

FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD TUESDAY, FEBRUARY 7, 2012

The meeting was called to order by presiding officer Mr. Joe Sherman - 5:00 p.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Coleman, Mitchell, Sherman, Thompson, Viverette
Absent: Griffin
Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Joyce McEwen, Assistant Superintendent
Mrs. Coretta Jackson, Coordinator of Business Affairs
Mrs. Tamara Young, Director of PPS
Mrs. Marilyn Barnes, Principal, Medgar Evers P.A.C.
Mrs. Stephanie Stephen, Principal, Cottage Grove U.G.C.

Legal Counsel: Attorney Raymond Hauser

QUESTIONS FROM PUBLIC (3 Minutes)

NONE

AGENDA

Motioned/Thompson; Seconded/Viverette to approve the agenda.

Roll Call: Ayes: Coleman, Cook, Mitchell, Sherman, Thompson, Viverette
Nays: None
Absent: Griffin
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

MINUTES

Motioned/Cook; Seconded/Mitchell- to approve the minutes of *January10, 2012 (Regular)*.

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Roll Call: Ayes: Coleman, Cook, Mitchell, Sherman, Thompson, Viverette
Nays: None
Absent: Griffin
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

CORRESPONDENCE

NONE

Attorney Raymond Hauser, Sruga Hauser, LLC expressed to members of the Board of Education, that contract negotiations have started with IEA/NEA representatives, and that he would keep members abreast of progress as negotiations continued.

PART A - REPORT OF THE SUPERINTENDENT

Superintendent Jackson, reminded members of the Board that they were in advanced receipt of his report, and asked for favorable approval. He then called members attention to Items 1-4 of his report. Superintendent Jackson asked that members take note of Item 4 - **"APPROVAL OF LETTER OF INTENT TO RETIRE CONTINGENT UPON EARLY RETIREMENT OPTIONS (ERO) BEING AVAILABLE TO EMPLOYEES."** Superintendent explained that after some discussion with Attorney Hauser, Attorney Hauser felt that it should be listed as such, as there is some discussion as to will this option (ERO) be available in the future.

Dr. Jackson, then requested Marjerece Wallace (representative for District in Regional Spelling Bee competition) and Destiny Quinn (alternate) to please come forward. He introduced these young ladies to members of the Board of Education, and those in attendance, as on their way to competing in the Regional Spelling Bee, which was being held February 7, 2012. He expressed to the young ladies that the District was very proud of them and wished them well.

Superintendent Jackson then thanked Ms. April Thompson for her vision in having the Spelling Bee brought back to the district.

Dr. Jackson expressed that Administrators would be departing for the Spelling Bee as soon as the board meeting was over. He also stated that he would be remiss if he did not acknowledge Principal Marilyn Barnes, for stepping forward after the departure of Mrs. Sheila Pickens and doing the work/preparation, paperwork, etc. necessary in preparing our children for competition.

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Superintendent Jackson then stated that it was his pleasure to introduce the President and CEO of The Danielle Ashley Group, Ms. Tracey Alston. Superintendent Jackson reminded members that in an earlier communication during the week, they were the benefactors of a beautiful Black History calendar and a Brochure, depicting this organization, and therefore, he was recommending favorable approval of retainment of this organization in an amount not to exceed \$10,000. Dr. Jackson, then gave the floor to Ms. Alston.

Ms. Alston, thanked members of the Board for taking the time to hear her presentation, then introduced her daughter who was in attendance with her. Ms. Alston gave an overview of her organization, and spoke to the things that they had done, the things they could do for the district. She talked about different programs which they have instituted in other schools and briefly spoke to some ideas the organization had for School District 169.

She ended by stating she looked forward to the relationship between she and the District.

Superintendent Jackson asked if there were any questions. There were none, therefore, once again Superintendent Jackson asked for favorable approval of his report as follows:

Motioned/Cook; Seconded/Viverette - to approve the report of the Superintendent, inclusive of the Addendum Report as follows:

I. FOR YOUR AUTHORIZATION

A. PERSONNEL (*Pending receipt of all personnel required documents*)

1. MATERNITY LEAVE (*See reference #1*)

Elizabeth Happ-Fischer, Teacher Cottage Grove Upper Grade Center, has submitted a letter requesting Maternity Leave to be effective March 12, 2012 and ending May 21, 2012.

