeting
July 9, 2019
Page 12**

- Kindergarten – 8th Grade
- **Developmental Reading Assessment (DRA)**
-1st Grade (ONLY)
- **Jerry Johns Basic Reading Inventory (BRI)**
-3rd – 8th grade

AUGUST 27, 2019

Cottage Grove Open House

- 4:00 p.m. – 6:00 p.m.

AUGUST 28, 2019

Medgar Evers Open House

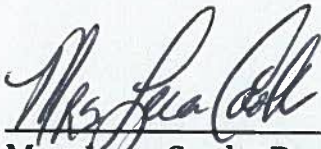
- 4:00 p.m. – 6:00 p.m.

BOARD PRESIDENT PRO-TEMPORE called on Principals Rivers and Johnson, and Assistant Principal Jones to give a status update on the activities/ happenings in their respective buildings. Both Principals and Assistant Principal ended their wrap up with thanking Superintendent Jackson and the Board of Education for their continued support during the school year and expressed that without that support, they could not have accomplished the things that were accomplished.

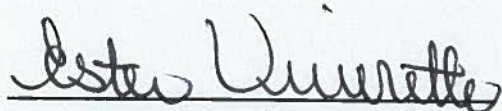
BOARD PRESIDENT PRO-TEMPORE called for a motion to adjourn.

ADJOURNMENT: 5:35 p.m.

Motioned/Sherman; Seconded/Mitchell - to adjourn meeting



Mrs. Lera Cook, Board President
Pro-Tempore



Mrs. Ester Viverette, Secretary