

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, AUGUST 6, 2019**

The meeting was called to order by presiding officer President Pro-tempore Lera Cook – 5:00 p.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Coleman, Cook, Hayslett, LaWrence, Viverette
Absent: Mitchell, Sherman
Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Coretta Jackson, Assistant Superintendent of Business Administration & Operations
Ms. Monique Johnson, Principal Medgar Evers PAC
Mrs. Latricia Walker, Assistant Principal Medgar Evers PAC
Dr. Sharon Rivers, Principal, Cottage Grove U.G.C.
Ms. Chantel Jones, Assistant Principal Medgar/Cottage

Legal Counsel:

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

BOARD PRESIDENT greeted those in attendance, then inquired if there were any questions and/or comments. **THERE WERE NONE.** Board President then called for a motion to approve agenda.

Board member **HAYSLETT** arrived at 5:04 p.m.

AGENDA

Motioned/Cook; Seconded/LaWrence - to approve the agenda.

Roll Call: Ayes: Coleman, Cook, Hayslett, LaWrence, Viverette
Nays: None
Absent: Mitchell, Sherman,
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

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MINUTES

Board President called for a motion to approve the minutes.

Motioned/Cook; Seconded/LaWrence - to approve the minutes of **July 9, 2019 Regular**

Roll Call: Ayes: Coleman, Cook, Hayslett, LaWrence Viverette
 Nays: None
 Absent: Mitchell, Sherman,
 Abstain: None
 5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

Thank you from **MRS. WILMA WILSON**

PART A - REPORT OF THE SUPERINTENDENT

SUPERINTENDENT JACKSON reminded members of the Board that they were in advanced receipt of his report, but stated that before he began his report, he would like welcome **MRS. LATRICIA WALKER**, the new Assistant Principal for Medgar Evers Primary Academic Center.

SUPERINTENDENT JACKSON briefly addressed items in his report, then informed members of the upcoming Institute Days that would be taking place, and ending with an invite to all.

Board member Coleman, requested that Mrs. Walker stand to introduce herself, and tell the members a little bit about herself, to which she complied.

Superintendent Jackson ended by recommending favorable approval of his report as submitted.

Motioned/Hayslett; Seconded/Cook – to approve **PART A – REPORT OF THE SUPERINTENDENT’S REPORT** as submitted:

I. FOR YOUR AUTHORIZATION

A. **PERSONNEL** (*Pending receipt of all personnel required documents*)

1. **APPOINTMENTS**

- a. Authorization is sought to appoint **SARA SHINDOLLAR, BA, Step 6** as a Teacher, Medgar Evers Primary Academic Center, effective **2019-2020 School Year**.
- b. Authorization is sought to appoint **THOMAS DANIEL, III**, Substitute Teacher, Cottage Grove Upper Grade Center, effective **2019-2020 School Year**.

B. **APPROVE INDEPENDENT CONTRACT AGREEMENT BETWEEN THE BOARD OF EDUCATION OF FORD HEIGHTS DISTRICT 169 ("DISTRICT") AND BRIGHT STAR SEL HEALTH & THERAPEUTIC SERVICE, LLC) FOR THE PURPOSE OF CONTRACTING A CERTIFIED SCHOOL PSYCHOLOGIST ("CONTRACTOR") TO COMPLETE EVALUATIONS AND ATTEND ELIGIBILITY MEETINGS FOR THE 2019-2020 SCHOOL YEAR.**

The District shall pay to the Contractor for services in the amount of \$23,000 paid over the ten month period (\$2,300 per month) for up to 22 evaluations. If any work that is not a part of this Agreement, additional fees may be charged for work completed as provided. This agreement shall commence **August 2019** and continue until **May 2020**.

C. **APPROVAL OF THE 2019-2020 OFFICIAL SCHOOL CALENDAR** (*See reference #1*)

Approval is sought to adopt the **School Calendar** for the **2019-2020** school year. The school year will begin on **Wednesday, August 14, 2019** and will end on **Thursday, June 4, 2020**. The

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calendar represents **185 days**, inclusive of five (5) emergency days. If no emergency days are used, school will end **Wednesday, May 23, 2018**.

You will see by the attached copy of the Official School Calendar, that the following will be taking place on dates noted below. They are:

TEACHER INSTITUTE DAYS

WEDNESDAY	AUGUST 14	2019
THURSDAY	AUGUST 15	2019
FRIDAY	AUGUST 16	2019
TUESDAY	MAY 26	2020

PARENT TEACHER CONFERENCES

FRIDAY	NOVEMBER 1	2019
THURSDAY	APRIL 9	2020

EMERGENCY DAYS

FRIDAY	MAY 29	2020
MONDAY	JUNE 1	2020
TUESDAY	JUNE 2	2020
WEDNESDAY	JUNE 3	2020
THURSDAY	JUNE 4	2020

PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS

MRS. CORETTA JACKSON expressed to members that they were in advanced receipt of her report. **MRS. JACKSON** then inquired if there were any questions. **THERE WERE NONE**. **MRS. JACKSON** then asked for approval of report as submitted.

