

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, FEBRUARY 7, 2017**

The meeting was called to order by presiding officer Mrs. Lera Cook – **5:05 p.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Hayslett, LaWrence, Viverette
Absent: Coleman, Mitchell, Sherman
Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Coretta Jackson, Assistant Superintendent of Business Administration & Operations
Mrs. Marilyn Barnes, Director of Curriculum & Instruction
Mrs. Stephanie Stephen, Director of Federal/State Programs
Ms. Monique Johnson, Principal Medgar Evers PAC
Dr. Sharon Rivers, Principal, Cottage Grove U.G.C.

Legal Counsel: **None**

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

Board President Cook greeted and thanked all in attendance, then inquired if there were any comments from the audience. **THERE WERE NONE.**

AGENDA

Motioned/Viverette; Seconded/Hayslett - to approve the agenda.

Roll Call: Ayes: Cook, Hayslett, LaWrence, Viverette
Nays: None
Absent: Coleman, Mitchell, Sherman
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

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MINUTES

Motioned/Viverette; Seconded/Hayslett - to approve the minutes of **January 10, 2017 (Regular)**

Roll Call: Ayes: Cook, Hayslett, LaWrence, Viverette
 Nays: None
 Absent: Coleman, Mitchell, Sherman
 Abstain: None
 4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

**ELIZABETH DOWNS AND FAMILY
STEPHANIE STEPHEN & FAMILY
JUNIEL & KIRK**

BOARD MEMBER MITCHELL ARRIVED AT 5:10 P.M.

PART A - REPORT OF THE SUPERINTENDENT

SUPERINTENDENT JACKSON reminded members of the Board that they were in advanced receipt of his report, then informed members that their was an **ADDENDUM REPORT**. Superintendent Jackson addressed the **ADDENDUM REPORT**, and stated that he would entertain any questions. **THERE WERE NONE.** **SUPERINTENDENT JACKSON** then recommended favorable approval of his report as submitted:

Motioned/Hayslett; Seconded/Viverette - to approve **PART A - REPORT OF THE SUPERINTENDENT, inclusive of ADDENDUM REPORT**

Roll Call: Ayes: Cook, Hayslett, LaWrence, Mitchell, Viverette
 Nays: None
 Absent: Coleman, Sherman
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

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I. CLOSED SESSION

A. MATTERS OF PERSONNEL - (POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

A. PERSONNEL (*Pending receipt of all personnel required documents*)

1. APPROVAL OF RESIGNATION AGREEMENTS (*See references #1-2*)

a. Approval of Resignation Agreement for *Mrs. Jennifer Roberts*

b. Approval of Resignation Agreement for *Ms. Deidra Porter*

B. RESOLUTION TO REQUEST APPLICATION OF LOSS AND COST FACTOR TO 2016 TAX LEVIES (*See reference #3*)

Ford Heights School District 169 - Resolution to request Application of Loss and Cost Factor to 2016 Tax Levies.

C. AWARDING OF ERATE CONTRACTS - (1 YEAR) 2017-2018: (3 YEARS) 2017-2020 (*See reference #4*)

Authorization is being sought to award ERATE contracts to the qualified/chosen vendors for the **2017-2018 (1 YEAR)** and **2017-2020 (3 YEAR)** school year, as listed below:

BID 2017-01 Telecommunication, High Speed Internet
Access Lines

RECOMMEND: **AT&T, CHICAGO, IL \$195,336 (3 YEARS)**

BID 2017-02 Telecommunication: Local and Long Distance

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RECOMMEND: Phone Service
AT&T, CHICAGO, IL \$14,163.60(1 YEAR)

BID 2017-08-02 Internet Equipment, Uninterrupted Power Supplies , Cabling and Installation for a High Speed Broadband Network
RECOMMEND: SHI INTERNATIONAL \$1,883.38

III. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF JANUARY 30, 2017)

MEDGAR EVERS SCHOOL

PRE-K	40	KDG	46
GRADE 1	47	GRADE 2	48
GRADE 3	40	GRADE 4	48
		TOTAL	269

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	40	GRADE 6	41
GRADE 7	35	GRADE 8	44
		TOTAL	160

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
429	16	445

REPORT OF CONTACTS (ATTENDANCE OFFICERS)

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
19	340	10

COTTAGE GROVE:		
HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
23	206	16

ADDENDUM REPORT OF THE SUPERINTENDENT

Madam President and Members of the Board, the below listed building rental was made for Cottage Grove Upper Grade Center **instead** of Tidye A. Phillips School in the advanced report you received. It should have been listed as a request for Tidye A. Phillips School; as such, I submit and recommend my addendum report for your consideration and approval. Please take note that the below listed rental replaces the previously one received in your advanced report.

