

Bid Number 2016-01

Request for Proposal (RFP): USAC E-rate Eligible Telecommunications, High Speed Internet Access Lines

Ford Heights School District #169 is seeking sealed bids for the Universal Service Administrative Company (USAC) e-rate funded telecommunication high speed Internet access lines throughout the District's three schools and Central office.

All components must be equal to or greater than the functionality of the following:

- 4 Basic connection 100/1GB P9FFX
- 3 CIR 1 GB (Bronze) R6EEB
- 1 CIR 250 Mbps (Bronze) R6EHB

Bidders are to provide a pricing Schedule Term for a service transparently interconnected of two or more customer locations within a metropolitan area Network as if they were segments or the same LAN using packet based switching technologies and provides dedicated bandwidths of 1GB. The District will be able to connect any two or more locations together, and services are to offer logical points-to-point, or point to multi-points, or multi-point to multi point configurations that support Ethernet to Ethernet LAN connections. Descriptive diagrams and or drawings of all major components and how it will be implemented and meet the District's needs. The bidder is to provide a general description of the services to be provided; installed, if required; and maintained. The bids are to be itemized by building; the total cost, and is to include the discounted cost, and in-eligible but required costs.

Costs are to be itemized as follows:

Total Proposal cost for all new required hardware, software and configuration

Total Proposal cost for any required new cabling

Total for any and all one-time/service/equipment/installation/activation/or other costs.

Prices shall be given for a one (1) and three (3) year contract

Any questions concerning these bids may be directed to Mrs. Coretta Jackson, Coordinator of Business Affairs at 708-758-1370 ext. 13.

Contract start/end dates: **7/1/2016 to 6/30/2017 or 7/1/2016 to 6/30/2019**

Bidder's Walk Thru

There will be two (2) **Bidder's Walk Thru**. The first (1st) will be held on **Thursday, December 17, 2015 at 10:00 a.m.** Central Standard Time for any interested bidders. Bidders are to report to the District Administrative Building. The second (2nd) bidders walk thru shall be held on **Tuesday, January 7, 2016 at 10:00 a.m.** Central Standard Time. Bidders may attend either or both walk thru.

ATTENDANCE AT ANY OR BOTH BIDDERS WALK THRU IS OPTIONAL.

BID CLOSING

Sealed bids will be accepted until **9:00 a.m.** central standard time, on **Tuesday, January 19, 2016**. All bids **MUST** be in a sealed opaque envelope/package and delivered to the Administrative Building at:

Ford Heights School District 169

Administrative Building

910 Woodlawn Avenue

Ford Heights, Illinois 60411

Attention: Mrs. Coretta Jackson

Coordinator of Business Affairs

In addition, each sealed bid should be clearly labeled with the following information:

The District assigned **Bid Number, 2016-01**

Vendor name and address

BID OPENING

No Bids will be accepted by Fax or E-mail. Sealed bids will be opened at **10:00 a.m.** Central Standard Time, on **Tuesday, January 19, 2016** in the conference room of the District Administrative Building. Bidders may attend the bid opening if desired.

THIS PROJECT IS SUBJECT TO, AND CONTINGENT ON, E-RATE FUNDING APPROVAL BY THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY, SCHOOLS (USAC) and LIBRARIES PROGRAM. DENIAL OF USAC FUNDING TO THE DISTRICT WILL CANCEL THIS ORDER.

WORK SHALL NOT COMMENCE UNTIL USAC FUNDING HAS BEEN APPROVED.

The Board of Education of Ford Heights School District 169 reserves the right to waive, modify or reject any bid specifications as necessary, which are in the best interests of the District, for any or all bid submittals.

PLEASE PRINT/TYPE

Company Name

Address, Street

City, State, Zip

Contact person

Title

Phone number

Cell phone number

E-mail address

Company SPIN No.

COMMENTS: Include any comments you wish to add clarity to your bid

REFERENCES:

Company

Contact person

Phone number

Company

Contact person

Phone number

Company

Contact person

Phone number

IN ADDITION:

THE FOLLOWING BIDDERS FACT SHEET MUST BE COMPLETED AND INCLUDED IN YOUR BID PACKAGE SUBMITTAL.

Bidders Fact Sheet

ITEM	1 YEAR CONTRACT	3 YEAR CONTRACT	COMMENTS
Total E-rate base bid price	\$ _____	\$ _____	
Any one time costs	\$ _____	\$ _____	Software, configuration, installation, cabling, hardware, or any one time costs
GRAND TOTAL	\$ _____	\$ _____	ALL COSTS
Minority contractor	YES NO		Include minority firm certification form
Years in business, in this field	Years _____		Include the years in business working in this technical field ONLY
Vendor agrees to be paid through E-rate SPI Process	YES NO		

Bid price shall be in effect until _____

COMMENTS: Include any comments you wish to add clarity to your bid

Bid Number 2016-02

Request for Proposal (RFP): USAC E-rate Eligible Telecommunication: Local and Long Distance Phone Service

Ford Heights School District #169 is seeking sealed bids for the Universal Service Administrative Company (USAC) e-rate funded telecommunication Local and Long Distance phone services, through out the District's three schools and Central office.