2. LETTER OF RESIGNATION (*See reference #2*)

Gregory Dillard, Safety Coordinator - Cottage Grove Upper Grade Center, has submitted a **Letter of Resignation** to be effective, **February 1, 2012**.

3. APPROVE CHAPERONE FOR 8TH GRADE WASHINGTON, D.C. TRIP

Authorization is sought to approve *Mr. Kimbrel "Dwane" Stephen*, as a *chaperone* for the 8th Grade Washington D.C. trip.

4. APPROVAL OF LETTER OF INTENT TO RETIRE CONTINGENT UPON EARLY RETIREMENT OPTIONS (ERO) BEING AVAILABLE TO EMPLOYEES (See reference #3)

Rose Jimerson, teacher Medgar Evers Primary Academic Center has submitted a Letter of Intent to Retire at the conclusion of the 2012-2013 school year.

5. AUTHORIZE RETAINMENT OF THE DANIELLE ASHLEY GROUP OF CHICAGO, ILLINOIS - (addendum report)

Approve retainment of the Danielle Ashley Group for professional services in connection with **Public and Media Relations, Crisis Management and Quarterly Community Newsletters** for an amount **not to exceed \$10,000.**

II. FOR YOUR INFORMATION

B. MONTHLY ENROLLMENT (AS OF JANUARY 27, 2012)

MEDGAR EVERS SCHOOL

PREKINDERGARTEN	40	GRADE 3	42
KINDERGARTEN	43	GRADE 4	38
GRADE 1	45	TOTAL	252
GRADE 2	44		

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	54	GRADE 7	44
GRADE 6	43	GRADE 8	39
		TOTAL	180

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TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
432	12	444
REPORT OF CONTACTS (ATTENDANCE OFFICER):		
MEDGAR EVERS:		
HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
17	173	20
COTTAGE GROVE:		
HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
0	138	17

Roll Call: Ayes: Coleman, Cook, Mitchell, Sherman, Thompson, Viverette
Nays: None
Absent: Griffin
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

PART B - CURRICULUM AND STAFF DEVELOPMENT

Superintendent Jackson in absence of Mrs. Joyce McEwen, Assistant Superintendent, presented Part B - Curriculum and Staff Development. Superintendent Jackson began by informing members of the Board, that Mrs. McEwen had undergone a minor surgery and that our prayers were with her, however, she had been ordered by medical personnel that she could not return until next week. He expressed that the District would be sending a plant.

Superintendent Jackson listed topics included in report, the addressed the Science Fair that was held, and expressed that it proved to be a wonderful event with 45 of our finest students participating. He addressed dates to remember, then asked for acceptance as follows:

I. FOR YOUR INFORMATION

A. SATURDAY SCHOOL TUTORIALS

Saturday School Tutorials began Saturday, January 7, 2012 with teacher preparation, and Saturday, January 14, 2012 was students

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first day of attendance. Tutorials are scheduled to end March 31, 2012.

The tutorial program provides individual and small group remediation sessions. The primary focus of the instructional activities is in Reading and Mathematics. However, students are instructed in all content areas, as needed.

This is in preparation for ISAT and only students from 3rd - 8th grades are participating, as these are the grades that will be taking ISAT assessments.

B. STATEWIDE NO CHILD LEFT BEHIND (NCLB) CONFERENCE

The Statewide Conference for No Child Left Behind (NCLB) Title Programs will be held at the Sheraton Chicago Hotel & Towers beginning February 7-9, 2012. The Assistant Superintendent Joyce McEwen, Principal's Stephanie Stephen, and Marilyn Barnes and Nicole Conway-Fason will be in attendance.

C. CULTURAL AND HISTORICAL EVENT FOR COTTAGE GROVE UPPER GRADE CENTER

On Friday, January 20, 2012 students and staff attended a viewing of Red Tails.

