

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, JANUARY 8, 2019**

The meeting began with a motion to appoint Board Vice President Samuel LaWrence, as President Pro-tempore.

Motioned/Cook; Seconded/Viverette for Samuel LaWrence to be Board President Pro tempore, in the absence of Board President Mark Mitchell.

Roll Call: Ayes: Coleman, Cook, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Hayslett, Mitchell
 Abstain: 0

5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

The meeting was called to order by presiding officer President Pro-tempore – Mr. Samuel LaWrence – **5:04 p.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman, Cook, LaWrence, Sherman, Viverette
Absent: Hayslett, Mitchell
Also Present: Dr. Gregory T. Jackson, Superintendent
 Mrs. Coretta Jackson, Assistant Superintendent of Business
 Administration & Operations
 Mrs. Marilyn Barnes, Director of Curriculum & Instruction
 Ms. Monique Johnson, Principal Medgar Evers PAC
 Dr. Sharon Rivers, Principal, Cottage Grove U.G.C.
 Ms. Chantel Jones, Assistant Principal Medgar/Cottage

Legal Counsel: **None**

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

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PRESIDENT PRO-TEMPORE, then called for a motion to approve agenda.

AGENDA

Motioned/Cook; Seconded/Viverette - to approve the agenda.

Roll Call: Ayes: Coleman, Cook, LaWrence, Sherman, Viverette
Nays: None
Absent: Hayslett, Mitchell
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

MINUTES

Motioned/Cook; Seconded/Viverette - to approve the minutes of **December 4, 2018 (Special Meeting)**

Roll Call: Ayes: Coleman, Cook, LaWrence, Sherman, Viverette
Nays: None
Absent: Hayslett, Mitchell
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

5:07 p.m. Board member Hayslett walked in after motions called for.

CORRESPONDENCE

None

PART A - REPORT OF THE SUPERINTENDENT

SUPERINTENDENT JACKSON reminded members of the Board that they were in advanced receipt of his report. **SUPERINTENDENT JACKSON** addressed Financial Reports of Auditors and Bloom Township Treasurer's Office. **SUPERINTENDENT JACKSON**, requested authorization to begin preparation of 2018-2019 Budget for

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Fiscal Year ending June 30, 2019. Superintendent Jackson inquired if there were any questions? **THERE WERE NONE.**

President Pro-tempore then called for a motion to approve Report of the Superintendent.

Motioned/Hayslett; Seconded/Cook – to approve **PART A – REPORT OF THE SUPERINTENDENT’S REPORT** as submitted:

Roll Call: Ayes: Coleman Cook, Hayslett, LaWrence, Sherman,
Viverette
Nays: None
Absent: Mitchell
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. PERSONNEL (*Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance*)

1. SATURDAY SCHOOL STAFF

Authorization is being sought to hire the following staff for Saturday School. Saturday School begins **SATURDAY, JANUARY 19, 2019** and ends **SATURDAY, MARCH 23, 2019.**

COTTAGE GROVE UGC

**SHIRLEY HACKNEY (*Replacing*) JOSETTE EDDINGS
5TH GRADE LANG. ARTS**

**ROBERT POTTER (*Replacing*) JASON KINNAMAN
8TH GRADE LANG. ARTS**

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B. AUTHORIZE SUPERINTENDENT AND THE ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS TO BEGIN PREPARATION OF THE 2018-2019 BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2019.

Authorize Superintendent and the Assistant Superintendent of Business Administration and Operations to begin preparation of the **2018-2019 Budget**, for fiscal year ending **June 30, 2019**.

C. ACCEPT FORD HEIGHTS SCHOOL DISTRICT 169'S ANNUAL FINANCIAL REPORTS (AS FOLLOWS) : (In Board Packets)

Accept Ford Heights School District 169's **Annual Financial Reports** as submitted and listed below, for Fiscal Year ending **June 30, 2018**. Enclosed herewith for your acceptance are the following Financial reports. They are:

- **BOUND ANNUAL FINANCIAL REPORT (AFR) FROM MILLER COOPER AND Co., LTD.**
- **ANNUAL FINANCIAL REPORTS (AFR) TO ILLINOIS STATE BOARD OF EDUCATION FROM MILLER COOPER AND Co., LTD. (LOOSE BOUND)**
- **BLOOM TOWNSHIP – ANNUAL INVESTMENT REPORT FISCAL YEAR ENDING JUNE 30, 2018**

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF DECEMBER 21)

MEDGAR EVERS SCHOOL

PRE-K	60	KDG	46
GRADE 1	49	GRADE 2	48
GRADE 3	48	GRADE 4	39
		TOTAL	290

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COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	39	GRADE 6	44
GRADE 7	40	GRADE 8	40
		TOTAL	163

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
453	11	464

REPORT OF CONTACTS (ATTENDANCE OFFICERS)

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
13	318	5

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
2	201	0

PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS

MRS. CORETTA JACKSON informed members that they were in advanced receipt of her report. **MRS. JACKSON** then inquired if there were any questions. **THERE WERE NONE.** **MRS. JACKSON** then asked for approval of report as submitted.