I. FOR YOUR AUTHORIZATION

A. BUILDING RENTAL

1. CORRECTION TO THE REQUESTED RENTAL LOCATION (SEE REFERENCE #1)

DATE: Friday, March 3, 2017
TIME: 5:00 p.m. – 7:00 p.m.
PLACE: Tidye A. Phillips School
CONTACT: Brittany Johnson
COST: \$75.00 – Custodial Fee
\$175.00 – Building Rental Fee

2. BUILDING RENTAL (SEE REFERENCE #2)

DATE: Saturday, February 25, 2017
TIME: 3:00 p.m. – 7:00 p.m.
PLACE: Medgar Evers Primary Academic Center
CONTACT: Erica Viverette
COST: \$125.00 – Custodial Fee
\$175.00 – Building Rental Fee

PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS

MRS. CORETTA JACKSON informed members that they were in advanced receipt of her report. Mrs. Jackson addressed the Building Rentals contained within her report, and those of **ADDENDUM REPORT** of the Superintendent, then inquired if there were any questions. **THERE WERE NONE.** She then asked for approval of her report as submitted:

Motioned/Hayslett; Seconded/Viverette - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS REPORT** as submitted:

Roll Call: Ayes: Cook, Hayslett, LaWrence, Mitchell, Viverette
 Nays: None
 Absent: Coleman, Sherman
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for February 7, 2017 in the amount of **\$368,358.31**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of January 2017 as detailed below:

January 6, 2017	\$212,781.69
January 20, 2017	<u>\$209,701.24</u>
Grand Totals	\$422,482.93

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C. BUILDING RENTAL

Authorization is requested for approval for the use of the following facilities:

- A. Date: February 7, 2017 - March 7, 2017
 Time: 9:30 a.m.-11:00 a.m./7:00 p.m.-8:00 p.m.
 Place: Tidye A. Phillips
 Contact: Pastor Shawn Aldridge
 Beyond The Veil Kingdom Ministries
 Purpose: Religious Purposes
 Cost: **\$75.00-Sunday/\$25.00-Thursday**
- B. Date: Saturday, February 18, 2017
 Time: 4:00 p.m. - 8:00
 Place: Tidye A. Phillips
 Contact: Tyshuria Guy
 Purpose: Birthday Party
 Cost: **\$125.00-Custodian**
 \$175.00-Building Rental Fee
 Reference #1
- C. Date: Friday, March 3, 2017
 Time: 5:00 p.m. - 7:00 p.m.
 Place: Cottage Grove Auditorium
 Contact: Brittany Johnson
 Purpose: Birthday Party
 Cost: **\$100.00-Custodial Fee**
 \$175.00-Building Rental Fee
 Reference #2
- D. Date: Saturday, March 11, 2017
 Time: 3:00 p.m. - 7:00 p.m.
 Place: Medgar Evers
 Contact: Karryie Williams
 Purpose: Birthday Party
 Cost: **\$125.00-Custodial Fee**

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\$125.00-Cafeteria Staff
\$175.00-Building Rental Fee
Reference #3

E. Date: Sunday, February 19, 2017
 Time: 4:00 p.m. - 7:00 p.m.
 Place: Medgar Evers
 Contact: James Coleman
 Purpose: Baby Shower
 Cost: **\$100.00-Custodial Fee**
 \$175.00-Building Rental Fee
 Reference #4

F. Date: Sunday, March 5, 2017
 Time: 4:00 p.m. - 7:00 p.m.
 Place: Medgar Evers
 Contact: James Coleman
 Purpose: Baby Shower
 Cost: **\$100.00-Custodial Fee**
 \$175.00-Building Rental Fee
 Reference #5

F. Date: Saturday, April 1, 2017
 Time: 2:00 p.m. - 6:00 p.m.
 Place: Tidye A. Phillips
 Contact: Dorothy Bentley-Myles
 Purpose: Baby Shower
 Cost: **\$125.00-Custodial Fee**
 \$175.00-Building Rental Fee
 Reference #6

D. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Superintendent Office	\$ 25.00
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Building & Grounds	\$ 7.11
District Office	\$ 29.13
Federal and State	\$ 50.00
Cottage Grove	\$172.18
Medgar Evers	<u>\$157.19</u>
Total	\$440.61

E. IMPREST FUND

Authorization is requested to replenish Imprest Fund in the amount of \$1,341.00.

