

**FORD HEIGHTS SCHOOL DISTRICT 169  
MINUTES OF BOARD MEETING HELD  
TUESDAY, APRIL 9, 2019**

The meeting was called to order by presiding officer Mr. Mark Mitchell - 5:10 p.m.

**PLEDGE OF ALLEGIANCE** (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, Hayslett, LaWrence, Mitchell, Viverette  
Absent: Coleman, Sherman,  
Also Present: Dr. Gregory T. Jackson, Superintendent  
Mrs. Coretta Jackson, Assistant Superintendent of Business Administration & Operations  
Mrs. Marilyn Barnes, Director of Curriculum & Instruction  
Ms. Monique Johnson, Principal Medgar Evers PAC  
Dr. Sharon Rivers, Principal, Cottage Grove U.G.C.  
Ms. Chantel Jones, Assistant Principal Medgar/Cottage

Legal Counsel: **None**

**QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)**

**MS. LASHANNA FULWILEY:** Greeted members of the Board and expressed that she wanted to come in person to first of all thank the Board for the use of Tidye A. Phillips and secondly, to give kudos to Mrs. Coretta Jackson, Assistant Superintendent of Business Administration & Operations, and to Mr. Eddie Sawyer for their absolute professionalism, and Mr. Sawyer for seeing that everything she needed, he made it happen.

She further expressed that often times you hear so much negatives about the District, and she thought it important that people know there is some good and professional people in the District.

Superintendent Jackson expressed to Ms. Fulwiley, that it was always a pleasure to hear good things from residents of the community, and thanked her for taking the time to come and do so in person.

**Minutes of Board of Education Meeting  
April 9, 2019  
Page 2**

**BOARD PRESIDENT** then called for a motion to approve agenda.

**AGENDA**

Motioned/Hayslett; Seconded/Cook - to approve the agenda.

Roll Call: Ayes: Cook, Hayslett, LaWrence, Mitchell, Viverette  
Nays: None  
Absent: Coleman, Sherman  
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present - motion carried.

**MINUTES**

Motioned/Sherman; Seconded/Cook - to approve the minutes of **March 5, 2019**

Roll Call: Ayes: Cook, , Hayslett , LaWrence, Mitchell, Viverette  
Nays: None  
Absent: Coleman Sherman  
Abstain: None  
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present - motion carried.

**CORRESPONDENCE**

The Tucker Family and LaShanna Fulwiley

**PART A - REPORT OF THE SUPERINTENDENT**

**SUPERINTENDENT JACKSON** reminded members of the Board that they were in advanced receipt of his report. **SUPERINTENDENT JACKSON** also informed members there was an **ADDENDUM REPORT** as well. Superintendent Jackson inquired if there were any questions, then recommended favorable approval of his report as submitted, inclusive of **ADDENDUM REPORT**.



**Minutes of Board of Education Meeting  
April 9, 2019  
Page 3**

Motioned/Cook; Seconded/Hayslett – to approve **PART A – REPORT OF THE SUPERINTENDENT’S REPORT**, inclusive of **ADDENDUM REPORT** as submitted:

Roll Call:   Ayes:           Cook, Hayslett, LaWrence, Mitchell, Viverette  
              Nays:           None  
              Absent:        Coleman, Sherman  
              Abstain:       None  
              5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

**I. FOR YOUR AUTHORIZATION**

**A. PERSONNEL (*Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance*)**

**1. AUTHORIZATION TO HIRE SUMMER SCHOOL PERSONNEL (*Pending Title I Funding for Summer School*)**

Authorization is sought to hire the following personnel for Summer School (to be paid from Title I and II Programs).

