

**FORD HEIGHTS SCHOOL DISTRICT 169**  
**MINUTES OF BOARD MEETING HELD**  
**TUESDAY, MARCH 9, 2021**

The meeting was called to order by presiding officer, President Samuel J. LaWrence, III - **10:01 a.m.**

**PLEDGE OF ALLEGIANCE (*recited by all in attendance*)**

Upon roll call the following members were present:

Present: Coleman (via phone), Cook, Mitchell, Viverette  
Absent: Hayslett, LaWrence, Sherman  
Also Present: Dr. Gregory T. Jackson, Superintendent  
Mrs. Coretta Jackson, Assistant Superintendent of Business Administration & Operations  
Dr. Sharon P. Rivers, Assistant Superintendent of Curriculum & Instruction  
Mrs. Gloria Lymore, Executive Assistant to the Superintendent  
Mrs. Vivian Carter, Administrative Assistant

**QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)**

NONE

**AGENDA**

Motioned/Mitchell; Seconded/Viverette - to approve the agenda

Roll Call: Ayes: Coleman (via phone), Cook, Mitchell, Viverette  
Nays: None  
Absent: Hayslett, LaWrence, Sherman  
Abstain: None  
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

**MINUTES**

Board Vice President Cook called for a motion to approve the minutes.

Motioned/Mitchell; Seconded/Viverette - to approve the minutes of **February 9, 2021**

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Roll Call: Ayes: Coleman (via phone), Cook, Mitchell, Viverette  
Nays: None  
Absent: Hayslett, LaWrence, Sherman  
Abstain: None  
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

### CORRESPONDENCE

#### **NONE**

Dr. Gregory Jackson reminded members of the Board that they were in advanced receipt of his report, then recommended favorable approval of his report as written.

Superintendent Jackson called members attention to **Item 1A-#2**, the Resolution of Tenured Teachers and briefly addressed this item. Superintendent Jackson also spoke to **Item 1E** regarding the Emergency Indoor Air Quality Proposal.

Members of the Board posed several questions regarding the Emergency Indoor Air Quality Proposal, would all three schools be included and other questions. Having answered questions posed, Superintendent Jackson gave a list of other things such as touchless water systems, the changing out of screens, the adding of purifying systems to help keep the air clean. He expressed that these things were being done because of COVID-19 funding from the State of Illinois for such.

Dr. Jackson briefly talked about the Hybrid In-Person Instruction. He exchanged information regarding the wiring in the buildings and the various technologies being implemented in order to keep teachers and students connected with little to no disruptions.

Superintendent Jackson ended by stating that the Hybrid In-Person Instruction would offer the District the opportunity to see how bringing students back to school will look, and how it will run, before having to bring all students back at to full time attendance at some point in the near future.

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Superintendent Jackson inquired if there were any more questions. **THERE WERE NONE.**

Motioned/Mitchell; Seconded/Viverette - to approve **PART A - REPORT OF THE SUPERINTENDENT** as submitted:

Roll Call: Ayes: Coleman (via phone), Cook, Mitchell, Viverette  
Nays: None  
Absent: Hayslett, LaWrence, Sherman  
Abstain: None  
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

**I. FOR YOUR AUTHORIZATION**

**A. PERSONNEL *(Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance)***

**1. APPOINTMENTS**

Authorization is sought to appoint the following as listed below. They are:

**a. PARENT VOLUNTEERS:**

**ARDELLA ALDRIDGE  
EDET ENO  
JIMMY VIVERETTE  
SHARON ZENOS**

**b. SUBSTITUTE TEACHERS:**

**GENESIS CARTER  
JENNIFER ZENOS  
CAROL WILLIAMS**

**2. RESOLUTION RECOGNIZING ATTAINMENT OF TENURE BY PROBATIONARY TEACHERS (2021) (See reference #1)**

Resolution to Approve Tenure for Certain Probationary Teachers:

