

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, FEBRUARY 5, 2019**

The meeting was called to order by presiding officer Mr. Mark Mitchell – **5:04 p.m.**

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, LaWrence, Mitchell, Sherman, Viverette
Absent: Coleman, Hayslett
Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Coretta Jackson, Assistant Superintendent of Business Administration & Operations
Mrs. Marilyn Barnes, Director of Curriculum & Instruction
Ms. Monique Johnson, Principal Medgar Evers PAC
Dr. Sharon Rivers, Principal, Cottage Grove U.G.C.
Ms. Chantel Jones, Assistant Principal Medgar/Cottage

Legal Counsel: **None**

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

None

BOARD PRESIDENT then called for a motion to approve agenda.

AGENDA

Motioned/Sherman; Seconded/Cook - to approve the agenda.

Roll Call: Ayes: Cook, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman, Hayslett
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

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MINUTES

Motioned/Sherman; Seconded/Cook - to approve the minutes of **January 8, 2019**

Roll Call: Ayes: Cook, LaWrence, Mitchell, Sherman, Viverette
 Nays: None
 Absent: Coleman, Hayslett
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present - motion carried.

Board member **HAYSLETT** walked in after motions called for - **5:12 p.m.**

CORRESPONDENCE

None

PART A - REPORT OF THE SUPERINTENDENT

SUPERINTENDENT JACKSON reminded members of the Board that they were in advanced receipt of his report. **SUPERINTENDENT JACKSON** also informed members that he would be giving his report and in the absence of **MRS. MARILYN BARNES**, Director of Curriculum & Instruction, her report simultaneously. **SUPERINTENDENT JACKSON** proceeded to address items contained in his report. **SUPERINTENDENT JACKSON, THEN** informed members of the passing of a former Board of Education member, and the arrangements for burial, as well as, informed members that a Resolution and floral arrangement would be sent to family members on behalf of the Board of Education and Ford Heights School District 169.

SUPERINTENDENT JACKSON expressed to members that they were in advanced receipt of Mrs. Marilyn Barnes report, and inquired if there were any questions. **THERE WERE NONE.**

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Board President then called for a motion to approve Report of the Superintendent.

Motioned/Sherman; Seconded/Cook - to approve **PART A - REPORT OF THE SUPERINTENDENT'S REPORT** as submitted:

Roll Call: Ayes: Cook, Hayslett, LaWrence, Mitchell, Sherman,
Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

I. FOR YOUR AUTHORIZATION

A. Personnel *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)*

1. APPROVE APPOINTMENT OF A BAND ASSISTANT

Approve **CHARELL KING** as a Band Assistant for the remainder of the **2018-2019 School Year**, not to exceed **\$3,000**.

2. APPROVE APPOINTMENT OF CASE MANAGER

Approve **WILLIAM THOMAN** as Case Manager for the remainder of the **2018-2019 School Year** - not to exceed **\$20,000**.

B. RESOLUTION TO REQUEST APPLICATION OF LOSS AND COST FACTOR TO 2018 TAX LEVIES *(See reference #1)*

Ford Heights School District 169 - Resolution to request Application of Loss and Cost Factor to 2018 Tax Levies.

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C. AWARDING OF ERATE CONTRACT - (1 YEAR) 2019-2020 (See reference #2)

Authorization is being sought to award ERATE contract to the qualified/chosen vendors for the **2019-2020 (1 YEAR)** school year, as listed below:

BID 2019-20-08 USAC Eligible Internet Equipment, High Speed Broadband Switches, Supporting Software and Installation

RECOMMEND: CDW GOVERNMENT, LLC, VERNON HILLS, IL
\$4,541.31

II. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF JANUARY 28, 2019)

MEDGAR EVERS SCHOOL

PRE-K	60	KDG	45
GRADE 1	48	GRADE 2	48
GRADE 3	48	GRADE 4	40
		TOTAL	289

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	39	GRADE 6	43
GRADE 7	38	GRADE 8	40
		TOTAL	160

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
449	12	461

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REPORT OF CONTACTS (ATTENDANCE OFFICER):

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
2	589	1

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
0	261	0

**B. HAUSER, IZZO, PETRARCA, GLEASON & STILLMAN, LLC ATTORNEYS AT -
FEE INCREASE (See reference #3)**

Hauser, Izzo, Petrarca, Gleason & Stillman, Law LLC has submitted a letter announcing the implementation of a fee increase to be **effective March 1, 2019**. Hauser, Izzo, Petrarca, Gleason & Stillman's hourly rate will increase from **\$220.00** to **\$230.00** per hour, for all their attorneys.

