

**FORD HEIGHTS SCHOOL DISTRICT 169
MINUTES OF BOARD MEETING HELD
TUESDAY, APRIL 10, 2018**

The meeting was called to order by presiding officer Mr. Mark Mitchell – 5:00 p.m.

PLEDGE OF ALLEGIANCE (*recited by all in attendance*)

Upon roll call the following members were present:

Present: Cook, LaWrence, Mitchell, Sherman,
Absent: Coleman, Hayslett, Viverette
Also Present: Dr. Gregory T. Jackson, Superintendent
Mrs. Coretta Jackson, Assistant Superintendent of Business
Administration & Operations
Mrs. Marilyn Barnes, Director of Curriculum & Instruction
Ms. Monique Johnson, Principal Medgar Evers PAC
Dr. Sharon Rivers, Principal, Cottage Grove U.G.C.
Ms. Chantel Jones, Assistant Principal Medgar/Cottage

Legal Counsel: **None**

Motioned/LaWrence; Seconded/Sherman for Lera Cook to be Board Secretary Pro tempore in the absence of Board Secretary, Ester Viverette.

QUESTIONS/COMMENTS FROM PUBLIC (2 Minutes)

Board President Pro-tempore greeted and thanked all in attendance, then inquired if there were any comments from the audience. **THERE WERE NONE.**

AGENDA

Motioned/Sherman; Seconded/LaWrence - to approve the agenda.

Roll Call: Ayes: Cook, LaWrence, Mitchell, Sherman
Nays: None
Absent: Coleman, Hayslett, Viverette
Abstain: None
4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

**Minutes of the Board of Education
April 10, 2018
Page 2**

MINUTES

Motioned/Sherman; Seconded/Cook - to approve the minutes of **March 6, 2018**

Roll Call: Ayes: Cook, LaWrence, Mitchell, Sherman
 Nays: None
 Absent: Coleman, Hayslett, Viverette
 Abstain: None

4 ayes, 0 nays, 3 absent, 0 abstain, 0 present – motion carried.

CORRESPONDENCE

Mrs. Evelyn Starkey – Thank you for condolence wishes in loss of her son.

BOARD MEMBER VIVERETTE entered at **5:03 p.m.**, followed by arrival of **BOARD MEMBER HAYSLETT** at **5:04 p.m.**

PART A - REPORT OF THE SUPERINTENDENT

Before beginning his report **SUPERINTENDENT JACKSON** greeted members from the Ford Heights Park District, as well as, a former Board member in attendance.

Superintendent Jackson also gave kudos to teacher **MRS. JOSETTE EDDINGS** who took it upon herself to apply for a Grant which she was awarded, and which allowed for receipt of **10 Chromebooks** for 5th Grade students of Cottage Grove Upper Grade Center. He also informed members of a **\$600** donation made by the **BRAINIAX PRODUCTIONS** towards the 8th Grade Graduation Ceremony.

Superintendent Jackson reminded members of the Board that they were in advanced receipt of his report. However, **SUPERINTENDENT JACKSON** did inform members of an **ADDENDUM** to his report and addressed said item, then recommended favorable approval of his report as submitted, **inclusive of**

**Minutes of the Board of Education
April 10, 2018
Page 3**

ADDENDUM REPORT. SUPERINTENDENT JACKSON then inquired if there were any questions. **THERE WERE NONE.**

Board President then called for a motion to approve **Report of the Superintendent, inclusive of ADDENDUM REPORT.**

Motioned/Cook; Seconded/Viverette – to approve **PART A – REPORT OF THE SUPERINTENDENT inclusive of ADDENDUM REPORT,** as submitted:

Roll Call: Ayes: Cook, LaWrence, Hayslett, Mitchell, Sherman, Viverette
 Nays: None
 Absent: Coleman
 Abstain: None
 6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. CLOSED SESSION

A. MATTERS OF PERSONNEL - (POSSIBLE ACTION)

II. FOR YOUR AUTHORIZATION

A. PERSONNEL (*Pending receipt of all personnel required documents and Illinois State Police and FBI criminal background clearance*)

1. AUTHORIZATION TO HIRE SUMMER SCHOOL PERSONNEL (*Pending Title I Funding for Summer School*)

Authorization is sought to hire the following personnel for Summer School (to be paid from Title I & II Programs).