Plot Summary: 1944. World War II rages and the fate of the free world hangs in the balance. Meanwhile the black pilots of the experimental Tuskegee training program are courageously waging two wars at once – one against enemies overseas, and the other against discrimination within the military and back home. Racial prejudices have long held ace airman Martin "Easy" Julian (Nate Parker) and his black pilots back at base - leaving them with little to do but to further hone their flying skills - while their white counterparts are shipped out to combat after a mere three months of training. Mistakenly deemed inferior and assigned only second-rate planes and missions, the pilots of Tuskegee have mastered the skies with ease but have not been granted the opportunity to truly spread their wings.

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While this movie was not necessarily a documentary, it did hit on many of the issues that the Tuskegee Airmen faced.

However, the movie proved to be very inspirational for our children and hopefully instilled in them a great sense of pride, and that getting an education is absolutely necessary in order for them to be successful.

I would like to give Kudos to the Custodial Staff, and the Food Service Staff of Cottage Grove Upper Grade Center, for pitching in and assisting with the feeding of students upon their return to the building and the custodial staff, for cleaning afterwards. I also applaud the teaching staff for helping to make attendance to this movie successful, with such a short turnaround time.

D. RESCHEDULING OF SCIENCE FAIR AND SUPPLEMENTAL EDUCATIONAL SERVICES VENDOR FAIR

Districtwide Science Fair and Supplemental Educational Services Vendor Fair have been rescheduled to February 6, 2012 **3:00 p.m. - 5:00 p.m.** at Cottage Grove Upper Grade Center.

E. SYLVAN TUTORING SERVICES

All but 2 students working with Sylvan as a Supplemental Educational Services provider, have completed their tutorials.

F. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

Marilyn Barnes, PRINCIPAL, MEDGAR EVERS P.A.C.

Stephanie Stephen, PRINCIPAL, COTTAGE GROVE U.G.C.

Nicole Conway, HOME SCHOOL CORDINATOR

G. MONTHLY INCENTIVE/PERFECT ATTENDANCE/HONOR ROLL REPORT

Monthly reports were submitted by the following:

(See reference #4)

Celestine Burrel, Attendance Officer, medgar evers p.ac.

UPCOMING EVENTS

FEBRUARY

Black History Month

Black History Month, will be observed by both schools with a plethora of activities and events.

FEBRUARY 7, 2012

Regional Spelling Bee

Central Middle School in Tinley Park, IL
7:00 p.m.

FEBRUARY 10, 2012

President's Day - NO SCHOOL

FEBRUARY 13, 2012

Lincoln's Birthday - NO SCHOOL

FEBRUARY 17, 2012

3rd Progress Report Out

FEBRUARY 24, 2012

Black History Assembly - Both Schools

FEBRUARY 25, 2012

**Good Shepherd Center 21st Annual Bilingual
Strong Children~Strong Communities Conference (P.I.)**

PART C - PUPIL PERSONNEL SERVICES & SPECIAL EDUCATION

Mrs. Tamara Young reminded members of the Board that they were in advance receipt of her report. Mrs. Young informed members of the Board that Medgar Evers was also being considered to be published in the National PBIS Newsletter, and gave a brief overview of what this would entail, then asked if there were any questions, and ended by asking for acceptance as follows:

I. FOR YOUR INFORMATION

A. Illinois RtI Network

Our first (RTI) Response to Intervention Network, (DLT) District Leadership Team meeting is set for January 30th. This will be the first of ongoing meetings that will provide standardized professional development, technical assistance and coaching to our district for our RTI program. Winter Benchmarking was completed on January 25 through the use of Aimseb. The data has been reviewed as a means to monitor student progress in the areas of basic reading and math skills.

B. Health Services

The first Tuesday in January, Automated External Defibrillators (AED) and AED Cabinets maintenance check was conducted in the District Office, Cottage Grove, Medgar Evers and Tidye A. Phillips School. Gordon's Dental Associates and School House Dental will provide dental service to students at Medgar Evers Primary Academic Center and Cottage Grove Upper Grade Center on January 24, 25 and 26, 2012 to those students who have provided parental consent. Plans for the Career/Health Fair are in progress.