PART C - CURRICULUM AND INSTRUCTION

MRS. MARILYN BARNES reminded members of the Board that they were in advanced receipt of her report. **MRS. BARNES** then inquired if there were any questions. **THERE WERE NONE.** **MRS. BARNES** then asked for acceptance of her report as submitted:

I. FOR YOUR INFORMATION

A. NORTHWEST EVALUATION ASSOCIATION (NWEA)

Teachers have received their Northwest Evaluation Association (NWEA) results from the Winter Assessment that was administered to students in December. Upon returning from Winter Break, teachers began to drill down on skills that students needed more support in by grouping students and adjusting lesson plans.

Beginning on March 1, 2017 through March 10, 2017 students will be administered the NWEA for a final time this year. We are looking forward to celebrating all of the student growth as a result of the extra efforts and supports that students have been provided through daily classroom instruction and Saturday School.

B. FEBRUARY EARLY DISMISSAL

Dr. Kay Dugan, Literacy Consultant will be in District on Thursday, February 16, 2017 to work with English Language Arts Teachers, Social Studies and Science Teachers, and all Instructional Aides. The training with Dr. Dugan will take place in the cafeteria at Cottage Grove Upper Grade Center. Dr. Dugan will continue the work she has been doing with Reading and Writing.

Cottage Grove Math teachers in grades fifth through eighth will work with Dr. Paula Murphy from South Cook Math Initiative. This training focuses on Math Common Core Standards. Teachers are learning to dive deeper into the standards and to teach the required content (**conceptual understanding, procedural skills and fluency, and application**) that students will need to know in order to be prepared for State testing, as well as, College and Career ready.

Math teachers in grades fifth through eighth will receive Professional Development from South Cook Math Initiative. This training focuses on Math Common Core Standards. Teachers are learning to dive deeper into the standards and to teach the required content (**conceptual understanding, procedural skills and fluency, and application**) that students will need to know in order to be prepared for State testing, as well as, College and Career ready.

C. MONTHLY BUILDING REPORTS (*See references #1-3*)

Building reports were submitted by the following personnel:

Ms. Monique Johnson, Principal Medgar Evers P.A.C.
Dr. Sharon Rivers, Principal of Cottage Grove U.G.C.
Ms. Celestine Burrel, Attendance Officer

D. **PARTNERSHIP FOR ASSESSMENT OF READINESS FOR COLLEGE AND CAREERS (PARCC)** *(See Reference # 4)*

In Spring of 2016 students in grades third through eighth were administered the Partnership for Assessment of Readiness for College and Careers (PARCC) in the areas of Reading and Math. I am happy to say that we saw an increase in our scores across the District. On last year (Spring 2015) the Districts' overall performance (Reading and Math) was 7.6%; however, on this year we saw an increase to an overall (Reading and Math) 18.9%. The State's overall (Reading and Math) was 33.2%. As a result of our growth, the District was featured in the Daily Southtown (October 31, 2016) as rising above 21 other Southland Districts.

While we know that more work is needed to continue an upward trajectory, we are excited about the growth we have seen and continue to organize our efforts to stay on the path of Excellence.

E. **UPCOMING DATES**

FEBRUARY 10, 2017

No School in Observance of President's Day

FEBRUARY 13, 2017

No School in Observance of President Lincoln's Birthday

FEBRUARY 16, 2017

Early Dismissal

FEBRUARY 17, 2017

Progress Reports Mailed out to Parents

FEBRUARY 23, 2017

Black History Program at Cottage Grove - 1:00 p.m.

FEBRUARY 24, 2017

Black History Program at Medgar Evers – 9:30 a.m.

PART D - FEDERAL STATE PROGRAMS

MRS. STEPHANIE STEPHEN informed members that they were in advanced receipt of her report. **MRS. STEPHEN** then inquired if there were any questions. **THERE WERE NONE.** She then asked for acceptance of her report as submitted:

I. FOR YOUR INFORMATION

A. MONTHLY PARENT MEETING

The Parent Center held the Title I “Family Workshop Series” Meeting Friday, January 20, 2017 at Medgar Evers Primary Academic Center from 11:00 a.m. until 1:00 p.m. in room #203. The January’s meeting theme was “Technology & Learning: The Benefits and Pitfalls.”