**JONI KOCAL  
KRISTY KEMPER**

B. AWARDING OF E-RATE CONTRACTS – 2021-2022 (See reference # 2)

Authorization is being sought to award ERATE Contract to the qualified/chosen vendor for the 2021-2022 school year, as listed below:

**BID NUMBER 2021-02-01** – Request for Proposal (RFP): Eligible Internet Equipment, Supporting Software, and Cabling for Hi-Speed Broadband Wi-Fi Network

**RECOMMEND: SENTINEL TECHNOLOGIES, INC., DOWNERS GROVE, IL  
\$53,645.20**

**BID NUMBER 2021-02-02** – Request for Proposal (RFP): Eligible Internet Cabling for Hi-Speed Broadband Wi-Fi Network

**RECOMMEND: GREATLINE COMMUNICATIONS, SOUTH HOLLAND, IL  
\$48,816**

C. AUTHORIZATION TO RETURN STUDENTS TO HYBRID IN-PERSON INSTRUCTION

Authorization is sought to return Ford Heights School District #169 students to **HYBRID IN-PERSON INSTRUCTION, subject to the positivity rate**, effective to begin the 4<sup>th</sup> Quarter on **Monday, March 29, 2021** and ending **Wednesday, May 26, 2021**.

D. AUTHORIZATION TO REVISE DATE FOR REGULARLY SCHEDULED BOARD MEETING FOR APRIL

Authorization is being sought to **revise** the regularly scheduled Board meeting date of **TUESDAY, APRIL 6, 2021** to **WEDNESDAY, APRIL**

E. AUTHORIZATION TO APPROVE EMERGENCY INDOOR AIR QUALITY PROPOSAL (See reference #3)

Amber Mechanical proposes to install thirty-one (31) Respicaire PCO Max Air Sterilizers at Cottage Grove School, Thirty-five (35) Respicaire PCO Max Air Sterilizers at Medgar Evers School, and two

(2) Respicaire Air Sterilizers at the District Office, for a total of Sixty-Eight (68) throughout the District. The PCO Max Air Sterilizer is a multi-process air cleansing system that utilizes Ultra Violet light to accelerate the process of eliminating odors, bacteria, virus, mildew, microbial and mold.

Cottage Grove School	\$30,926
Medgar Evers School	\$30,491
District Office	<u>\$ 2,100</u>
	<b>\$63,517</b>

The cost for the installation will be paid from the United States Emergency Elementary and Secondary School Emergency Relief Funds (ESSER)II.

**II. FOR YOUR INFORMATION**

**A. MONTHLY ENROLLMENT (AS OF MARCH 02, 2021)**

**MEDGAR EVERS PRIMARY ACADEMIC CENTER**

<b>PRE-K</b>	<b>60</b>	<b>KDG</b>	<b>38</b>
<b>GRADE 1</b>	<b>51</b>	<b>GRADE 2</b>	<b>45</b>
<b>GRADE 3</b>	<b>44</b>	<b>GRADE 4</b>	<b>44</b>
		<b>TOTAL</b>	<b>282</b>

**COTTAGE GROVE UPPER GRADE CENTER**

<b>GRADE 5</b>	<b>43</b>	<b>GRADE 6</b>	<b>37</b>
<b>GRADE 7</b>	<b>36</b>	<b>GRADE 8</b>	<b>45</b>
		<b>TOTAL</b>	<b>161</b>

<b>TOTAL DISTRICT</b>	<b>OUT OF DISTRICT</b>	<b>GRAND TOTAL</b>
<b>443</b>	<b>10</b>	<b>453</b>

**REPORT OF CONTACTS (ATTENDANCE OFFICER)**

**MEDGAR EVERS:**

<b>HOME VISITS</b>	<b>TELEPHONE CONTACTS</b>	<b>PARENT CONFERENCES</b>
<b>2</b>	<b>859</b>	<b>0</b>

**COTTAGE GROVE:**

<b>HOME VISITS</b>	<b>TELEPHONE CONTACTS</b>	<b>PARENT CONFERENCES</b>
<b>1</b>	<b>423</b>	<b>0</b>

**B. HEALTH/LIFE SAFETY VISIT (See reference #4)**

Ford Heights School District 169 received a letter from South Cook Intermediate Service Center – Region 7, thanking Dr. Jackson and his staff for their assistance and cordial hospitality during their recent Health/Life Safety Visit.