C. Counseling Program

For the April/May (PBIS) Positive Behavior Interventions and Supports newsletter, Medgar Evers and Cottage Grove Upper Grade

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Center are being considered as a feature. This feature could give us positive exposure with in the United States and Internationally. The topics for the month of January counseling curriculum are: Cottage Grove Upper Grade Center-Setting Goals and Staying Active, Medgar Ever Primary Academic Center-Listening and Taking Directions.

The Faculty Council for the (NJHS) National Junior Honor Society is preparing to review membership materials for students who have applied for membership into our district Chapter.

D. Social Work/Case Management Services

Training was provided to Special Education Teachers, Physical Therapist, Occupational Therapist, Speech Language Pathologist, Psychologist and the Counselor on EasyIEP-Report Card Wizard. Report Card Wizard will allow us to update Individua Educational Plan Goals electronically. Under the Homeless Education program a home visit was completed this month. The Case Manager has been collaborating with The Sanctuary, a transitional program that assists families in obtaining transitional housing.

E. Monthly Reports-Departmental reports were submitted by the following:

Millicent Griffin-Social Worker/Case Manager

Edward Palmisano-Psychologist

Sharon Rouls-Counselor

Geraldine Parham-Health Coordinator

PART D - BUSINESS AFFAIRS

Mrs. Coretta Jackson reminded members of the Board they were in advanced receipt of her report, and asked if there were any questions, then concluded her report by asking for favorable approval as follows:

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I. FOR YOUR AUTHORIZATION

A. Accounts Payable

Authorization is requested to pay Accounts Payable bills for February 7, 2012 in the amount of \$333,489.36.

B. Payroll Summary

The following is the payroll summary for the month of January 2012 as detailed below:

January 13, 2012	\$207,635.24
January 27, 2012	\$224,174.68
Total	\$431,809.92

C. Building Rental

Authorization is requested for the use of the following facilities:

1. Authorization is requested for the use of the following:

- A. Date: February 7, 2012 - March 6, 2012
Time: 12:00 p.m. -3:00 p.m./7:00 p.m. - 8:00 p.m.
Place: Tidye A. Phillips
Contact: Steve & Vanessa McGhee
Glory Be To God Ministry
Purpose: Religious Purposes
Cost: \$75.00-Sunday/\$25.00-Friday
- B. Date: February 7, 2012 - March 6, 2012
Time: 9:30 a.m. -11:00 a.m./7:00 p.m. - 8:00 p.m.
Place: Tidye A. Phillips
Contact: Pastor Shawn Aldridge
Glory Be To God Ministry

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Purpose: Religious Purposes
Cost: \$75.00-Sunday/\$25.00-Friday

C. Date: Saturday, February 25, 2012
Time: 5:00 p.m. -10:00 p.m.
Place: Cottage Grove Upper Grade Center
Auditorium/Cafeteria
Contact: James Coleman
Purpose: 80th Birthday Celebration
Cost: \$150.00-Custodian
Request building rental fee to be waived
(Reference #1)

D. Petty Cash

Authorization is requested to replenish a Petty Cash for the following:

Pupil Personnel Services	\$ 54.03
District Office	\$ 39.23
Building & Grounds	\$ 10.91
Medgar Evers	\$ 86.62
Cottage Grove	\$200.00
Total	\$390.79

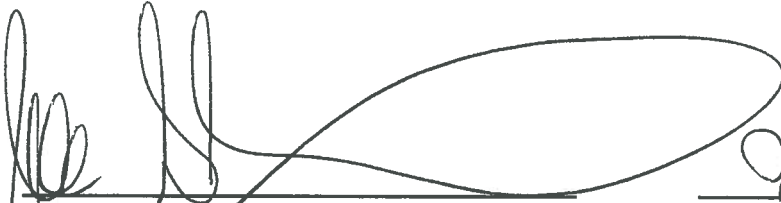
E. Imprest fund

Authorization is requested to replenish Imprest Fund in/for the amount of \$8,175.00. (Reference #2)

Motioned/Thompson; Seconded/Viverette - to approve Part D-Business Operations Report.

Roll Call: Ayes: Coleman, Cook, Mitchell, Sherman,
Thompson,Viverette
Nays: None
Absent: Griffin
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

ADJOURNMENT - 5:19 p.m.



Joe Sherman, Board President



Lera Cook, Board Secretary