The meeting was well attended and parents received refreshments and door prizes were given out. Our next meeting will be held Friday February 17, 2016, at Medgar Evers Primary Academic Center.

Thank you to Mrs. Lera Cook, Board of Education President, Dr. Sharon Rivers, Principal, Ms. Chantel Jones, and Assistant Principal of Cottage Grove Upper Grade Center, Ms. Monique Johnson, Principal, and Mr. John Wade, Assistant Principal of Medgar Evers Primary Academic Center for their attendance at the meeting.

B. CIVIL RIGHTS DATA COLLECTION FOR SY 2015-2016

Ford Heights School District 169 has been requested to participate in a mandatory Civil Rights Data Collection for school year 2015-2016.

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The purpose of the U.S. Department of Education Civil Rights Data (CRDC) is to obtain data related to the nation's public school districts and elementary and secondary schools' obligation to provide equal educational opportunity. To fulfill this goal, the CRDC collects a variety of information, including student enrollment and educational programs and services data that are disaggregated by race/ethnicity, sex, limited English proficiency, and disability. The CRDC is a longstanding and important aspect of ED's Office for Civil Rights overall strategy for administering and enforcing the civil rights statutes for which it is responsible.

C. ANNUAL STATEWIDE ESEA/NCLB CONFERENCE

February 13-15, 2017 I will attend the Annual Statewide ESEA/NCLB Conference. This annual event has consistently brought together hundreds of Illinois education leaders, school administrators, classroom teachers, and other practitioners who are committed to improving our schools and ensuring that our students are ready for college or careers.

This year marks a "Turning Point" from NCLB to ESSA (the Every Student Succeeds Act). A new State Plan being developed which will emphasize, as ISBE Superintendent Dr. Tony Smith notes, "the singular purpose of supporting the whole child, from early learning through post-secondary success." The Plan will be transformative and flexible, engaging public, private, and philanthropic resources in order to "design supports for students that consider the unique contexts where they live, grow, and learn."

February's ESSA Conference, therefore, will be an especially important one for educators and others across Illinois.

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D. EARLY CHILDHOOD PRE-KINDERGARTEN PROGRAM

Our Gold Circle of Quality Early Childhood Pre-Kindergarten Program currently has a total of 60 students. Students will take a field trip with the entire school Thursday, February 2, 2017 to see Disney on Ice at the United Center.

In addition, this month's Early Childhood students will also celebrate President Abraham Lincoln birthday and participate in a month long recognition of contributions by African Americans.

PART E - PUPIL PERSONNEL SERVICES AND SPECIAL EDUCATION

In absence of **DR. TAMARA YOUNG**, Superintendent Jackson reminded members of the Board that they were in advanced receipt of her report, then asked for acceptance of her report as submitted:

I. FOR YOUR INFORMATION

A. PROBLEM SOLVING MEETINGS

The Pupil Personnel Services Team conducted a Problem Solving Team (PST) meeting at Medgar Evers Primary Academic Center and Cottage Grove Upper Grade Center. A 504 meeting is scheduled to meet the medical needs of a 5th grade student. Due to the results from the referrals received at Problem Solving Meetings, the psychologist has been screening and evaluating students for specialized educational services. Observations and consultation with other personnel has taken place to assist in planning appropriate interventions for students. The PPS Director has referred a 5th grade student to the Behavior Specialist at SPEED 802. The specialist met with the building principal and the 5th grade team to go over the functional analysis and behavior intervention plan to help manage the students' behaviors. The school psychologist created an intervention list of strategies to help guide the classroom teachers

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with behavior supports in the classroom for two teachers at Medgar Evers.

B. CASE MANAGER/SOCIAL WORK SERVICES

The PPS Director has been working with the secretary and principal at Medgar Evers in relation to a family that has been displaced due to a domestic emergency. The PPS Director worked with the special education teacher to support a student who recently transferred into our district with a high percentage of special education and behavior supports. An intake meeting has been scheduled for this student to address her extensive needs at SPEED 802. The PPS Director worked with the administrative team, special education teacher, regular education teacher and clinicians to address concerns that one of our primary student's mother had for his functioning within the regular education environment. Based on the results of a newly acquired evaluation, interventions and accommodations were put in place to meet the functional needs of this student.