The letter went on to state that Assistant Superintendent Mrs. Coretta Jackson and her staff were to be commended on their extraordinary daily efforts. The letter ended by stating that the pride taken in maintaining our facilities

**PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS**

**MRS. CORETTA JACKSON** expressed to members that they were in advanced receipt of her report.

**MRS. JACKSON** reported on the steps that district custodial staff would be taking in order to keep staff and students as safe and healthy as possible from the COVID-19 virus. She ran off a list of items in place in classrooms for teachers and students to avail themselves of to assist in this process.

Mrs. Jackson ended by inquiring if there were any questions. **THERE WERE NONE.** **MRS. JACKSON** then asked for approval of report as submitted.

Motioned/Mitchell; Seconded/Viverette - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS** as submitted:

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Roll Call: Ayes: Coleman (via phone), Cook, Mitchell, Viverette  
Nays: None  
Absent: Hayslett, LaWrence, Sherman  
Abstain: None  
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried

**I. FOR YOUR AUTHORIZATION**

**A. ACCOUNTS PAYABLE (\$291,708.10)**

**B. PAYROLL SUMMARY (for the month of February 2021) as detailed below:**

<b>February 11, 2021</b>	<b>\$197,385.73</b>
<b>February 26, 2021</b>	<b><u>\$194,209.65</u></b>
<b>Total</b>	<b><u>\$391,595.38</u></b>

**C. PETTY CASH (\$306.26)**

**D. CONSISTS WITH BOARD POLICY - OPERATIONAL SERVICES – FISCAL MANAGEMENT – DISPOSAL OF SURPLUS PROPERTY – POLICY 4.12**

**PART C- ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION**

**DR. SHARON RIVERS** informed members that they were also in advanced receipt of her report and asked for acceptance as submitted.

**DR. RIVERS** expressed to members of the Board that she would be presenting a PowerPoint on how the Hybrid In-Person Instruction would run.

**DR. RIVERS** gave an outstanding presentation which covered the number of students per grade which would be in attendance, after having surveyed parents twice. She addressed their coming in routines, their routines while in their respective buildings and their departure routines. Dr. Rivers addressed breakfast and lunch and how that would transpire. She also covered the routine to be followed should a staff member or student become ill.

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Board members asked several questions of **DR. RIVERS** regarding the “Special” subjects, i.e., Music, Art, Gym, and After School Activities. Dr. Rivers addressed questions, then inquired if there were any additional questions. **THERE WERE NONE.**

**SUPERINTENDENT JACKSON** ended by stating to members of the Board, that there would inevitably be a case from time to time. However, he expressed that every step implemented as stated earlier were in an effort to keep the cases from turning into an outbreak of 3 to 5 students in the same classroom. **SUPERINTENDENT JACKSON** also spoke to the plans for some sort of “Summer Catch-Up” activities at some point during the summer for those students in need.

**BOARD OF EDUCATION SCHOOL DISTRICT #169**  
**910 WOODLAWN AVENUE**  
**FORD HEIGHTS, ILLINOIS 60411**

**INTRA-DISTRICT MEMO**

**DATE:** MARCH 9, 2021

**TO:** DR. GREGORY T. JACKSON  
SUPERINTENDENT OF SCHOOLS

**FROM:** DR. SHARON P. RIVERS  
ASSISTANT SUPERINTENDENT OF CURRICULUM AND  
INSTRUCTION

**SUBJECT:** MARCH REPORT ON CURRICULUM AND INSTRUCTION

I recommend that you approve the following items. They are as follows:

- A. Parental Involvement
- B. NWEA MAP Student Results Summary
- C. Hybrid Learning
- D. Illinois Assessment of Readiness (IAR) Schedule
- E. Monthly Building Reports

Included herewith, are summaries which address each area listed above. Additionally, staff for After School Tutorial Hybrid Program requires approval to prepare for the start of the program.