MEDGAR EVERS
SUSAN TUTOROW
MEAGHAN GRADY

GRADE
Kindergarten
First Grade

**Minutes of the Board of Education
 April 10, 2018
 Page 4**

SHANNON ZENOS	Second Grade
GWENDOLYN BURREL	Third Grade
VERLETTA FALCONER	Substitute
SANDRA SEARS	Substitute
RACHAERL RANSOM	Clerical
BRINDA FARR	Paraprofessional
MARILYN BARNES	Coordinator
MONIQUE JOHNSON	Administrator

<u>COTTAGE GROVE</u>	<u>EVENT</u>
TROY JUNIEL	Chess Club
MATRINO ENO	Robotics Club
JASON KINNAMAN	Technology Club
JONI KOCOL	Mathematics Club
CYNTHIA PURDY	Garden Club
DIANE SERGEANT	Culinary Club
ROBIN NORRIS	Clerical
CHANTEL JONES	Coordinator
SHARON RIVERS	Administrator

B. AUTHORIZE SAFE SCHOOLS PROGRAM AGREEMENT (See reference #1)

Authorization is sought to sign and submit Safe School Program Agreement (RISE) for the **2018-2019** School Year.

III. FOR YOUR INFORMATION

A. MONTHLY ENROLLMENT (AS OF MARCH 2018)

<u>MEDGAR EVERS SCHOOL</u>			
PRE-K	40	KDG	46
GRADE 1	49	GRADE 2	42
GRADE 3	42	GRADE 4	46
		TOTAL	265

**Minutes of the Board of Education
 April 10, 2018
 Page 5**

COTTAGE GROVE UPPER GRADE CENTER

GRADE 5	45	GRADE 6	36
GRADE 7	42	GRADE 8	45
		TOTAL	168

TOTAL DISTRICT	OUT OF DISTRICT	GRAND TOTAL
433	11	444

REPORT OF CONTACTS (ATTENDANCE OFFICER):

MEDGAR EVERS:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
12	304	19

COTTAGE GROVE:

HOME VISITS	TELEPHONE CONTACTS	PARENT CONFERENCES
1	200	1

B. CHROME BOOK DONATIONS

Recognize receipt of ten (10) new Chromebooks from Donors Choose.org,, donated to the 5th Grade of Cottage Grove Upper Grade Center, with an estimated value of **\$1,990.00.**

C. BRAINIAx PRODUCTIONS DONATION

Donated **\$600** towards Cottage Grove Upper Grade Center 8th Grade Graduation.

ADDENDUM REPORT

I. FOR YOUR AUTHORIZATION

A. BUILDING RENTAL

Authorization is requested from the Ford Heights Park District

**Minutes of the Board of Education
April 10, 2018
Page 6**

Commissioners for the use of a class room at Tidye A. Phillips School. Reference #1

Date: April 2018 – December 2018 –Last Tuesday of each month.
Time: 5:00 p.m. – 6:30 p.m.
Place: Tidye A. Phillips School
Contact: Ford Heights Park District Commissioners
(Mrs. Kimberly Griffin and Mrs. Eloise Robinson)
Purpose: Monthly Board Meetings and Special Event Sign Ups
(Various times and dates for Special Event Sign Ups)
Cost: Request for Waiver of Fees due to lack of funds for services.

PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS

MRS. CORETTA JACKSON informed members that they were in advanced receipt of her report. **MRS. JACKSON** then inquired if there were any questions. **THERE WERE NONE.**

Motioned/Cook; Seconded/Viverette - to approve **PART B - ASSISTANT SUPERINTENDENT OF BUSINESS ADMINISTRATION & OPERATIONS REPORT** as submitted:

Roll Call: Ayes: Cook, Hayslett, LaWrence, Mitchell, Sherman, Viverette
Nays: None
Absent: Coleman
Abstain: None
6 ayes, 0 nays, 1 absent, 0 abstain, 0 present – motion carried.