C. HEALTH SERVICES

Mobile Care Chicago, a school-based dental program provided dental services to all students who submitted consent forms from their parents to obtain dental services in the school setting on January 19th and 20th of 2017. This program was made available to students regardless of their financial status.

The State of Illinois requires students in the kindergarten and grades second and sixth to have an oral health examination. Each student is required to present proof of having a dental examination prior to May 15, 2017.

The Ageless Eye Care Program provided vision examinations on January 5, 2017 for mandated kindergarten exam; students who failed a vision-screening test performed at school, or recommendation by a teacher for a comprehensive eye exam to determine if there is a need for prescription eyeglasses with parental consent.

Monthly Automated External Defibrillator (AED) check was conducted January 2017 at the District Office, Cottage Grove Upper Grade Center, Medgar Evers Primary Academic Center (Pac), and Tiyde A. Phillips.

D. COUNSELING PROGRAM

The Positive Behavior Interventions and Supports (PBIS) theme for the month of January is "Honesty". Each student will examine the pressures society places upon them to be dishonest and how to tell the truth even when it hurts. The District-Wide Student Advocate continues to implement the counseling curriculum with 30 minute lessons for each group. The students advocate continues to provide supports for seven tier 2 third graders, five tier 2 fifth graders, and two tier 2 sixth and seventh grade students.

The District-Wide student advocate facilitated the District Leadership Meeting under the supervision of the PPS Director. Each school presented pertinent data in outlining the occurrence of problematic behaviors that happen in their respective buildings. The team evaluated the data presented and are implementing strategies to increase positive behaviors.

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The student advocate attended the “Partnership for Resilience” quarterly meeting at Governors State University. This is an alliance in which partnership districts are implementing strategies to become Trauma Sensitive Schools. The initiative highlights empirical information on Adverse Childhood Experiences (ACES) and provides supports and strategies for schools to become effective in supporting students who have had traumatic experiences.

Career Day planning continues and meetings with committees are scheduled. Presenters have been solicited and confirmed from various career venues to ensure the success of the event.

- E. MONTHLY REPORTS** - Departmental reports were submitted by the following: (*See references #1-2*)

Shawn Aldridge - District-Wide Student Advocate

Geraldine Parham - Health Coordinator

BOARD PRESIDENT COOK called on **PRINCIPAL’S RIVERS** and **JOHNSON** to give updated status’s on activities/happenings in their respective buildings. Principal Rivers after expounding on activities, introduced the two students who won the Poster Contest held by the Village of Ford Heights. She expressed that the chosen posters will become a part of stickers for the Village of Ford Heights, and went on to say that one of the chosen will be on all trucks, and the other chosen would be on all cars.

Copies of the chosen artwork was passed around for members of the Board to see. Students were congratulated as they shook the hand of each Board of Education member. Dr. Rivers gave a shout out to **MRS. PATRICIA NOVICKAS** - Art Teacher for her guidance in overseeing this endeavor.

BOARD MEMBER MITCHELL inquired if students were given a token of appreciation by the Village for their contribution, and expressed that it should be looked into,

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as he believed it to be appropriate to do so in honor of the effort put forth by students.

At this juncture, Assistant Superintendent of Business Administration & Operations, **MRS. CORETTA JACKSON** reminded members of the Board and all in attendance of the impending Town Hall meeting to begin at 5:30 p.m. at Medgar Evers Primary Academic Center, on the following Thursday.

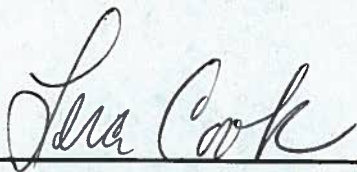
Before departure, **BOARD PRESIDENT COOK** congratulated teachers on the NWEA results and the steady gains being made by Ford Heights School District 169 students.

Both **SUPERINTENDENT JACKSON**, and **MRS. MARILYN BARNES**, Director of Curriculum & Instruction, addressed the NWEA results, with the final conclusion being, that they too were very proud of the gains made, but both understood that there was still much work to do.

ADJOURNMENT: 5:28 p.m.

Motioned/Hayslett; Seconded/Viverette - to adjourn meeting

Roll Call: Ayes: Cook, Hayslett, LaWrence, Mitchell, Viverette
 Nays: None
 Absent: Coleman, Sherman
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present - motion carried



Mrs. Lera Cook, President



Ms. Victoria Hayslett, Secretary