Motioned/Hayslett; Seconded/Cook - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS**

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REPORT as submitted:

Roll Call: Ayes: Coleman, Cook, Hayslett, LaWrence, Viverette
Nays: None
Absent: Mitchell, Sherman
Abstain: None
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

Authorization is requested to pay Accounts Payable bills for August 6, 2019 in the amount of **\$278,719.23.**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of July 2019 as detailed below:

July 5, 2019	\$ 68,361.26
July 19, 2019	<u>\$ 85,047.19</u>
Total	\$153,408.45

C. BUILDING RENTAL

Authorization is requested for the use of the following facilities:

1. Authorization is requested for the use of the following:

A. Date: August 6, 2019 - September 10, 2019
Time: 9:30 a.m.-11:00 a.m./7:00 p.m.-8:00 p.m.
Place: Tidye A. Phillips
Contact: Pastor Shawn Aldridge
Beyond The Veil Kingdom Ministries
Purpose: Religious Purposes

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Cost: **\$75.00-Sunday/\$25.00-Wednesday**

B. Date: Sunday, September 11, 2019
Time: 3:00 p.m.-7:00 p.m.
Place: Tidye A. Phillips
Contact: Senise Quinn
Purpose: Trunk Party
Cost: **\$175-Building/\$125.00-Custodian
Reference #1**

D. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

Superintendent Office	\$ 78.09
Business Office	\$ 21.29
Building & Grounds	\$ 19.33
Medgar Evers	\$127.93
Cottage Grove	<u>\$155.96</u>
Total	\$402.60

E. IMPREST FUND

Authorization is requested to replenish Imprest Fund in the amount of **\$16,577.25.**

F. AWARD OF CONTRACT FOR DISTRICT WIDE COPIERS

Authorization is requested to approve Proven IT, Tinley Park, Illinois as our copy machine provider for a five year lease.
Reference #2

PART C - CURRICULUM AND INSTRUCTION

MRS. MARILYN BARNES reminded members that they were in advanced receipt of

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her report, and inquired if there were any questions. **THERE WERE NONE. MRS. BARNES** then asked for acceptance of Curriculum & Instruction report as submitted:

I. FOR YOUR INFORMATION

A. SUMMER SCHOOL

Summer School ended on Wednesday, June 19, 2019. Again on this year, Summer School was only three weeks for three days each week (Mondays, Tuesdays, Wednesdays). Students at Cottage Grove were involved in clubs that are extended to students during the regular school year. While the students at Medgar Evers completed projects that were based on **Science, Technology, Engineering, Art, and Math (STEAM)**.

In a short turn-around time, much work and planning went forth in an effort to have a unique and awesome summer school experience for all.

Kudos to the Administrators, Instructional Staff, and Personnel who had a part in providing these opportunities to our students.

B. 2019 - 2020 REGISTRATION

Registration 2019-2020 started off with Pre-Registration took place during the month of "March Madness." Additional efforts were made at Parent/Teacher Conferences in April, mailing out packets to parents in April, home visits in April and May by both attendance officers and me to homes of all parents who had not returned a Pre-Registration Packet.

The District-Wide Registration will be held on **Thursday, August 8, 2019** from **9:00 a.m. until 5:00 p.m.**, and **Friday, August 9, 2019** from **10:00 a.m. until 3:00 p.m.** at Medgar Evers Primary Academic Center in the gymnasium. This will be another opportunity for all returning families to complete the registration process, and families who new to the District.

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All parents who attend registration will receive school supplies, and will be provided with refreshments. Each school will hold registration at each respective building beginning on **Monday, August 12, 2019 and Tuesday, August 13, 2019.**

Robo calls will go out, and flyers will be mailed as a reminder to parents about the two (2) District-Wide Registration dates.

C. INSTITUTE DAYS- AUGUST 14- 16, 2019

Preparations are being made for this year's Institute Days. Everyone will have professional development for their respective departments to ensure that they are off to a great start. We anticipate an exciting close to Institute Day for all, and entertain the hope that staff/personnel will enjoy this year's activities. Our theme for the 2019-2020 school year is: "***A Culture of Excellence.***"

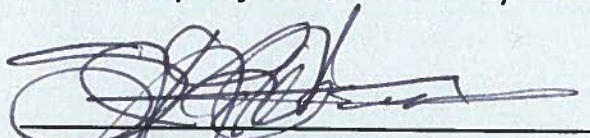
BOARD PRESIDENT called on **PRINCIPALS RIVERS** and **JOHNSON**, to give a status update on the activities/ happenings in their respective buildings. Both Principals gave a shout out to their twelve (12) month employees for their hardwork and dedication, and for preparing schools for opening day for staff and students.

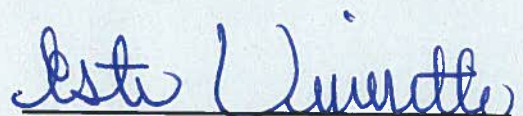
Board President expressed how awesome the school buildings were looking

BOARD PRESIDENT called for a motion to adjourn.

ADJOURNMENT: 5:20 p.m.

Motioned/Hayslett; Seconded/Cook - to adjourn meeting


Mr. Samuel J. LaWrence, III,
Board President


Mrs. Ester Viverette, Secretary