

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, FEBRUARY 11, 2020**

The meeting was called to order by presiding officer President LaWrence –
5:05 p.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, LaWrence, Sherman, Viverette

Absent: Coleman, Hayslett, Mitchell

Also Present: Dr. Gregory T. Jackson, Superintendent

Mrs. Coretta Jackson, Assistant Superintendent of Business
Administration & Operations

Ms. Monique Johnson, Principal Medgar Evers PAC

Mrs. Latricia Walker, Assistant Principal Medgar Evers PAC

Dr. Sharon Rivers, Principal, Cottage Grove U.G.C.

Ms. Chantel Jones, Assistant Principal Cottage Grove U.G.C.

Legal Counsel:

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

NONE

AGENDA

Motioned/Sherman: Seconded/Viverette - to approve the agenda.

Roll Call: Ayes: Cook, LaWrence, Sherman, Viverette

Nays: None

Absent: Coleman, Hayslett, Mitchell

4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

MINUTES

Board President called for a motion to approve the minutes.

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Motioned/Mitchell; Seconded/Cook - to approve the minutes of **December 10, 2019 Regular**

Roll Call: Ayes: Cook, LaWrence, Sherman, Viverette
 Nays: None
 Absent: Coleman, Hayslett, Mitchell
 Abstain: None
 4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

None

Board President inquired if there were any comments from the Public?

MR. DEJUAN KEA: Addressed members regarding happenings in Springfield at this time. **MR. KEA** expressed that at present representatives are out, but soon to return sometime in March. **MR. KEA** stated that there are some Leadership changes taking place, and addressed some of those changes. He also informed members that at some point there would be a Re-mapping taking place during the upcoming year, which would set new boundaries which could possibly give special advantages to one group and usually to one political party as well. **MR. KEA** stated that he would keep members updated and informed of any new newsworthy changes taking place.

PART A - REPORT OF THE SUPERINTENDENT

SUPERINTENDENT JACKSON reminded members of the Board that they were in advanced receipt of his report, then informed members there was an **ADDENDUM REPORT**. **SUPERINTENDENT JACKSON** briefly addressed and expounded on various items in his report, as well as, those of the **ADDENDUM REPORT**, then inquired if there were any questions? **THERE WERE NONE**. **SUPERINTENDENT JACKSON** then asked for approval of his report as submitted.

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Motioned/Sherman; Seconded/Cookj – to approve **PART A – REPORT OF THE SUPERINTENDENT’S REPORT, inclusive of ADDENDUM REPORT**, as submitted:

Roll Call: Ayes: Cook, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Hayslett, Mitchell
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

- A. **APPROVAL OF RESOLUTION PROVIDING FOR ABATEMENT OF 2019 AND 2020 TAXES IN ORDER TO OBTAIN FISCAL YEAR 2020 AND 2021 PROPERTY TAX RELIEF GRANTS (See reference #1)**
- B. **PROPOSED REVISED POLICIES (See reference #2)**

Consistent with Ford Heights School District 169's normal practice to conduct periodic reviews of its policies, the following policies are being submitted as needing to be *Revised* and/or *Created* as listed below:

SCHOOL DISTRICT ORGANIZATION - SCHOOL DISTRICT LEGAL STATUS 1:10

SCHOOL DISTRICT ORGANIZATION - DISTRICT ORGANIZATIONS, OPERATIONS, AND COOPERATIVE AGREEMENTS 1:20

SCHOOL DISTRICT ORGANIZATION - SCHOOL DISTRICT PHILOSOPHY 1:30

SCHOOL BOARD - POWERS AND DUTIES OF THE SCHOOL BOARD 2:20

GENERAL SCHOOL ADMINISTRATION - SUPERINTENDENT 3:40

GENERAL SCHOOL ADMINISTRATION - ADMINISTRATIVE PERSONNEL OTHER THAN THE SUPERINTENDENT 3:50

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GENERAL SCHOOL ADMINISTRATION - ADMINISTRATIVE RESPONSIBILITY OF THE BUILDING PRINCIPAL 3:60

OPERATIONAL SERVICES - FISCAL AND BUSINESS MANAGEMENT 4:10

OPERATIONAL SERVICES - PURCHASES AND CONTRACTS 4:60

GENERAL PERSONNEL - WORKPLACE HARASSMENT PROHIBITED 5:20

GENERAL PERSONNEL - HIRING PROCESS AND CRITERIA 5:30

**GENERAL PERSONNEL - DRUG - AND ALCOHOL-FREE WORKPLACE; E-CIGARETTE, TOBACCP. AMD CANNABIS PROHIBITION 5:50
(RENAMED)**

PERSONNEL - GENERAL PERSONNEL - ABUSED AND NEGLECTED CHILD REPORTING 5:90

INSTRUCTION - SCHOOL ACCOUNTABILITY 6:15

INSTRUCTION - CURRICULUM CONTENT 6:60

INSTRUCTION - ADMINISTRATIVE PROCEDURE - COMPREHENSIVE HEALTH EDUCATION PROGRAM 6:60-AP

STUDENTS - SCHOOL ADMISSION AND STUDENT TRANSFERS TO AND FROM NON-DISTRICT SCHOOLS 7:50

STUDENTS -ATTENDANCE AND TRUANCY 7:70

SCHOOL BOARD - COMUNICATION TO AND FROM THE BOARD 2:140

SCHOOL BOARD - COMMITTEES 2:150

SCHOOL BOARD - EXHIBIT - IMMEDIATELY AVAILABLE DISTRICT PUBLIC RECORD AND WEB-POSTED REPORTS AND RECORDS 2.250-E2

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OPERATIONAL SERVICES – TRANSPORTATION 4:110