Hauser, Izzo, Petrarca, Gleason & Stillman, expressed that they believe that their rates remain more than competitive when compared with rates of other attorneys who have similar depth and experience in the practice of school law.

Hauser, Izzo, Petrarca, Gleason & Stillman, LLC stated that they were grateful for our continued support, and thanked us for the opportunity to serve our legal needs, and they look forward to working with us in the future.

**PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION
& OPERATIONS**

MRS. CORETTA JACKSON informed members that they were in advanced receipt of her report. **MRS. JACKSON** then inquired if there were any questions. **THERE WERE**

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NONE. MRS. JACKSON then asked for approval of report as submitted.

Motioned/Hayslett; Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS REPORT** as submitted:

Roll Call: Ayes: Cook, Hayslett, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present - motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for February 5, 2019 in the amount of **\$512,595.78.**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of November 2018 as detailed below:

January 04, 2019	\$184,729.74
January 18, 2019	<u>\$181,640.57</u>
Grand Total	\$366,370.31

C. BUILDING RENTAL

Authorization is requested for the use of the following facilities:

A. Date: February 5, 2019 - March 5, 2019
Time: 9:30 a.m.-11:00 a.m./7:00 p.m. - 8:00 p.m.

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Place: Tidye A. Phillips
Contact: Pastor Shawn Aldridge
Beyond The Veil Kingdom Ministries
Purpose: Religious Purposes
Cost: **\$75.00-Sunday/\$25.00 - Thursday**

B. Date: Saturday, February 16, 2019
Time: 4:00 p.m.-8:00 p.m.
Place: Tidye A. Phillips
Contact: Kira Barnes
Purpose: 70th Birthday Party
Cost: **\$125.00-Custodian**
Reference #1

C. Date: Saturday, February 16, 2019
Time: 4:00 p.m.-6:00 p.m.
Place: Medgar Evers
Contact: Arnisa Everett
Purpose: Birthday Party
Cost: **\$100.00-Custodian**
Reference #2

D. Date: Friday, February 22, 2019
Time: 4:00 p.m.-7:00 p.m.
Place: Tidye A. Phillips
Contact: Teahsha Tucker
Purpose: 70th Birthday Party
Cost: **\$100.00-Custodian**
\$175.00-Building
Reference #3

E. Date: Sunday, April 21, 2019
Time: 2:00 p.m.-5:30 p.m.
Place: Tidye A. Phillips
Contact: Elouise Robinson

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Purpose: Ford Heights Park District
Bunny Entertainment
Cost: **\$100.00-Custodiam**
Reference #4

- F. Date: February 2, March 2,9,30, 2019
Time: 12:00 p.m.-5:00 p.m.
Place: Tidye A. Phillips
Contact: Robert Barnes
Ford Heights Basketball League
Purpose: Basketball Games All Stars
Cost: **\$125.00-Custodian (per game)**
Reference #5
- G. Date: February 17, 24 and March 3, 2019
Time: 11:00 a.m.-2:30 p.m.
Place: Tidye A. Phillips
Contact: Larry Jones
Purpose: Referee Baseball Camp Training
Cost: **\$100.00-Custodiam (per training)**
Reference #6

D. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Business Office	\$108.00
Building & Grounds	\$ 41.49
Cottage Grove	\$200.00
Medgar Evers	<u>\$ 40.00</u>
Total	\$389.49

E. IMPREST FUND

Authorization is requested to replenish Imprest Fund in the amount of **\$4,355.04.**

PART C - CURRICULUM AND INSTRUCTION

Before voting, **SUPERINTENDENT JACKSON** reminded members that they were in advance receipt of Mrs. Barnes report, then inquired if there were any questions. **THERE WERE NONE.** Superintendent Jackson asked for acceptance of Curriculum & Instruction Report as submitted:

I. FOR YOUR INFORMATION

A. NORTHWEST EVALUATION ASSOCIATION (NWEA)

Teachers have received their Northwest Evaluation Association (NWEA) results from the Winter Assessment that was administered to students in December. Upon returning from Winter Break, teachers began to drill down on skills that students needed additional support in by grouping students and adjusting lesson plans.