<u>MEDGAR EVERS</u>	<u>GRADE</u>
SUSAN TUTOROW	Steam
TRIKETA WASHINGTON	Kindergarten
LENA WATTS	First Grade
SHANNON ZENOS	Second Grade
ANN MARIE ARMSTRONG	Third Grade
NIKIA WILLIAMS	Clerical
BRINDA FARR	Paraprofessional
MARILYN BARNES	Coordinator
MONIQUE JOHNSON	Administrator

<u>COTTAGE GROVE</u>	<u>EVENT</u>
DIANE RICHARDSON	Chess Club

**Minutes of Board of Education Meeting  
April 9, 2019  
Page 4**

<b>MATRINO ENO</b>	Garden Club
<b>JASON KINNAMAN</b>	Technology Club
<b>CYNTHIA PURDY</b>	Robotics Club
<b>SHIRLEY HACKNEY</b>	Culinary Club
<b>DIANE SERGEANT</b>	Culinary Club
<b>PATRICE LANDFAIR</b>	Substitute
<b>ROBIN NORRIS</b>	Clerical
<b>CHANTEL JONES</b>	Coordinator
<b>SHARON RIVERS</b>	Administrator

**2. APPOINTMENTS**

- a. Authorization is sought for approval to appoint **Ms. KHADIJA SHANNON**, as Special Education Teacher, Cottage Grove Upper Grade Center, MA - **Step14** - effective the **2019-2020** School Year.
- b. Authorization is sought for approval to appoint **Ms. ALICIA NORTON**, as 1<sup>st</sup> GradeTeacher, Medgar Evers Primary Academic Center, MA - **Step 8** - effective the **2019-2020** School Year.

**B. AUTHORIZE SAFE SCHOOLS PROGRAM AGREEMENT (R.I.S.E.)  
(See reference #1)**

Authorization is sought to sign and submit Safe Schools Program Agreement for the **FY 2019-2020**.

**II. FOR YOUR INFORMATION**

**A. MONTHLY ENROLLMENT (AS OF APRIL 4, 2019)**

**MEDGAR EVERS SCHOOL**

**PRE-K            60                    KDG            46**



**Minutes of Board of Education Meeting  
April 9, 2019  
Page 5**

<b>GRADE 1</b>	<b>47</b>	<b>GRADE 2</b>	<b>48</b>
<b>GRADE 3</b>	<b>47</b>	<b>GRADE 4</b>	<b>40</b>
		<b>TOTAL</b>	<b>288</b>

**COTTAGE GROVE UPPER GRADE CENTER**

<b>GRADE 5</b>	<b>39</b>	<b>GRADE 6</b>	<b>45</b>
<b>GRADE 7</b>	<b>40</b>	<b>GRADE 8</b>	<b>41</b>
		<b>TOTAL</b>	<b>165</b>

<b>TOTAL DISTRICT</b>	<b>OUT OF DISTRICT</b>	<b>GRAND TOTAL</b>
<b>453</b>	<b>13</b>	<b>466</b>

**REPORT OF CONTACTS (ATTENDANCE OFFICER):**

**MEDGAR EVERS:**

<b>HOME VISITS</b>	<b>TELEPHONE CONTACTS</b>	<b>PARENT CONFERENCES</b>
<b>5</b>	<b>398</b>	<b>3</b>

**COTTAGE GROVE:**

<b>HOME VISITS</b>	<b>TELEPHONE CONTACTS</b>	<b>PARENT CONFERENCES</b>
<b>0</b>	<b>284</b>	<b>0</b>

**ADDENDUM REPORT**

**I. FOR YOUR AUTHORIZATION**

- A. PERSONNEL** *(Pending receipt of all personnel required ocuments  
And Illinois State Police and FBI criminal background  
clearance)*

**1. APPOINTMENT**

Authorization is sought for approval to appoint **Ms. ANGELA**

**Minutes of Board of Education Meeting  
April 9, 2019  
Page 6**

Academic Center, MA – Step 7, effective 2019-2020.

**PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION  
& OPERATIONS**

**MRS. CORETTA JACKSON** informed members that they were in advanced receipt of her report. **MRS. JACKSON** then inquired if there were any questions. **THERE WERE NONE.** **MRS. JACKSON** then asked for approval of report as submitted.

Motioned/Cook; Seconded/Hayslett - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS REPORT** as submitted:

Roll Call: Ayes: Cook, Hayslett, LaWrence, Mitchell, Viverette  
Nays: None  
Absent: Coleman, Sherman  
Abstain: None  
5 ayes, 0 nays, 2 absent, 0 abstain, 0 present – motion carried.