**OPERATIONAL SERVICES - ADMINISTRATIVE PROCEDURE - BUS DRIVER
COMMUNICATION DEVICES; PRE-TRIP AND POST-TRIP INSPECTION;
AND BUS DRIVING COMMENTS 4:110 - AP2**

**OPERATIONAL SERVICES - ADMINISTRATIVE PROCEDURE - FINES, FEES
AND CHARGES - WAIVER OF STUDENT FEES 4:140 - AP**

**OPERATIONAL SERVICES - ADMINISTRATIVE PROCEDURE -
ENVIRONMENTAL QUALITY OF BUILDING AND GROUNDS 4:160 - AP**

OPERATIONAL SERVICES - SAFETY 4:170

**OPERATIONAL SERVICES - ADMINISTRATIVE PROCEDURE -
COMPREHENSIVE SAFETY AND SECURITY PLAN 4:170 - AP1**

GENERAL PERSONNEL - STAFF DEVELOPMENT PROGRAM 5:100

**GENERAL PERSONNEL - ADMINISTRATIVE PROCEDURE - STAFF
DEVELOPMENT PROGRAM 5:100 - AP**

PROFESSIONAL DEVELOPMENT - TEACHER QUALIFICATIONS 5:190

**PROFESSIONAL DEVELOPMENT - TERMS AND CONDITIONS OF
EMPLOYMENT AND DISMISSAL 5:200**

**PROFESSIONAL DEVELOPMENT - MAINTAINING STUDENT DISCIPLINE
5:230**

INSTRUCTION - ACCELERATED PLACEMENT PROGRAM 6:135

INSTRUCTION - EDUCATION OF HOMELESS CHILDREN 6:140

INSTRUCTION - GRADING AND PROMOTION 6:280

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STUDENTS - HEALTH, EYE, AND DENTAL EXAMINATIONS; IMMUNIZATIONS; AND EXCLUSION OF STUDENTS 7:100

STUDENTS - SEARCH AND SEIZURE 7:140

STUDENTS - ADMINISTRATIVE PROCEDURE - PREVENTION, IDENTIFICATION, INVESTIGATION AND RESPONSE TO BULLYING 7:180-AP1

STUDENTS - TEEN DATING VIOLENCE PROHIBITED 7:185

STUDENTS - EXHIBIT - MEMO TO PARENTS/GUARDIANS REGARDING TEEN DATING VIOLENCE 7:185-E

STUDENTS - STUDENT BEHAVIOR 7:190

STUDENTS - ADMINISTRATIVE PROCEDURE - GUIDELINES FOR REPORTING OF CRIMINAL OFFENSES COMMITTED BY STUDENTS 7:190-AP3

STUDENTS - ADMINISTRATIVE PROCEDURE - USE OF ISOLATED TIME OUT AND PHYSICAL RESTRAINT 7:190-AP4

STUDENTS - ADMINISTRATIVE PROCEDURE - GUIDELINES FOR INVESTIGATING SEXTING ALLEGATIONS 7:190-AP6

STUDENTS - ADMINISTRATIVE PROCEDURE - IMPLEMENTING A FOOD ALLERGY MANAGEMENT PROGRAM 7:285-AP

STUDENTS - SUICIDE AND DEPRESSION AWARENESS AND PREVENTION 7:290

C. MANDATED REPORTERS (See reference #3)

Local board of education members for the district are mandated reporters under Abused and Neglected Child Reporting Act

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(ANCRA) if an allegation of abuse or neglect is raised to a school board member during the course of a school board meeting.

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF FEBRUARY 4, 2020)

MEDGAR EVERS SCHOOL

PRE-K	60	KDG	50
GRADE 1	45	GRADE 2	43
GRADE 3	41	GRADE 4	42
		TOTAL	281

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	38	GRADE 6	33
GRADE 7	40	GRADE 8	40
		TOTAL	151

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
432	12	444

REPORT OF CONTACTS (ATTENDANCE OFFICER):

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
5	421	3

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
7	178	0

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**PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION
& OPERATIONS**

MRS. CORETTA JACKSON expressed to members that they were in advanced receipt of her report then inquired if there were any questions. **THERE WERE NONE.** **MRS. JACKSON** then asked for favorable approval of report as submitted:

Motioned/Sherman;Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as submitted.