Motioned/Hayslett; Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS REPORT** as submitted:

Roll Call: Ayes: Coleman, Cook, Hayslett, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Mitchell
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

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I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for January 11, 2019 in the amount of **\$384,503.20.**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of November 2018 as detailed below:

December 07, 2018	\$192,006.43
December 21, 2018	<u>\$232,746.13</u>
Grand Total	\$424,752.56

C. BUILDING RENTAL

Authorization is requested for the use of the following facilities:

A. Date: January 1, 2019 – February 5, 2019
Time: 9:30 a.m.-11:00 a.m./7:00 p.m. – 8:00 p.m.
Place: Tidye A. Phillips
Contact: Pastor Shawn Aldridge
Beyond The Veil Kingdom Ministries
Purpose: Religious Purposes
Cost: **\$75.00-Sunday/\$25.00 – Thursday**

D. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Office of Superintendent	\$295.49
Business Office	\$129.57

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Cottage Grove	\$200.00
Medgar Evers	<u>\$131.77</u>
Total	\$756.83

E. IMPREST FUND

Authorization is requested to replenish Imprest Fund in the amount of \$14,735.27.

PART C - CURRICULUM AND INSTRUCTION

MRS. MARILYN BARNES reminded members of the Board that they were in advanced receipt of her report. **MRS. BARNES** invited members of the Board to the upcoming Districtwide Spelling Bee, expounded on students participating and other information deemed necessary.

MRS. BARNES ended her report, then inquired if there were any questions. **THERE WERE NONE.** **MRS. BARNES** then asked for acceptance of her report as submitted:

I. FOR YOUR INFORMATION

A. NORTHWEST EVALUATION ASSOCIATION (NWEA)

All students in grades kindergarten through eighth grade have taken the Northwest Evaluation Association (NWEA) computerized assessment in Reading and Math. Teachers and Administration will now be able to see how much growth students have made from the initial benchmarking that took place in August through December.

Teachers will be able to use the data to inform instruction, lesson planning, and to place students into instructional groups upon return from Winter Break.

The final NWEA Association will be administered to kindergarten

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through eighth grade students beginning on **Thursday, April 4, 2019 through Thursday, April 18, 2019**. After the final testing, teachers will have a complete summary of growth for each student that will reflect the entire school year.

B. DISTRICT-WIDE & SOUTH COOK SPELLING BEES

On **Friday, January 11, 2019 at 5:00 p.m.** twenty students (**eight students from Medgar Evers and twelve students from Cottage Grove**) in grades first through eighth will participate in the District Wide Spelling Bee at Cottage Grove Upper Grade Center in the Dr. Willie L. Davis Auditorium.

One winner will arise from this competition, who will advance to 9th Annual South Cook Spelling Bee on **Monday, February 11, 2019** at Southland College Prep Charter School in Richton Park at **7:00 p.m.**

C. REPORT CARDS

On **Friday, January 18, 2019**, teachers will mail home the 2nd quarter report cards to parents. The parents will be able to see how their children are performing compared to 1st quarter. If there is a need, parents will have the opportunity to schedule an appointment to speak with the teacher regarding any social and academic concerns they may have for their child(ren).

In addition to the progress reports and report cards parents receive for their child(ren), parents also have the option to access a parent portal in PowerSchool that is available 24 hours a day to see their child(ren) grades and attendance. All parents were given a password during Registration in August, and again during Open House that would allow them access. This opportunity allows parents to never be caught off guard as to how their child(ren) are performing on a given day.

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Several teachers in the District also communicate with parents through Class Dojo. At home, parents are able to review their child's progress with student reports, and also communicate simply and safely with their child's teacher. Class Dojo is 100% **free** for teachers, parents, and students to use anywhere in the world.

D. SATURDAY SCHOOL

Saturday School is for students in grades third through eighth in preparation **Partnership for Assessment of Readiness for College and Careers (PARCC)**. All students who attend have been previously identified by using the PARCC data from the Spring of 2018. These "**Safety Net**" students, with additional support in reading and math, can meet or come close to meeting on the PARCC.

Saturday School begins for teachers on **Saturday, January 12, 2019** from **8:30 a.m.** until **12:30 p.m.** for planning and preparation for students. Students will begin the following week on **Saturday, January 19, 2019** from **9:00 a.m.** until **12:00 p.m.**

E. MONTHLY BUILDING REPORTS (*See references #1-3*)

Building reports were submitted by the following personnel:

Ms. Monique Johnson, Principal of Medgar Evers P.A.C.

Dr. Sharon Rivers, Principal of Cottage Grove U.G.C.

Ms. Celestine Burrel, District-Wide Attendance Officer

BOARD PRESIDENT PRO-TEMPORE called on Principal Rivers, Principal Johnson, and Assistant Principal Jones to give a status update on the activities/happenings in their respective buildings.

At this juncture, Board member **COLEMAN** inquired as to the status of the Union. He expressed that apparently there were new representative for Local 73.

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SUPERINTENDENT JACKSON expressed to board member **COLEMAN** that yes there was new representation, and that negotiations had been going on for the better part of six months, and administration was under the impression, that an agreement had been reached. However, Superintendent Jackson did express that this matter is expected to be closing out within the next 90 days, as they were basically negotiating language.


SUPERINTENDENT JACKSON also informed members that teacher negotiations would be forthcoming within the next month or so, and as his

BOARD PRESIDENT PRO-TEMPORE LAWRENCE inquired if there was anything new coming out of Springfield. The answer was not at this time.

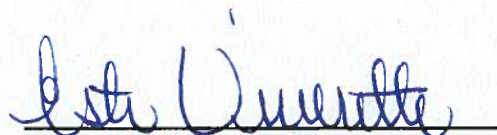
BOARD PRESIDENT PRO-TEMPORE called for a motion to adjourn.

ADJOURNMENT: 5:20 p.m.

Motioned/Hayslett; Seconded/Cook - to adjourn meeting



Samuel J. Lawrence, III
President Pro-tempore



Mrs. Ester Viverette, Secretary