**I. FOR YOUR AUTHORIZATION**

**A. ACCOUNTS PAYABLE**

Authorization is requested to pay Accounts Payable bills for April 9, 2019 in the amount of **\$401,577.08.**

**B. PAYROLL SUMMARY**

The following is the payroll summary for the month of March 2019 as detailed below:

Marcj 01, 2019	\$181,449.37
March 15, 2019	\$186,517.55
March 29, 2019	<u>\$190,579.03</u>
<b>Grand Total</b>	<b>\$558,545.94</b>

**Minutes of Board of Education Meeting  
April 9, 2019  
Page 7**

**C. BUILDING RENTAL**

Authorization is requested for the use of the following facilities:

1. Authorization is requested for the use of the following:

- A. Date: April 9, 2019 – May 7, 2019  
Time: 9:30 a.m.-11:00 a.m.  
Place: Tidye A. Phillips  
Contact: Pastor Shawn Aldridge  
Purpose: Religious Purposes  
Cost: **\$175.00-Building/\$75.00 – Custodian**
  
- B. Date: Saturday, April 13, 2019  
Time: 10:00 a.m.- 12:00 p.m.  
Place: Cottage Grove Upper Grade Center  
Contact: Walter Mosby  
Purpose: Bloom Trail – Parent Connection Brunch  
Cost: **Request fees to be waived  
(Reference #1)**
  
- C. Date: Saturday, May 11, 2019  
Time: 3:00 p.m.- 7:00 p.m.  
Place: Tidye A. Phillips  
Contact: Latricia Cool  
Purpose: Birthday Party  
Cost: **\$150.00 – Building/\$150.00 –  
Custodian (Reference #2)**
  
- D. Date: Monday - Friday  
Time: 6:00 p.m.- 7:30 p.m.  
Place: Tidye A. Phillips  
Contact: George Green  
Purpose: Ford Heights Park District Baseball Work  
Outs



**Minutes of Board of Education Meeting  
 April 9, 2019  
 Page 8**

**Cost: Request fees to be waived  
 (Reference #3)**

**E. Date: Saturday, June 1, 2019**

**Time: 1:00 p.m.- 7:00 p.m.**

**Place: Medgar Evers**

**Contact: April Haymond**

**Purpose: Birthday Party**

**Cost: \$175.00 - Custodian  
 (Reference #4)**

**F. Date: May 28 - May 31, 2019**

**Time: 7:30 a.m.- 3:00 p.m.**

**Place: Cottage Grove Upper Grade Center**

**Contact: Tangenise Porter**

**Cook County Sheriff's Department**

**Purpose: 2019 Leadership Academy Camp**

**Cost: Request all fees to be waived  
 (Reference #5)**

**D. PETTY CASH**

Authorization is requested to replenish a Petty Cash for the following:

District Office	\$ 456.67
Business Office	\$ 164.00
Federal & State	\$ 77.39
Building & Grounds	\$ 20.00
Cottage Grove	\$ 200.00
Medgar Evers	\$ 145.50
<b>Total</b>	<b>\$1,063.56</b>



**E. IMPREST FUND**

Authorization is requested to replenish Imprest Fund in the amount of **\$3,650.00.**

**PART C - CURRICULUM AND INSTRUCTION**

Mrs. Barnes reminded members that they were in advanced receipt of her report, then inquired if there were any questions. **THERE WERE NONE.** She then asked for acceptance as submitted:

**I. FOR YOUR INFORMATION**

**A. ILLINOIS ASSESSMENT OF READINESS (IAR)**

Beginning on **Monday, March 11, 2019** through **Thursday, April 18, 2019** students in grades third through eighth will be administered the **Illinois Assessment of Readiness (IAR)**. This is the assessment that was formerly known as the **Partnership for Assessment of Readiness for College and Careers (PARCC)**. The Illinois Assessment of Readiness (IAR) is the State assessment and accountability measure for Illinois students enrolled in a public school District. IAR assesses the New Illinois Learning Standards Incorporating the Common Core and will be administered in English Language Arts and Mathematics.

This year, the times allocated to both English Language Arts and Mathematics have been decreased. Students will still be assessed on all of the content in each area; however, the adjustment in time is an effort of the State to not over burden students while testing.

Both schools have schedules of when students will be testing during the testing window. All students will be administered the IAR on the computer in the Media Center at each respective school.