I. FOR YOUR AUTHORIZATION

A. ACCOUNTS PAYABLE

**Minutes of the Board of Education
April 10, 2018
Page 7**

Authorization is requested to pay Accounts Payable bills for April 10, 2018 in the amount of **\$290,873.39**

B. PAYROLL SUMMARY

The following is the payroll summary for the month of January 2018, as detailed below:

March 02, 2018	\$176,621.75
March 16, 2018	\$175,772.67
March 29, 2018	<u>\$185,391.22</u>
Grand Total	\$537,785.64

C. BUILDING RENTAL

Authorization is requested for the use of the following facilities:

1. Authorization is requested for the use of the following:

A. Date: April 10, 2018 – May 8, 2018
Time: 9:30 a.m.-11:00 a.m.
Place: Tidye A. Phillips
Contact: Pastor Shawn Aldridge
Purpose: Religious Purposes
Cost: **\$175.00-Building/\$75.00-Custodian**

B. Date: Saturday, April 21, 2018
Time: 3:00 p.m. – 7:00 p.m.
Place: Tidye A. Phillips
Contact: Michelle Johnson
Purpose: Baby Shower
Cost: **\$175.00 – Building/\$125.00 Custodian
(Reference #1)**

**Minutes of the Board of Education
April 10, 2018
Page 8**

C. Date: Saturday, April 14, 2018
Time: 11:00 a.m. to 3:00 p.m.
Place: Cottage Grove Cafeteria
Contact: Walter Mosby/Bloom Trail High School
Purpose: Parent Connection Brunch
Cost: **Request fees to be waived
(Reference #2)**

D. PETTY CASH

Authorization is requested to replenish a Petty Cash for the following:

District Office	\$ 83.85
Federal & State	\$ 57.26
Building & Grounds	\$ 44.03
Cottage Grove	\$143.85
Medgar Evers	<u>\$101.35</u>
Total	\$430.34

E. IMPREST FUND

Authorization is requested to replenish Imprest Fund in the amount of **\$500.00.**

PART C - CURRICULUM AND INSTRUCTION

MRS. MARILYN BARNES reminded members of the Board that they were in advanced receipt of her report. **MRS. BARNES** gave an update on the visit from the State for the District's Pre-Kindergarten Program. **MRS. BARNES** expressed that the visit went very well, that the score had gone up from the last visit, and that she expected nothing less than an "A" rating which is the highest rating a Program can receive. **MRS. BARNES** ended by giving Kudos to the Pre-Kindergarten teachers, their Paraprofessionals' and Principal Johnson for a job

Minutes of the Board of Education
April 10, 2018
Page 9

job well done! **MRS. BARNES** then asked for acceptance of her report as submitted:

I. FOR YOUR INFORMATION

A. PARTNERSHIP FOR ASSESSMENT OF READINESS FOR COLLEGE AND CAREERS (PARCC)

All students in grades third through eighth have been administered the Partnership for Assessment of Readiness for College and Careers (PARCC) in English Language Arts (ELA) and Math. The students worked very hard and focused as they tested. All testing is administered on the computer in the Media Center at each respective school.

According to the State, the results will be made available to School Districts throughout Illinois during the month of June.

B. SPRING PARENT/TEACHER CONFERENCE

Parent/Teacher Conference was held for both schools on Friday, March 29, 2018 from 12:00 noon until 6:00 p.m. Both schools had a great showing of parents. During that time, parents received their child's report card and had an opportunity to speak with their child's teacher to discuss academic and social progress.

Each building provided parents with an opportunity to pre-register their child for the 2018-2019 school year. Mrs. Geraldine Parham, District Nurse was also on hand to have parents of students who are entering kindergarten and sixth grade for the 2018-2019 school year to sign proxies for their child to receive immunizations and a physical from Cottage Grove Clinic in May.

C. NORTHWEST EVALUATION ASSOCIATION (NWEA)

Upon return from Spring Break, beginning on Tuesday, April 10, 2018 through Friday, April 20, 2018 all kindergarten through eighth grade students will be administered the Northwest Evaluation Association (NWEA) Measures of Academic Progress (MAP) in Reading and Math. This will be the final NWEA MAP testing, and will give teachers and administration a sense on how much growth students have made during the school year.