Roll Call: Ayes: Cook, LaWrence, Sherman, Viverette
Nays: None
Absent: Coleman, Hayslett, Mitchell
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for January 7, 2020 in the amount of **\$407,412.21.**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of January 2020 as detailed below:

January 03, 2020	\$189,956.33
January 17, 2020	\$188,689.10
January 31, 2020	<u>\$178,770.85</u>
Grand Total	\$557,416.28

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C. BUILDING RENTAL

Authorization is requested for the use of the following facilities:

- A. Date: February 11, 2020 – March 10, 2020
 Time: 9:30 a.m.-11:00 a.m./7:00 p.m.-8:00 p.m.
 Place: Tidye A. Phillips
 Contact: Pastor Shawn Aldridge
 Beyond The Veil Kingdom Ministries
 Purpose: Religious Purposes
 Cost: **\$75.00-Sunday/\$25.00-Thursday**

- B. Date: Saturday, March 7, 2020
 Time: 3:00 p.m. - 7:00 p.m.
 Place: Medgar Evers
 Contact: Rochelle Latiker
 Purpose: Birthday Party
 Cost: **\$125.00 - Custodian**
 Reference #1

- C. Date: Saturday, April 4, 2020
 Time: 4:30 p.m. - 7:30 p.m.
 Place: Medgar Evers
 Contact: Rochelle Latiker
 Purpose: Baby Shower
 Cost: **\$100.00 - Custodian**
 Reference #2

D. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Superintendent Office	\$ 17.73
Building & Grounds	\$ 28.00
Cottage Grove	\$200.00

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Medgar Evers	<u>\$199.15</u>
Total	\$444.88

E. IMPREST FUND

Authorization is requested to replenish Imprest Fund in the amount of **\$105.00**.

PART C – CURRICULUM AND INSTRUCTION

DR. GREGORY T. JACKSON, in absence of Mrs. Marilyn Barnes, reminded members that they were in advanced receipt of her report. **SUPERINTENDENT JACKSON**, then inquired if there were any questions. **THERE WERE NONE.** **SUPERINTENDENT JACKSON** then asked for acceptance of Curriculum & Instruction report as submitted:

I. FOR YOUR INFORMATION

A. NORTHWEST EVALUATION ASSOCIATION (NWEA)

Teachers have received their Northwest Evaluation Association (NWEA) results from the Winter Assessment that was administered to students in December. Upon returning from Winter Break, teachers began to drill down on skills that students needed additional support in by grouping students and adjusting lesson plans.

Students will be administered the NWEA a final time, beginning on **April 20, 2020 through May 8, 2020**. We are looking forward to celebrating all of the student growth as a result of the extra efforts (After School, Saturday School, small group instruction, and differentiation of instruction) and supports that students have received during the school year.

B. FEBRUARY PROFESSIONAL DEVELOPMENTS

Dr. Kay Dugan, Literacy Consultant will be in District on

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Wednesday, February 12, 2020. Again on this year, Dr. Dugan has focused her efforts on working with the 3rd – 7th grade new teachers and veteran teachers to ensure they understand the Common Core Standards for their respective grade level. The main focus has been close reads, writing rubrics aligned to the Standards, and classroom observations with constructive feedback.

Dr. Lisa Chang will be in District on **Friday, February 14, 2020** at 12:45 p.m. – 2:45 p.m. to work with new regular education teachers, special education teachers, paraprofessionals, and Response to Intervention (RTI) tutors on Common Core skills in the area of Math.

C. 10th ANNUAL SOUTH COOK SPELLING BEE

On **Wednesday, February 5, 2020** at 7:00 p.m. our own Stephen Crosby who is an 8th grade student will compete at the 10th Annual South Cook Spelling Bee.

The Spelling Bee will be held at Southland College Prep High School, located at 4601 Sauk Trail in Richton Park, IL 60471.

Stephen will represent Ford Heights School District 169 on that evening. He will compete with other students from surrounding Districts in the South Suburbs. We are very proud of Stephen, and wish him the best during the completion.

D. MONTHLY BUILDING REPORTS

Building reports were submitted by the following personnel:

Ms. Monique Johnson, Principal Medgar Evers P.A.C.

Dr. Sharon Rivers, Principal of Cottage Grove U.G.C.

Ms. Celestine Burrel, Attendance Officer

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BOARD PRESIDENT called on **PRINCIPAL JOHNSON**, and **PRINCIPAL RIVERS**, to give a status update on the activities/ happenings in their respective buildings.

PRINCIPAL RIVERS brought members up to date as to status of Boys Basketball games, tournaments, regional etc. She also gave information about the upcoming Valentines Day Dance for students of Cottage Grove Upper Grade Center, as well as, expounded on Gift Bags for Seniors given by students annually.


PRINCIPAL JOHNSON gave details of the Ice Cream Social and Pajama Party had by students of Medgar Evers Primary Academic Center. Principal Johnson, gave a shout out to **ASSISTANT PRINCIPAL WALKER** for her helping to make event a success.

Board President recognized former Board member and inquired if he had anything to say. He deferred. Superintendent expressed good to see him, and that he was doing an excellent job and that he was proud of him.

BOARD PRESIDENT called for a motion to adjourn.

ADJOURNMENT: 5:21 p.m.

Motioned/Sherman; Seconded/Cook - to adjourn meeting


Mr. Samuel J. Lawrence, III,
Board President


Mrs. Ester Viverette, Secretary