**B. ILLINOIS SCIENCE ASSESSMENT**

Beginning on **Monday, March 4, 2019** through **Friday, March 15, 2019** the fifth and eighth grade students at Cottage Grove Upper Grade Center will be administered the **Illinois Science Assessment (ISA)**. The assessment will be administered in an online format and is aligned to the Illinois Learning Standards for Science incorporating the Next Generation Science Standards (NGSS).

This is the fourth year our students in grades fifth and eighth have been administered the ISA. Unlike the Illinois Assessment of Readiness, the ISA is not a timed test. On average it is estimated that a student should be completed in one hour. Students will be given the length of time that is needed to complete the assessment. The only requirement by the State is that each student completes the test in a single session.

**C. MONTHLY DISTRICT WIDE PARENT MEETING**

On **Friday, March 15, 2019** our monthly Parent Meeting will be held at Medgar Evers Primary Academic Center from **11:00 a.m.** until **12:30 p.m.** The theme for the Family Workshop will be "The Costs of College." This topic came from a survey that parents completed on last Spring. All topics for the 2018-2019 school year were based from parent feedback.

Door prizes and refreshments will be available to all in attendance.

**D. 2019 EARLY REGISTRATION**

The 2019 Parent Early Registration Packets will be mailed home on **Friday, March 1, 2019**. All current enrolled students in pre-kindergarten through seventh grade will receive a registration packet.



**Minutes of Board of Education Meeting**  
**April 9, 2019**  
**Page 11**

Parents are to return the completed packets on or before Parent/Teacher Conference on **Monday, April 1, 2019**. Parents can also go to the website [www.fordheights169.org](http://www.fordheights169.org) to get a copy of the Registration Form. We are encouraging parents to return the packets, as soon as possible, as this will give us a projected number of students who plan to return to District for the 2019-2020 school year.

**E. MONTHLY BUILDING REPORTS**

Building reports were submitted by the following personnel:

*Ms. Monique Johnson*, Principal Medgar Evers P.A.C.  
*Dr. Sharon Rivers*, Principal of Cottage Grove U.G.C.  
*Ms. Celestine Burrel*, District Wide Attendance Officer

**F. UPCOMING DATES**

**MARCH 1, 2019**

**Early Registration Packets Mailed Out to Parents**

**MARCH 4, 2019 – MARCH 15, 2019**

**Illinois Science Assessment (ISA)**

**MARCH 5, 2019**

**School Board Meeting – 5:00 p.m.**

**MARCH 11, 2019 – APRIL 18, 2019**

**Illinois Assessment of Readiness (IAR)**

**MARCH 15, 2019**

**Monthly Parent Meeting – 11:00 a.m.**

**MARCH 22, 2019**

**End of 3<sup>rd</sup> Quarter**

**Minutes of Board of Education Meeting  
April 9, 2019  
Page 12**

**MARCH 23, 2019  
Last Day of Saturday School**

**MARCH 25, 2019 - APRIL 3, 2019  
Spring Break**

**BOARD PRESIDENT** called on Principals Rivers and Johnson, to give a status update on the activities/ happenings in their respective buildings.

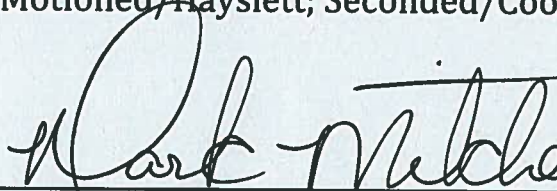
**SUPERINTENDENT JACKSON** stated that he wanted to give a shout out to **MRS. MARILYN BARNES**, Director of Curriculum & Instruction on a job well done in relation to Early Registration packets, and her going to homes to collect such.

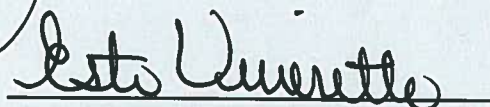
Superintendent Jackson also expressed to members of the Board that a Special Meeting would need to be held for re-organization purposes. It was a consensus of Board that that meeting be held on Tuesday, April 23, 2019.

**BOARD PRESIDENT** called for a motion to adjourn.

**ADJOURNMENT: 5:23 p.m.**

Motioned/Hayslett; Seconded/Cook - to adjourn meeting

  
\_\_\_\_\_  
Mr. Mark Mitchell, Board President

  
\_\_\_\_\_  
Mrs. Ester Viverette, Secretary