Students who attend Summer School will be selected based on the NWEA MAP results in an effort to provide extended time to work on the skills where additional support is needed.

D. EARLY CHILDHOOD PRESCHOOL FOR ALL (PFA) 3 – 5

The results have come back from the State for the PFA Audit that took place in January. We are very optimistic, as our scores have increased and the overall rating has gone up for the program. The audit occurs every three (3) years, and for the first time in 2015, the District was able to achieve the highest rating of Gold from the State.

The ratings will be given to Districts during the early Summer. We will keep the Board updated and look forward to celebrating nothing but an overall rating of Gold again.

E. MONTHLY DISTRICT WIDE FAMILY WORKSHOP SERIES

On Friday, March 16, 2018 our monthly Parent Meeting was held at Medgar Evers Primary Academic Center from 11:00 a.m. until 12:30 p.m. The topic of discussion was "*Reading Opens the Door to the Future.*"

Minutes of the Board of Education
April 10, 2018
Page 11

Our next meeting will be held on Friday, April 13, 2018 at Medgar Evers Primary Academic Center. Come out and join us. The topic of discussion: *"Keeping Your Kids and Family Safe."*

F. MONTHLY BUILDING REPORTS

Building reports were submitted by the following personnel:

Ms. Monique Johnson, Principal of Medgar Evers P.A.C.

Dr. Sharon Rivers, Principal of Cottage Grove U.G.C.

Ms. Celestine Burrel, District-Wide Attendance Officer

G. UPCOMING DATES

APRIL 2, 2018 – APRIL 6, 2018

Spring Break

APRIL 10, 2018 – APRIL 20, 2018

NWEA MAP Assessment – Both Schools

APRIL 10, 2018

School Board Meeting – Cottage Grove U.G.C. at 5:00 p.m.

APRIL 11, 2018 – APRIL 13, 2018

Child Find (Pupil Personnel Services)

APRIL 13, 2018

Parent Workshop – Medgar Evers P.A.C. at 11:00 a.m.

("Keeping Your Kids and Family Safe")

APRIL 24, 2018

National Honor Society Induction Ceremony –Cottage Grove Upper Center at 1:00 p.m.

Minutes of the Board of Education
April 10, 2018
Page 12

APRIL 27, 2018

Spring Concert – Cottage Grove U.G.C. at 5:00 p.m.

BOARD PRESIDENT MITCHELL called on Principal Rivers and Principal Johnson to give a status update on the activities/happenings in their respective buildings.

PRINCIPAL RIVERS expressed that the Robotics Club participated in a recent competition and were awarded the Judges Award. She also stated that 3 teams went to the Regional Science Fair, and that all 3 teams attained 1st Place ratings.

PRINCIPAL JOHNSON stated that several students from Medgar Evers Primary Academic Center would be attending a fieldtrip to Wrigley Field. **PRINCIPAL JOHNSON** explained students chosen was based on attendance, behavior, grades, and some who will benefit in spite of those requirements. She stated that approximately 120-130 students would be attending.

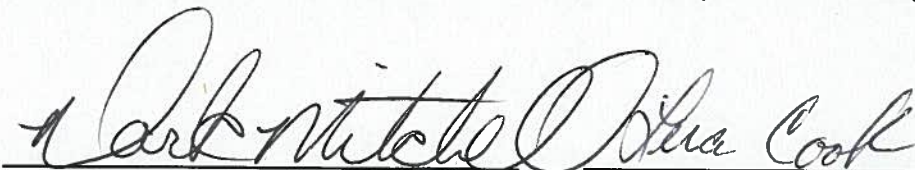
PRINCIPAL JOHNSON then thanked Board President Mitchell for his part in making this trip happen. Superintendent Jackson, also thanked Board President Mitchell.

Before calling for a motion to adjourn **BOARD PRESIDENT MITCHELL** wanted the records to show that Board members had received a copy of the CSC Report.

Board President Mitchell called for a motion to adjourn.

ADJOURNMENT: 5:11 p.m.

Motioned/Cook; Seconded/Sherman - to adjourn meeting



Mr. Mark Mitchell, President

Mrs. Lera Cook, Secretary Pro Tempore