Students will be administered the NWEA a final time, beginning on April 4, 2019 through April 18, 2019. We are looking forward to celebrating all of the student growth as a result of the extra efforts (After School, Saturday School, small group instruction, and differentiation of instruction) and supports that students have received during the school year.

B. ANNUAL STATEWIDE EVERY STUDENT SUCCEEDS ACT (ESSA) CONFERENCE

Beginning on Monday, February 11, 2019 through Wednesday, February 13, 2019, I will attend the Annual Statewide Every Student Succeeds Act (ESSA) Conference that will be held Downtown Chicago. This annual event has consistently brought together hundreds of Illinois education leaders, school administrators, classroom teachers, and other practitioners who

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are committed to improving our schools, and ensuring that our students are ready for College and Careers.

This year's theme is: "***Whole Child, Whole School, and Whole Community.***" The purpose of ESSA is to "leverage funding to ensure a focus on equity and excellence for all students." Our great State of Illinois has submitted an ESSA Plan to the U.S. Department of Education for implementation. The workshops at the conference will be facilitated by staff from the Illinois State Board of Education (ISBE) that focus on the details from the State Plan.

C. MONTHLY PARENT MEETING

The Parent Meeting this month will be held on Friday, February 15, 2019 at 11:00 a.m. in Room 218 at Medgar Evers Primary Academic Center. The topic for the meeting will be "***Dealing with Bullies, Getting Along with Others***". Parents will learn more about what bullying is and ways to identify if their child is being bullied. They will learn the difference between bullying and teasing. Finally, the workshop will include short video clips that shows examples of bullying, and how to deal with it as parent with their child.

D. FEBRUARY EARLY DISMISSAL

Dr. Kay Dugan, Literacy Consultant will be in the District on Tuesday, February 19, 2019. Again this year, Dr. Dugan has focused her efforts on working with the new teachers to ensure they understand the Common Core Standards for their respective grade level. The main focus has been close reads, writing rubrics aligned to the Standards, and classroom observations with constructive feedback.

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E. 9th ANNUAL SOUTH COOK SPELLING BEE

On Monday, February 11, 2019 at 7:00 p.m. our own Giavanni Lowe will compete at the 9th Annual South Cook Spelling Bee. The Spelling Bee will be held at Southland College Prep High School, located at 4601 Sauk Trail in Richton Park, IL 60471.

Giavanni will represent Ford Heights School District 169 on that evening. She will compete with other students from surrounding Districts in the South Suburbs. We are very proud of Giavanni, and wish her the best during the completion.

F. MONTHLY BUILDING REPORTS (See references #1-3)

Building reports were submitted by the following personnel:

Ms. Monique Johnson, Principal Medgar Evers P.A.C.

Dr. Sharon Rivers, Principal of Cottage Grove U.G.C.

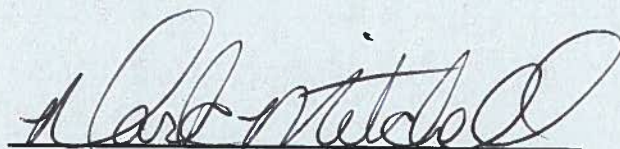
Ms. Celestine Burrel, Attendance Officer

BOARD PRESIDENT called on Principals Rivers and Johnson, to give a status update on the activities/ happenings in their respective buildings.

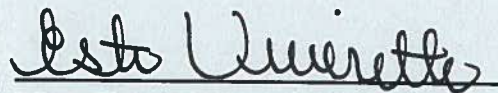
BOARD PRESIDENT called for a motion to adjourn.

ADJOURNMENT: 5:14 p.m.

Motioned/Hayslett; Seconded/Sherman - to adjourn meeting



Mr. Mark Mitchell, Board President



Mrs. Ester Viverette, Secretary