**A. PARENTAL INVOLVEMENT**

Parent involvement in a child's early education is consistently found to be positively associated with a child's academic performance. Specifically, children whose parents are more involved in their education have higher levels of academic performance than children whose parents are involved to a lesser degree. The influence of parent involvement on academic success has not only been noted among researchers, but also among policy makers who have integrated efforts aimed at increasing parent involvement into broader educational policy initiatives. "Keep the Motivation Going" is the topic of our next Parent Meeting on March 12<sup>th</sup> at 1:30 PM via Zoom.

*Hara & Burke, 1998; Hill & Craft, 2003; Marcon, 1999; Stevenson & Baker, 1987*

**B. NWEA MAP STUDENT RESULTS SUMMARY**

As part of the yearly assessment schedule, the NWEA MAP assessment is administered three times a year – fall, winter, and spring. The initial baseline assessment results allow teacher to plan instruction and group students based on their specific needs. The winter assessment measures growth, and identifies strengths and opportunities, and gain a greater understanding of how to help students prepare for the Illinois Assessment of Readiness. Spring results measures growth and skill mastery for the year. While virtual learning has presented a challenge, overall, fifty percent of our students are showing growth, based on winter MAP results. However, there were some students who showed impressive growth during the pandemic. Highlights include 6<sup>th</sup> and 7<sup>th</sup> grade mathematics where seventy five percent of our females showed growth and seventy-seven percent of males made growth respectively. While children with disabilities are growing academically, 7<sup>th</sup> grade mathematics and 5<sup>th</sup> grade language arts showed considerable growth, there are areas in which students demonstrated no growth.

**C. HYBRID LEARNING (See reference #1)**

Hybrid learning (synonymous with blended learning) is a method

of teaching that integrates technology and digital media with traditional in-person, instructor-led classroom activities. The tentative blended learning schedule for Ford Heights School District 169 will include one in-person instructional day and the remaining days will remain as remote learning through Google Classroom. The proposal includes a schedule which returns to an 8:30 AM start time for all students.

**D. ILLINOIS ASSESSMENT OF READINESS (IAR) SCHEDULE**

The Illinois Assessment of Readiness (IAR) formerly known as PARCC is the state assessment and accountability measure for Illinois students enrolled in a public school district. IAR assesses the New Illinois Learning Standards Incorporating the Common Core State Standards and will be administered in English Language Arts and Mathematics to students in grades 3 through 8 starting Tuesday, March 16, 2021. The IAR is taken on a computer and is designed to provide information about student progress toward the long-term goal of college and career readiness. Federal law, specifically Every Student Succeeds Act (ESSA), requires each state to give a state achievement test to its students. Testing will begin in-person by grade level starting the week of March 15<sup>th</sup>.

**E. EARLY REGISTRATION**

Plans for the 2021-2022 school year has begun with early registration. As is our practice, packets will be placed in the mail for parents to complete and return. Additionally, parents will be able to complete the process online for those students who are returning. This option was made available last school year, and we will continue to streamline the registration process as we move forward.

**F. MONTHLY BUILDING REPORTS (*See references #2-4*)**

Building reports were submitted by the following personnel:

- Ms. Monique Johnson, Principal of Medgar Evers P.A.C.

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- Ms. Chanel L. Jones, Principal of Cottage Grove U.G.C.
- Ms. Celestine Burrell, District-wide Attendance Office

If you have any questions or require additional information, please ask. Thank you.

**Board Vice President Cook, called for an adjournment.**

**ADJOURNMENT: 10:40 a.m.**

Motioned/Mitchell; Seconded/Viverette - to adjourn meeting

  
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Mrs. Lera Cook, Vice President

  
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Mrs. Ester Viverette, Secretary