The pricing scheduling is for a minimum of 30 lines with possible expansion of up to ten additional lines. A rate for each additional new line must be given. The bids are to specify the total cost by billed telephone numbers and by business access line and local toll rate. Cost is to include replacement and basic maintenance.

The pricing Schedule term is for applicable traffic. Any termination clauses and costs are to be stated, as are general terms and conditions. The bidder is to provide a general description of the services to be provided; installed, if required; and maintained. Descriptive diagrams and or drawings of all major components and how it will be implemented and meet the District's needs.

The bids are to be itemized by building; the total cost.

All work must be performed in a professional and workman like manner consistent within the industry at the time of any installation.

The vendor also acknowledges that new Models and software may be available at time of the installation of the network and the vendor must inform the District if the new upgrades are being installed. The District must approve all substitutions of the original bid.

In addition, the vendor should evaluate and make a written statement concerning the Districts potential to migrate to a digital VoIP PBX phone system, including site readiness, during the term of this contract. Areas that would need to be upgraded to enhance this migration should be identified.

Costs are to be itemized as follows:

Total Proposal cost for all required hardware, software and configuration

Total Proposal cost for all cabling

Total for any and all one-time/service/equipment/installation/activation/or other costs.

Prices shall be given for a one (1) and a three (3) year contract

Any questions concerning these bids may be directed to Mrs. Coretta Jackson, Coordinator of Business Affairs at 708-758-1370 ext. 13.

Contract start/end dates: **7/1/2016 to 6/30/2017 or 7/1/2016 to 6/30/2019**

Bidder's Walk Thru

There will be two (2) **Bidder's Walk Thru**. The first (1st) will be held on **Thursday, December 17, 2015 at 10:00 a.m.** Central Standard Time for any interested bidders. Bidders are to report to the District Administrative Building. The second (2nd) bidders walk thru shall be held on Tuesday, **January 7, 2016 at 10:00 a.m.** Central Standard Time. Bidders may attend either or both walk thru.

ATTENDANCE AT ANY OR BOTH BIDDERS WALK THRU IS OPTIONAL.

BID CLOSING

Sealed bids will be accepted until **9:00 a.m.** central standard time, on **Tuesday, January 19, 2016**. All bids **MUST** be in a sealed opaque envelope/package and delivered to the Administrative Building at:

Ford Heights School District 169

Administrative Building

910 Woodlawn Avenue

Ford Heights, Illinois 60411

Attention: Mrs. Coretta Jackson

Coordinator of Business Affairs

In addition, each sealed bid should be clearly labeled with the following information:

The District assigned **Bid Number, 2016-02**

Vendor name and address

BID OPENING

No Bids will be accepted by Fax or E-mail. Sealed bids will be opened at **10:00 a.m.** Central Standard Time, on **Tuesday, January 19, 2016** in the conference room of the District Administrative Building. Bidders may attend the bid opening if desired.

THIS PROJECT IS SUBJECT TO, AND CONTINGENT ON, E-RATE FUNDING APPROVAL BY THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY, SCHOOLS (USAC) and LIBRARIES PROGRAM. DENIAL OF USAC FUNDING TO THE DISTRICT WILL CANCEL THIS ORDER.

WORK SHALL NOT COMMENCE UNTIL USAC FUNDING HAS BEEN APPROVED.

The Board of Education of Ford Heights School District 169 reserves the right to waive, modify or reject any bid specifications as necessary, which are in the best interests of the District, for any or all bid submittals.

PLEASE PRINT/TYPE

Company Name

Address, Street

City, State, Zip

Contact person

Title

Phone number

Cell phone number

E-mail address

Company SPIN No.

COMMENTS: Include any comments you wish to add clarity to your bid

REFERENCES:

Company

Contact person

Phone number

Company

Contact person

Phone number

Company

Contact person

Phone number

Company

Contact person

Phone number _____

Company

Contact person

Phone number _____

Company

Contact person

Phone number _____

IN ADDITION:

THE FOLLOWING BIDDERS FACT SHEET MUST BE COMPLETED AND INCLUDED IN YOUR BID PACKAGE SUBMITTAL.

Bidders Fact Sheet

ITEM	1 YEAR CONTRACT	3 YEAR CONTRACT	COMMENTS
Total E-rate base bid price	\$ _____	\$ _____	
Any one time costs	\$ _____	\$ _____	Software, configuration, installation, cabling, hardware, or any one time costs
GRAND TOTAL	\$ _____	\$ _____	ALL COSTS
Minority contractor	YES NO		Include minority firm certification form
Years in business, in this field	Years _____		Include the years in business working in this technical field ONLY
Vendor agrees to be paid through E-rate SPI Process	YES NO		

Bid price shall be in effect until _____

Make a statement about the Districts site readiness for a VoIP PBX transition and migration during the term of this contract. Include area that would need to be addressed for implementation:

Bid Number 2016-03

Request for Proposal (RFP): USAC E-rate Telecommunication, Mobile Phone Service

Ford Heights School District #169 is seeking sealed bids for the Universal Service Administrative Company (USAC) e-rate funded telecommunication mobile phone Broadband CDMA technology, authentication and data protection that are compatible with many virtual private networks. When traveling outside of the mobile broadband coverage area, the service must be seamlessly transferred to a national access high-speed wireless service rate and coverage area. Services available are to include all standard business data/text/voice requirements such as cell phones, smart phones or equivalent, capability, unlimited e-mail and messaging, unlimited nationwide calling, hand-free calling, voice-mail, call waiting, caller ID. 3-way calling, 411 connect, text/multi-media messaging, support wireless internet cards, GPS capabilities, international long distance calls, and global access.

Unless otherwise specified, all materials, supplies, or equipment shall be new, unused and of the latest edition version or model. New equipment means equipment that is currently in production by the manufacturer and is still the latest model generally offered. The equipment must be warranted as new by the manufacturer and may not have been used for any other purpose than display (not demonstration), prior to its sale to the District. The District will not accept remanufactured, used, or reconditioned equipment. It is the contractor's responsibility to ensure that each piece of equipment delivered to the District complies with this requirement.

The Bidder must warrant every unit purchased against faulty materials and workmanship with a proven upgrade path for a minimum period of at least twelve months. If, during this period faults develop with the unit, they will be repaired or replaced without any cost, including any transportation or freight cost, to the District. Proposals which include supplemental warranties will be accepted, but supplemental warranties that conflict with or diminish the District right under this warranty clause will be considered null and void. The District is not responsible for identifying conflicting warranty conditions before issuing a contract award.

The minimum number of mobile phones is 53, including up to 30 emergency backup phones, 40 air cards, and 16 MiFi cards, which are to be billed only upon use. A rate for any additional new phones must be given. The cost for cancellation of a cell phone(s) shall be given. The wireless coverage must function fully and consistently inside and outside our facilities with minimal drop call issues.

Document all cellular phone coverage locally, nationally and globally.

A price must be given for replacement of lost or damaged phone(s).

The bids are to specify the total cost by billed telephone numbers, by business access, and local toll rate. There is to be a statement as to how long the prices will be in effect.

The pricing Schedule term is for applicable traffic. Any termination clauses and costs are to be stated, as are general terms and conditions. The bidder is to provide a general description of the services to be provided; installed, if required; and maintained. Descriptive diagrams and or drawings of all major components and how it will be implemented and meet the District's needs.

The vendor also acknowledges that new Models and software may be available at time of the installation of the network and the vendor must inform the District if the new upgrades are being installed. The District must approve all substitutions of the original bid.

Costs are to be itemized as follows:

Total Proposal cost for all required hardware, software and configuration

Total Proposal cost for all cabling if any

Total for any and all one-time/service/equipment/installation/activation/or other costs.

Prices shall be given for a one (1) and a three (3) year contract

Any questions concerning these bids may be directed to Mrs. Coretta Jackson, Coordinator of Business Affairs at 708-758-1370 ext. 13.

Contract start/end dates: **7/1/2016 to 6/30/2017 or 7/1/2016 to 6/30/2019**

Bidder's Walk Thru

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Ford Heights School District 169

Administrative Building

910 Woodlawn Avenue

Ford Heights, Illinois 60411

Attention: Mrs. Coretta Jackson

Coordinator of Business Affairs

In addition, each sealed bid should be clearly labeled with the following information:

The District assigned Bid Number, 2016-03

Vendor name and address

BID OPENING

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WORK SHALL NOT COMMENCE UNTIL USAC FUNDING HAS BEEN APPROVED.

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PLEASE PRINT/TYPE

Company Name

Address, Street

City, State, Zip

Contact person _____

Title _____

Phone number _____

Cell phone number _____

E-mail address _____

Company SPIN No. _____

COMMENTS: Include any comments you wish to add clarity to your bid

REFERENCES:

Company

Contact person

Phone number

Company

Contact person

Phone number

Company

Contact person

Phone number

Company

Contact person

Phone number

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Bidders Fact Sheet

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Any one time costs	\$ _____	\$ _____	Software, configuration, installation, cabling, hardware, or any one time costs
GRAND TOTAL	\$ _____	\$ _____	ALL COSTS
Minority contractor	YES NO		Include minority firm certification form
Years in business, in this field	Years _____		Include the years in business working in this technical field ONLY
Vendor agrees to be paid through E-rate SPI Process	YES NO		

Bid price shall be in effect until _____

Comments:
